



Republic of the Philippines
Philippine Statistics Authority

ANNEX 8 - REPORT ON AGING OF CASH ADVANCES
CENTRAL OFFICE
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of November 15, 2019

Agency Name: PHILIPPINE STATISTICS AUTHORITY
Agency Code: 24-008-01-00000

Account Title: Petty Cash/ Advances for Operating Expenses/Advances for Payroll/
Advances to Special DO/Advances to Officers and Employees
Account Code: 10101020/19901010/19901020/19901030 /19901040

Name	Date CA Granted	Particulars	Reference Check/ADA No.	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purpose									
1. Local Travel									
Central Office									
1. Mina P. Balatibat				11,350.00	11,350.00				
2. Janice C. Medrano	10/09/19	To cash advance travelling expenses to attend 2019 14th Quarter Seminar & Meeting re: Public Financial Management in a Difficult & Charges Environment as per S.O No. 2019-09NS-1283 dated September 24, 2019.	101-10-816-19	10,296.00	10,296.00				
3. Marilyn Lydia R. Conanan				10,630.00	10,630.00				
4. Rowel G. Evasco				10,600.00	10,600.00				
5. Deogracias C. Celeste Jr.				10,980.00	10,980.00				
6. Teresita R. Tan				11,180.00	11,180.00				
7. Babylyn C. Castro				10,240.00	10,240.00				
8. Esmeralda D. Advincula				10/16/19	Cash advance for travelling expenses to be incurred in connection with the attendance to the 4th PAGBA Quarterly Seminar & Meeting from 6 to 9 November 2019 at Bohol Tropics Resort, Tagbilaran City as per S.O No. 2019-09NS-1348 dated 30 September 2019.	101-10-832-19	10,780.00	10,780.00	
9. Daisy P. Mangabat	11,680.00	11,680.00							
10. Gina R. Sto. Tomas	11,180.00	11,180.00							
11. Lorena I. Quintio	10/16/19	To cash advance for travelling expenses to Bohol re: 2019 4th Quarter Seminar and Meeting of PAGBA as per S.O No. 2019-09NS-1283 dated September 24, 2019.	101-10-832-19	11,020.00	11,020.00				
2. Foreign Travel									
Central Office									
1. Lourdines C. Dela Cruz	02/14/19	Cash advance for official travel to New York on March 3-10, 2019 per FTO 008-19.	101-02-062-2019	229,637.81				229,637.81	Liquidation report was submitted in May 2019. Awaiting refund of excess amount before recognition in the books. Demand letter was issued on 09/12/19.
2. Candido J. Astrologo	06/18/19	Cash advance for the official travel to participate in the International Statistical Institute 62nd World Statistical Congress 2019 on 17-24 August 2019 in Kuala Lumpur, Malaysia as per S.O No. 2019-05NS-659 dated May 23, 2019.	101-06-422-19	97,825.56				97,825.56	Demand letter was issued on 26 November 2019 to liquidate outstanding cash advance.
3. Vivian R. Ilarina	08/15/19	Cash Advance of Pre-travel expenses, roundtrip airfare and DSA of ANS V.R Ilarina to participate in the International Statistical Institute 62nd World Statistical Congress 2019 from 17 to 24 August 2019 as per S.O No. 2019-05NS-659 dated 23 may 2019 and FTO No. 254-19 dated 11 July 2019.	101-08-615-19	100,162.90				100,162.90	



Republic of the Philippines
Philippine Statistics Authority

Agency Name: PHILIPPINE STATISTICS AUTHORITY
Agency Code: 24-008-01-00000

ANNEX 8 - REPORT ON AGING OF CASH ADVANCES
CENTRAL OFFICE
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of November 15, 2019

Account Title: Petty Cash/ Advances for Operating Expenses/Advances for Payroll/
Advances to Special DO/Advances to Officers and Employees
Account Code: 10101020/19901010/19901020/19901030 /19901040

