



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

Reference No. 22CRS02-07-076

MEMORANDUM CIRCULAR NO. 2022- 19


TO : ALL CITY/MUNICIPAL CIVIL REGISTRARS AND OICs, PHILIPPINE FOREIGN SERVICE POST OFFICIALS AND STAFF, CIRCUIT/DISTRICT REGISTRARS, CIRCUIT/DISTRICT REGISTRARS, CONCERNED PSA OFFICIALS AND EMPLOYEES

SUBJECT : Authority to Administer Oaths

DATE : 15 July 2022

Pursuant to Rule 3 of Office of the Civil Registrar General Administrative Order No. 1, Series of 1993 (*OCRG A.O. 1, s. 1993 – Implementing Rules and Regulations of Act No. 3753 and Other Laws on Civil Registration*), Assistant Civil Registrars or other signatories are authorized to sign in behalf of the City/Municipal Civil Registrar (C/MCR) all papers and documents pertaining to civil registration. However, the duty to administer oaths for civil registration purposes is limited to the C/MCRs as expressed in Rule 5(g) of OCRG A.O. 1, s. 1993. The Assistant Civil Registrars or other authorized signatories do not have the authority to subscribe or administer oaths pertaining to civil registration as this mandate is given to the Local Civil Registrars, regardless of the status of employment.

ALL PREVIOUS MEMORANDA, CIRCULARS, OR ISSUANCES ISSUED BY THE OFFICE OF THE CIVIL REGISTRAR GENERAL INCONSISTENT WITH THIS MEMORANDUM CIRCULAR ARE HEREBY REPEALED OR MODIFIED ACCORDINGLY.


CLAIRE DENNIS S. MAPA, Ph.D.
Undersecretary
National Statistician and Civil Registrar General

MBG/ECQ/SRADA



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PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
Telephone: (632) 8938-5267
www.psa.gov.ph