

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS - Contract of Service Workers
Posting Period: 31 AUG 2022 to 10 SEP 2022

NO.	POSITION TITLE	COMPARABLE SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS				COMPENSATION		REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	SALARY PER MONTH	(PLUS UP TO 20% PREMIUM)	
	TOTAL		12								
1	Administrative Officer V (Communication Security and Data Protection Specialist) - Responsible for the selection and training of cleared communication personnel/cybersecurity specialist to perform crypto duties; - Responsible for the operations and maintenance of the cryptocenter; - Conducts periodic inspection of cryptocenter to ascertain that crypto materials are properly handled and accounted for and that all directives concerning crypto-operations are strictly observed; - Designates a custodian for crypto-materials; - Publishes an emergency destruction plan for classified matters; - Recommends measures to improve transmission, cryptographic and physical security; and - Conducts investigation in case of loss or compromise of crypto-materials.	18	1	ONS-LS-DPSU	Must have a degree in the field of IT or any related field	With at least 1 year of relevant experience in a supervisory position	None required	Preferably with CS Professional/ Second Level Eligibility	Php45,203.00	Php9,040.60	
2	Project Coordinator III - Supervises and coordinates the work of all staff assigned within the unit; - Assists in reviewing and monitoring the project plans, project schedules, contracts, terms of reference and other supporting documents provided by the vendors; - Monitors the timely submission or deliverables cited in the terms of reference provided by the vendors; - Plans and prepares the development of project strategies; - Assists in ensuring projects adhere to frameworks and all documentation is maintained appropriately for each deliverables; - Provides updates on issues participating in scheduled operational meetings as in routine with process owners and vendors; - Coordinates priorities between multiple deliverables and cross-functional meetings with the process owners and the vendors; - Communicates with concerned process owners to identify and define project requirements, scope and objectives; - Monitors staffs performance to established roles and commitments and provides feedback to the Deputy Program Manager; - Participates in project meetings and propose improvements if necessary; and - Performs other work that may be assigned from time to time by the Deputy Program Manager or Assistant National Statistician.	18	1	PRO-CMU	Bachelor's degree in Business Administration, or any related courses	With at least two years proven work experience as a Project Coordinator or similar role	With at least sixteen (16) hours of relevant training	Preferably with CS Professional/ Second Level Eligibility	Php45,203.00	Php9,040.60	Preferably with experience in project management and coordination, Solid organizational skills, including multitasking and time-management, Strong client-facing and teamwork skills, Familiarity with risk management and quality assurance control.

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3	Statistical Specialist II - Assists in the preparation of pilot survey report on the Enhancement of the Survey Design of Commercial Stocks Survey (CSS); - Assists in the preparation of pilot survey report on the Enhancement of the Survey Design of Crops Production Survey (CrPS); - Assists in the preparation of research report on the Enhancement of the Survey Design of Commercial Livestock and Poultry Survey (CLPS) ; - Assists in the preparation of research report on the Development of 2023 Geo-enable Master Sample for household-based surveys; - Assists in the preparation of pilot survey report on the Enhancement of the Survey Design of Commercial Stocks Survey (CSS); - Assists in the preparation of documentation report on the Enhancement of the Survey Design of Crops Production Survey (CrPS); - Assists in the preparation of documentation report on the Enhancement of the Survey Design of Commercial Livestock and Poultry Survey (CLPS); and - Assists in the preparation of documentation report on the Development of 2023 Geo-enable Master Sample for household-based surveys.	16	4	ONS-SMU	Bachelor's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or related courses	With at least 1 year demonstrated ability in data management, analysis and data visualization as well as project management in relation to the conduct of research or statistical surveys; and has working knowledge in Office software (e.g. spreadsheet, word, processing and presentation)	With at least 8 hours of training preferably on statistical methods, tools, project management, processes and/or other related fields	Preferably with at least CS Professional/ Second Level Eligibility or its equivalent	Php38,150.00	Php7,630.00	
4	Information Systems Analyst II (Programmer/Technical Staff) - Develops, designs, improves and maintains a database/online program to serve as the repository of relevant documents such as, but not limited to, Training Regulations (TRs) and Competency-Based Curriculum (CBC) for the National Certification (NC) II-Data Collector/Enumerator, as a registry of TESDA certified NC II Data Collectors/Enumerators, Trainers and Assessors, and such issuances and notices for the effective and efficient implementation of the Data Collection National Certification Program; - Conducts generation/collection, integration, protection and proper use of the data relative to the implementation of the Data Collection National Certification Program in close partnership with the concerned government agencies e.g. TESDA, delivering institutions both private public such as, but not limited to, PSRTI, State Universities and Colleges (SUCs), private higher education institutions, TESDA-Training Institutions, DepEd-run and supervised high schools and benefactors; and - Performs such other duties and functions as the Head of the Project Management Office (PMO) may determine from time to time.	16	1	ONS-PMO	Bachelor's degree	With at least 1 year of relevant work experience	With at least 4 hours of relevant training	Preferably with CS Professional/ Second Level Eligibility	Php38,150.00	Php7,630.00	