Name	Date CA Granted	Particulars	Reference Check/ADA No.	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
4. Divina Gracia L. Del Prado	08/23/19	Cash advance the expenses RE. Participation to the International Statistical Institute (ISI) World Statistics Congress (WSC) 2019 in Kuala Lumpur, Malaysia on 18 to 23 August 2019 as per Section 10 of Executive Order No. 298, s 2004.	101-08-641-19	85,166.64			85,166.64		Demand letter was issued on 26 November 2019 to liquidate outstanding cash advance.
5. Claire Dennis S. Mapa	10/04/19	To cash advance of travel allowances in connection with the travel to Bangkok, Thailand on 08 to 12 October 2019 as per FTO No. 445-19 dated 25 September 2019.	101-10-802-19	61,182.07		61,182.07			Not yet due for liquidation as of 15 November 2019.
6. Jordan John D. Arnaez				61,182.07		61,182.07			
7. Delilah G. Bassig	51,692.08		51,692.08						
8. Virginia M. Bathan	51,692.08		51,692.08						
9. Polaris C. Bautista	51,692.08		51,692.08						
10. Alma S. Bello	51,692.08		51,692.08						
11. Ma. Libertie V. Masculino	51,692.08		51,692.08						
12. Aldrin Federico R. Bahit	51,692.08		51,692.08						
13. Melchor S. Bautista	51,692.08		51,692.08						
14. Arlene M. Divino	51,692.08		51,692.08						
15. Maria Carol G. Duran									
16. Danilo V. Luceña									
17. Gerlie G. Espartinaz	10/07/19	To cash advance for payment of travelling expenses Bangkok, Thailand re: 9th Session of the ASEAN Community Statistical System (ACSS) Committee as per FTO No. 454-19 dated September 27, 2019.	101-10-807-19	61,513.90		61,513.90			Not yet due for liquidation as of 15 November 2019.
3. Special Activities/ Projects									
Central Office									
1. Annabel L. Villa	05/15/19	Preparatory Meeting for 30th NSM and 14th NCS as per S.O. No. 2019-04NS-471	101-05-311-2019	28,121.20			28,121.20		Fully liquidated on November 25, 2019.
2. Lotis I. Ira	09/06/19	Cash Advance for the preparatory and Post-Convention of the Working Groups for the 30th NSM and 14th NCS.	101-09-694-2019	143,000.00			143,000.00		Activity is ongoing.
3. Oliver O. Chancoco	09/13/19	Cash Advance as Special Disbursing Officer for the 2019 6th Anniversary Celebration on 21 September 2019 as per S.O No. 2019-08NS-1187 dated September 11, 2019.	101-09-733-2019	97,000.00			97,000.00		Liquidated on November 20, 2019.
4. Severa B. De Costo		Cash advance for the preparatory and Post-Convention of Working Group for the 30th NSM and 14th NCS as per S.O No. 2019-09NS-1226 dated 4 September 2019.		100,000.00		100,000.00			Liquidated on November 22, 2019.
5. Linda D. Sigamay	09/24/19		101-09-762-2019	100,000.00		100,000.00			Activity is ongoing.



Republic of the Philippines
Philippine Statistics Authority

Agency Name: PHILIPPINE STATISTICS AUTHORITY
Agency Code: 24-008-01-00000

ANNEX 8 - REPORT ON AGING OF CASH ADVANCES
CENTRAL OFFICE
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of November 15, 2019

Account Title: Petty Cash/ Advances for Operating Expenses/Advances for Payroll/
Advances to Special DO/Advances to Officers and Employees
Account Code: 10101020/19901010/19901020/19901030 /19901040

