



REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

Freedom of Information Program

Receiving Officer: Simonette A. Nisperos
Designation: Information Officer V
Office: Censuses and Technical Coordination Office /
Information Technology and Dissemination Service /
Knowledge Management and Communications Division

Receiving Office: GF, CVEA Building, PSA Complex,
East Avenue, Quezon City
Contact Nos.: (632) 8462-6600 loc. 834/839
Email: info@psa.gov.ph

Mode of Request



STANDARD

Submit two (2) copies of FOI Request Form stating your name, contact information, and purpose of your request and provide a valid proof of identification or authorization. Or send your request through email providing all the necessary requirements as listed above.

OR

eFOI



eFOI Process

STEP 1

Go to www.foi.gov.ph to your browser's home address.



STEP 2

Click the **Sign Up** button and provide all the required fields. Attach a valid ID to create an account



STEP 3

Once logged-in, you will be directed to your Dashboard. The **Dashboard** contains all the FOI requests of the account owner.



STEP 4

Click the **Make a Request** button then select the name of the agency you wish to ask (e.i. Philippine Statistics Authority).



STEP 5

You will now be directed to the **Make a Request** Page. Accomplish all fields then click **Send My Request**.

▶ Send My Request

STEP 6

Upon receipt of your request, PSA shall evaluate the same and shall notify you whether the request is granted, denied or an extension to process the request is needed.



STEP 7

PSA will prepare the data or information for release based on your desired format. It will be sent to you depending on the receipt of preference.



FOI Appeals

If you are not satisfied with the response to your FOI Request or your request for access to information has been denied, you may avail an administrative FOI appeal to the PSA's Central Appeal and Review Committee (CARC) which will then conduct an independent review to your request. The appeal must be in writing and shall be sent to info@psa.gov.ph within 15 working days from the receipt of the notice of denial or from the date when you received the response to your request. The CARC shall act and decide within 30 working days upon receipt of your appeal and shall decide if your appeal shall be granted or denied.



**FREEDOM OF INFORMATION
PHILIPPINES**

Be informed. Be engaged. Know your government better.