



BIDS AND AWARDS COMMITTEE

Title/Description:

PRE-BID CONFERENCE FOR THE PROCUREMENT OF PRE-REGISTRATION TABLETS AND WEB-BASED SMS BROADCAST SERVICES FOR PHILSYS PROJECT

| | | | |
|--------------|---------------|-----------------|---|
| Date: | Time Started: | Time Adjourned: | Venue: |
| 23 July 2020 | 1:30 PM | 3:00PM | Philippine Statistics Authority – Central Office via Cisco Webex Meeting (Meeting ID: 166 505 4732) |

Meeting Presider:

OIC-DNS MINERVA ELOISA P. ESQUIVIAS
Chairperson

Meeting Attended by:

(See attached Attendance Sheet)

Absent from meeting:

(See attached Attendance Sheet)

| PRELIMINARIES | TOPICS / DISCUSSIONS / ACTIONS | | | | | | |
|--|---|----------|----------|--------------------|-------------------------------------|-----------------|------------------------|
| A. Call to Order B. Roll Call. | <ul style="list-style-type: none"> The Chairperson called the meeting to order. The Secretariat certified that there is a quorum. The Chairperson acknowledged the presence of the prospective bidders from the following companies: <ol style="list-style-type: none"> One Commerce Accucom S1 Technologies MyBusyBee Inc. Advance Solutions Inc. Integrated Computer Solution Smart - PLDT The BAC Secretariat Chair also acknowledged the presence of the Technical Working Group/End-user, Observers and the Secretariat Support Staff. | | | | | | |
| C. AGENDA | TOPICS / DISCUSSIONS / ACTIONS | | | | | | |
| Agenda Item No. 1 Pre-Bid Conference for the Procurement of Pre-registration Tablets and Web-based SMS Broadcast Services for PhilSys Project. | <ul style="list-style-type: none"> The BAC Chair gave some introductory remarks on the Procurement of Pre-registration Tablets and Web-based SMS Broadcast Services for PhilSys Project. The BAC instructed the Secretariat to present the above-mentioned procurement: <ul style="list-style-type: none"> Section I – Invitation to Bid <ul style="list-style-type: none"> The Secretariat presented the bidding schedule to the attendees of the meeting: <table border="1" data-bbox="552 1782 1441 1948"> <thead> <tr> <th>Activity</th> <th>Schedule</th> </tr> </thead> <tbody> <tr> <td>Submission of Bids</td> <td>04 August 2020, on or before 1:30PM</td> </tr> <tr> <td>Opening of Bids</td> <td>04 August 2020, 2:00PM</td> </tr> </tbody> </table> The corresponding notice will be issued on the conduct of the opening of bids | Activity | Schedule | Submission of Bids | 04 August 2020, on or before 1:30PM | Opening of Bids | 04 August 2020, 2:00PM |
| Activity | Schedule | | | | | | |
| Submission of Bids | 04 August 2020, on or before 1:30PM | | | | | | |
| Opening of Bids | 04 August 2020, 2:00PM | | | | | | |



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- Section II – Instruction to Bidders
 - Specific clauses of the Section, particularly on Bid Validity and Bid Security, as well as the provisions on the preparation of bids was discussed
 - Particularly highlighted was Clause 18.4 which states that the authorized representative should sign each and every page of the bid proposal
- Section III – Bid Data Sheet
 - The Secretariat reiterated that the bidders will be notified of the conduct of the bid opening
- Section VI – Schedule of Requirements
 - The Secretariat presented the delivery schedule of the project
 - The bidders were informed that they would have to indicate which lot they are participating and certify the same in the statement provided below such Section
 - One of the bidders in attendance asked whether the delivery of the 4000 units of Pre-registration tablets be one-time delivery or is partial delivery allowed
 - The TWG answered that as long as the bidders comply with the schedule indicated in Section VI, they are amenable to whichever delivery mode the bidder will do.
- The Secretariat presented Section VII – Technical Specifications.
- The floor was opened for the bidders to raise questions:

| Queries | Responses from TWG / BAC |
|--|--|
| Lot 1: Pre-Registration Tablets | |
| On platform, OS: Android 10, is this the minimum requirement? | Yes. OS should be upgradable to Android 10 |
| Will the units be delivered all at the same time, or can it be delivered in partial? | As long as the bidders comply with the schedule indicated in Section VI, the TWG is amenable to whichever delivery mode the bidder will do |
| Can we request for an extension in the delivery date e.g. 60-90 days? This is in consideration with the situation we have right now. | The procurement at hand is time-critical. Thus, we cannot allow any extension. |
| This is relation to the request for extension in the delivery date, and in consideration to the | It was clarified that the rationale behind the provisions indicated under "Security and |