Name	Date CA Granted	Particulars	Reference Check/ADA No.	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
6. Simonette A. Nisperos	09/30/19	Cash advance for the preparatory and Post-Convention of Working Group for the 30th NSM and 14th NCS as per S.O No. 2019-09NS-1226 dated 4 September 2019.	101-09-792-2019	141,500.00		141,500.00			Activity is ongoing.
7. Leonila U. Custodio	10/23/19	To cash advance for payment of miscellaneous expenses relative to the Task Force Training on the Manual Processing of Annotated Civil Registry Documents - Decentralized Copy Annotation Project (DeCAP) as per S.O No. 2019-09NS-1313 dated September 17, 2019.	101-10-852-19	50,000.00	50,000.00				
B. Advances to Regular Disbursing Officers									
1. Payroll									
Central Office									
NONE									
2. Seminars/ Conference Expenses									
3. Others									
Central Office									
Severa B. De Costo	02/04/19	Petty Cash	101-02-035-2019	40,000.00				40,000.00	To be liquidated at year-end
Daisy S. Adlawan	02/08/19	Petty Cash	101-02-047-2019	50,000.00				50,000.00	
Daisy P. Mangabat	02/08/19	Petty Cash	101-02-047-2019	30,000.00				30,000.00	
Mark C. Pascasio	02/08/19	Petty Cash	101-02-047-2019	50,000.00				50,000.00	
Rosalinda M. Garcia	02/11/19	Petty Cash	101-02-053-2019	40,000.00				40,000.00	
Cynthia C. Vallesteros	02/11/19	Petty Cash	101-02-053-2019	40,000.00				40,000.00	
Plenee Grace J. Castillo	02/13/19	Petty Cash	101-02-058-2019	15,000.00				15,000.00	
Alegria A. Mota	02/13/19	Petty Cash	101-02-058-2019	10,000.00				10,000.00	
Marisol T. Fallarme	02/14/19	Petty Cash	101-02-062-2019	50,000.00				50,000.00	
Edna L. Helmuth	02/15/19	Petty Cash	101-02-066-2019	20,000.00				20,000.00	
Blanca Niña A. Yabut	02/20/19	Petty Cash	101-02-076-2019	50,000.00				50,000.00	
Janeth F. Baciao	02/20/19	Petty Cash	101-02-076-2019	30,000.00				30,000.00	
Virginia M. Bathana	02/20/19	Petty Cash	101-02-076-2019	20,000.00				20,000.00	
Edgar M. Fajutagana	02/21/19	Petty Cash	101-02-078-2019	50,000.00				50,000.00	
Oliver P. Chancoco	02/21/19	Petty Cash	101-02-078-2019	50,000.00				50,000.00	
Gerlie G. Espartinaz	02/21/19	Petty Cash	101-02-078-2019	30,000.00				30,000.00	
Benjamin Arsenio Y. Navarro	02/22/19	Petty Cash	101-02-082-2019	30,000.00				30,000.00	
Marizza B. Grande	02/26/19	Petty Cash	101-02-084-2019	30,000.00				30,000.00	
Aurora T. Reolalas	03/01/19	Petty Cash	101-03-092-2019	20,000.00				20,000.00	
Simonette A. Nisperos	03/04/19	Petty Cash	101-03-094-2019	30,000.00				30,000.00	
Lotis I. Ira	03/07/19	Petty Cash	101-03-109-2019	40,000.00				40,000.00	
Mari-belle D. Dy	03/13/19	Petty Cash	101-03-126-2019	50,000.00				50,000.00	
Thelma P. Kahanding	03/15/19	Petty Cash	101-03-133-2019	20,000.00				20,000.00	
Malcolm C. Queyquep	03/22/19	Petty Cash	101-03-156-2019	30,000.00				30,000.00	
Cherry Ann D. Albania	04/05/19	Petty Cash	101-04-185-2019	50,000.00				50,000.00	
Edwin O. De Veyra	04/05/19	Petty Cash	101-04-185-2019	30,000.00				30,000.00	
Patricia Anne R. San Buenaventura	05/23/19	Petty Cash	101-05-345-2019	30,000.00				30,000.00	
Lourdines C. Dela Cruz	05/28/19	Petty Cash	101-05-360-2019	50,000.00				50,000.00	



Republic of the Philippines
Philippine Statistics Authority

Agency Name: PHILIPPINE STATISTICS AUTHORITY
Agency Code: 24-008-01-00000

ANNEX 8 - REPORT ON AGING OF CASH ADVANCES
CENTRAL OFFICE
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of November 15, 2019

Account Title: Petty Cash/ Advances for Operating Expenses/Advances for Payroll/
Advances to Special DO/Advances to Officers and Employees
Account Code: 10101020/19901010/19901020/19901030 /19901040

Name	Date CA Granted	Particulars	Reference Check/ADA No.	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Yolanda L. Navea	07/25/19	Petty Cash	101-07-493-2019	40,000.00			40,000.00		To be liquidated at year-end.
Amelita D. Abalos	08/08/19	Petty Cash	101-08-598-2019	10,000.00			10,000.00		
Flordeliza L. Teves	08/13/19	Petty Cash	101-08-603-2019	50,000.00			50,000.00		
Jonalyn P. Favis	08/13/19	Petty Cash	101-08-603-2019	50,000.00			50,000.00		
Totals				3,128,148.95	94,660.00	1,117,574.84	1,915,914.11	-	

Certified correct:

Approved by:

Verified by:


MARI CELESTE D. BALANZA *mla*
Officer-in-Charge, Accounting Division 11/29


CLAIRE DENNIS S. MAPA, PH.D.
Undersecretary
National Statistician and Civil Registrar General

MA. ELEANOR CONSOLACION T. CALO
State Auditor IV
Audit Team Leader