



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

EXCERPTS OF THE MEETING	
Description	Bids and Awards Committee Meeting
Date	01 October 2020
Time	10:15AM – 10:45AM
Venue	Philippine Statistics Authority Central Office and via Zoom Meeting ID: 845 6925 7953

Project/Activities/Program	Pre-Bid Conference of Supply and Delivery of Tablets (Standards)
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Attendees	Bids and Awards Committee (BAC)	
	Minerva Eloisa P. Esquivias	Chairperson
	Editha R. Orcilla	Vice-Chairperson
	Atty. Henedine P. Palabras	Member
	Fely V. Collado	Member
	Vivian R. Ilarina	Member
	BAC Secretariat	
	Joseph P. Cajita	Chair
	Barbara Jeniffer D.J. Bautista-Boado	Support Staff
	Perseus C. Queyquep	Support Staff
	Karla Mae M. Juliano	Support Staff
	Michelle M. Silverio	Support Staff
	End-User/Technical Working Group	
	ANS Noel G. Perez	ITDS
	Beng Trazo	ITDS
	Ripol Abalos	ITDS
	Mark Anden	ITDS

HIGHLIGHTS
The Chairperson gave introductory remarks on the procurement of Supply and Delivery of Tablets (Standards)
<ul style="list-style-type: none"> The Secretariat also acknowledged the presence of bidders from the following companies. <ol style="list-style-type: none"> Lerma Domingo - Advance Solutions Inc. Nova Erica L. Fulgencio – DCI International I.T. Solutions & Services Corp.
The BAC instructed the Secretariat to present the bidding documents for this procurement:
The Approved Budget for the Contract is Php 4,500,000.00.



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• Section I – Invitation to Bid

- The Secretariat presented the bidding schedule to the attendees of the meeting.

Activity	Schedule
Submission of Bids	13 October 2020 –on or before 01:30PM
Opening of Bids	13 October 2020 – 04:00PM

The Secretariat informed the bidder to submit their bids physically and that the opening of bids shall be conducted virtually.

The Secretariat also discussed Section VI. Schedule of Requirement and Section VII. Technical Specification.

- The delivery of goods is required within thirty (30) calendar days upon receipt of the Notice to Proceed (NTP)
- On Technical Specifications, the Secretariat informed the bidder that the bidder/s can specify/indicate their proposed brand to be offered to PSA.

Bidder/s Representative	Queries	Responses of the TWG/BAC
Ms. Lerma Domingo	Clarification on the Invitation to Bid regarding applicable fee for the bidding documents with the amount of 25,000.00. Based on the ABC for this procurement, the cost of the bidding documents should be lower	The cost of the bidding document for this procurement is Php5,000.00.
Ms. Nova Erica L. Fulgencio	Clarification on the SLCC, consider the similar contract. May we request for the scope of similar contract to include ICT equipment or contracts similar in nature?	The TWG answered that they will have a discussion on the matter and provide an answer to this through bid bulletin.
Ms. Lerma Domingo	In Section VI. Schedule of Requirement. May we request for an extension of up to forty-five (45) calendar days?	The TWG answered that they will have a discussion on the matter and provide an answer to this through bid bulletin

