



EXCERPTS OF THE MEETING	
Description	Bids and Awards Committee Meeting
Date	09 December 2020
Time	9:50 A.M. – 12:30 P.M.
Venue	Philippine Statistics Authority Central Office and via Zoom Meeting ID no. 865 5366 1337

Project/Activities/Program	Pre-Bid Conference for the Procurement of Supply, Delivery, Installation, Implementation, and Training of Various ICT Components as Additional ICT Resources, Expansion, and Disaster Recovery Strategy for the PhilSys Project
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Attendees	Bids and Awards Committee (BAC)	
	Minerva Eloisa P. Esquivias	Chairperson
	Editha R. Orcilla	Vice-Chairperson
	Atty. Henedine P. Palabras	Member
	Fely V. Collado	Member
	Vivian R. Ilarina	Member
	BAC Secretariat	
	Joseph P. Cajita	Chair
	Barbara Jeniffer D.J. Bautista-Boado	Support Staff
	Perseus C. Queyquep	Support Staff
	Karla Mae M. Juliano	Support Staff
	Michelle M. Silverio	Support Staff
	End-User/Technical Working Group	
	Robert Joseph T. Coronado	PRO
	Sharon Guray	PRO
	Ian Carhlo D. Sablay	PRO
	Marc Dames	PRO

HIGHLIGHTS	
<ul style="list-style-type: none"> The Chairperson welcomed everyone and gave an introductory speech about various ICT in PSA as it is evident in the statistical, civil registration and administrative operation and most recently with the National ID Project. The Secretariat also acknowledged the presence of the following bidders and their respective authorized representatives: 	
Company name	Representatives
Trends & Technologies Inc.	<ul style="list-style-type: none"> Darlene Sadsad Carlo Lapinig Bimbo Maranga Willy Aguilar



Integrated Computer Systems	<ul style="list-style-type: none"> • Carlo Aquino • Travis Daniel Wolfe Robles • Janet De Jesus • Lhiza Migrato • Anie Jane Cahilig
Advance Solutions Inc.	<ul style="list-style-type: none"> • Lerma Domingo • Jeffrey Collados

- The Chairperson clarified that any statement made during this Pre-bid Conference would not modify the terms of the bidding documents, unless such statement is specifically identified in writing as an amendment of the documents and issued as a supplemental/bid bulletin or some clarifications that may be responded to, as Question and Answer.
- The BAC instructed the Secretariat to present the bidding documents for this procurement.
- The Approved Budget for the Contract is Php 106,669,140.00.
- Section I – Invitation to Bid
 - The Secretariat presented the bidding schedule to the attendees of the meeting.

Activity	Date
Submission of Bids	21 December 2020 09:00AM
Opening of Bids	21 December 2020 10:00AM

- The Secretariat informed the prospective bidder to submit their bids physically to the prescribed address indicated in the Invitation to Bid and that the opening of bids will be conducted virtually.
- Section II – Instruction to Bidders
 - The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC
 - Bidder shall submit one copy of the first and second components of its Bid
- The Secretariat requested the bidder to submit a USB Copy containing their bid proposal, this is a COA compliance to give them a digital copy.
- The Secretariat reiterated that there was no online portal for electronic submission.
- Section III – Bid Data Sheet
 - Subcontracting is not allowed.
- The Secretariat further explained to the bidders Section IV. General Conditions of the Contract and Section V. Special Conditions of the Contract in the packaging and transportation of the bidding documents.
- The Secretariat presented the Section VI. Schedule of Requirements and Section VII. Technical Specification.