

**PHILIPPINE STATISTICS AUTHORITY**  
**LIST OF VACANT POSITIONS IN THE PHILSYS REGISTRY OFFICE**  
**AS OF 09 SEPTEMBER 2019**

POSITION TITLE	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT	PLANTILLA ITEM NO.	QUALIFICATION STANDARDS				REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
<b>CENTRAL OFFICE</b>									
<b>39</b>									
Registration Officer V  <ul style="list-style-type: none"> <li>• Plans, develops and monitors the implementation of the business rules and workflows for the life cycle of the registration process</li> <li>• Manages the division in providing technical support and supervision to the Philippine Identification System (PhilSys) staff deployed in registration centers in coordination with PSA Field Offices</li> <li>• Establishes and maintains liaison with national government agencies, government-owned and controlled corporations, local government units and the private sector to ensure the enrolment of citizens and aliens into the PhilSys</li> </ul>	24	1	PRO-RSMS-RMD	REGO5-3-2019	Master's Degree (preferably in Public Administration)  Or Certificate in Leadership and Management from the Civil Service Commission (CSC)	At least 4 years of management/supervisory experience in project implementation, registration, operations, monitoring and coordination	At least 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	Civil Service (CS) Professional / Second Level Eligibility	With experience in developing and implementing project operation manuals, policies and guidelines for nationwide data collection activities
Registration Officer V  <ul style="list-style-type: none"> <li>• Endorses the approval of enrolment of new registrants into the PhilSys</li> <li>• Oversees and manages the division in conducting validation and investigation, resolution and monitoring of potential duplication of individuals being enrolled into the PhilSys based on existing demographic and biometric standards</li> </ul>	24	1	PRO-RSMS-IVID	REGO5-4-2019	Master's Degree or Certificate in Leadership and Management from the CSC	At least 4 years of experience in position involving management and supervision	At least 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	CS Professional / Second Level Eligibility	Preferably with bachelor's degree in Law and a Bar passer (Philippine Bar Exam)

<ul style="list-style-type: none"> <li>Adjudicates and recommends legal remedies and actions on all identity duplication cases/disputes and fraudulent entries/records</li> <li>Leads the division in developing and implementing rules and regulations relative to the authentication of PhilSys records</li> </ul>									
<p>Information Technology Officer III</p> <ul style="list-style-type: none"> <li>Leads the division in designing, personalizing and printing of PhilID (ID cards)</li> <li>Coordinates with Bangko Sentral ng Pilipinas (BSP) on the production of blank PhilIDs and inclusion of required security features</li> <li>Oversees the issuance and distribution of the PhilID to Filipino Citizens and resident aliens</li> </ul>	24	1	PRO-RSMS-IDPMD	ITO3-13-2019	Master's Degree or Certificate in Leadership and Management from the CSC	At least 4 years of IT experience in management and supervision involving ICT systems	At least 40 hours of training or learning and development in Network Administration, Information System Security, Programming, Database Management, Operating Systems, etc. undertaken within the last 5 years	CS Professional / Second Level Eligibility	Preferably with background on Security, Network, Applications Development or Database Management
<p>Information Technology Officer III</p> <ul style="list-style-type: none"> <li>Oversees the establishment and maintenance of the data center that will store PhilSys data and information, as well as related hardware, software and network infrastructure</li> <li>Ensures that configuration and functionality of various ICT equipment, facilities, applications, and systems are updated based on the technical and security requirements of the PhilSys</li> <li>Leads the division in monitoring the deployment of registration kits to registration centers in coordination with RMD and</li> </ul>	24	1	PRO-RSMS-ISMD	ITO3-14-2019	Master's Degree (preferably in Computer Engineering Courses)  Or Certificate in Leadership and Management from the CSC	At least 4 year of experience in management and supervision involving ICT Infrastructure and Information System	At least 40 hours of training or learning and development in Network Administration, Information System Security, Programming, Database Management, Operating Systems, etc. undertaken within the last 5 years	CS Professional / Second Level Eligibility	Preferably with background on Security, Network, Applications Development or Database Management

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