



**CALL FOR APPLICANTS FOR VACANT POSITIONS  
In Addition to Those Earlier Posted in December 8, 2017**

Posting Date : December 14-23, 2017

Filing Period : December 14-16; 18-23, 2017  
Deadline for filing of application is 23 December 2017, 5:00 PM

Where to File Applications : PSA Central & Regional Offices  
(refer to attached address or Directory at the PSA website)  
No electronic filing of applications.

**APPLICANTS ARE ALLOWED TO APPLY FOR A MAXIMUM OF ONLY TWO (2) POSITIONS WHICH BELONG TO DIFFERENT OCCUPATIONAL GROUPS. THOSE WHO WERE PROMOTED OR APPOINTED IN PSA EFFECTIVE 08 SEPTEMBER 2017 ARE NOT QUALIFIED TO APPLY.**

**LIST OF POSITIONS WITH FUNCTIONS CAN BE FOUND AT THE PSA WEBSITE AT [www.psa.gov.ph](http://www.psa.gov.ph)**

Applicants are required to submit the following:

1. A letter stating the specific position title with Salary Grade (SG) level and place of assignment being applied for;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (Civil Service Form 212, Revised 2017) with Work Experience Sheet;  
Click to download forms:
  - Personal Data Sheet
  - Work Experience Sheet
  - Guide to filling out the PDS Form
3. Transcript of School Records and Diploma or Certification of Graduation for new graduates;
4. Authenticated Certificate of CSC/PRC/Bar Eligibility;
5. Certificate of Training (relevant to the position);
6. Certificate of Experience (relevant to the position); and
7. Certified copy of Performance Rating/IPCR for two (2) rating periods (one year) in the present position:
  - a. 2<sup>nd</sup> semester CY 2016
  - b. 1<sup>st</sup> semester CY 2017

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REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

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Submit the application letter together with the requirements addressed to:

**For Central Office:**

Lisa Grace S. Bersales, Ph.D.  
Undersecretary  
National Statistician and Civil Registrar General  
Attention: Human Resources Division  
Philippine Statistics Authority  
11<sup>th</sup> Flr. Eton Cyberpod Centris One Building,  
Quezon Avenue, corner EDSA, Quezon City

**For Field Offices:**

Regional Directors (see list found at the PSA website)

**For inquiries, you may contact the Secretariat:**

Mary Rose A. Brillo (02) 374-8260  
Lorena M. Tanciano (02) 374-8261  
E-mail address: [careers@psa.gov.ph](mailto:careers@psa.gov.ph)