



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**PSA Memorandum Order No. 12**  
**Series of 2020**

**RECONSTITUTING THE INTERAGENCY COMMITTEE ON STATISTICAL  
STANDARDS AND CLASSIFICATIONS INTO  
THE TECHNICAL COMMITTEE ON STATISTICAL STANDARDS  
AND CLASSIFICATIONS**

**WHEREAS**, in compliance with Section 10 of Republic Act No. 10625, "Philippine Statistical Act of 2013," which provides for the creation of inter-agency statistical committees (IACs) to coordinate and resolve agency and sectoral concerns on statistical matters, the Philippine Statistics Authority (PSA) Board established Committees on Statistics by virtue of PSA Board Resolution No. 04, s. 2014;

**WHEREAS**, PSA Memorandum Order No. 6, Series of 2016, established the Interagency Committee on Statistical Standards and Classifications (IACSSC) in order to provide technical expertise on the development and approval of the national standard classification systems;

**WHEREAS**, to address the various challenges in 2020 brought about by the expansion of the mandate and new functions of the PSA as stipulated in relevant new legislations such as the Community-Based Monitoring System (CBMS) Act, the PSA is strengthening its existing committees through the establishment of the Technical Committee on Statistical Standards and Classifications (TCSSC);

**WHEREAS**, the TCSSC will assume all the responsibilities of the IACSSC and will serve as venue for discussion and resolution of issues on statistical standards and classification systems, review of its application as well as current techniques/methodologies, and recommend policies and workable schemes towards the implementation and compliance to statistical standards and classification systems;

**NOW, THEREFORE**, the IACSSC is hereby reconstituted into TCSSC to be composed of the following members and terms of reference:

**1. Composition of Members**

**Chair:** Ms. Minerva Eloisa P. Esquivias  
Officer-in-Charge  
Censuses and Technical Coordination Office  
Philippine Statistics Authority (PSA)

**Co-Chairs:** Ms. Rafaelita M. Aldaba  
Undersecretary



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Competitiveness and Innovation Group  
Department of Trade and Industry (DTI)

Mr. Francisco A. Cruz  
Assistant Secretary  
Plans and Programs  
Department of the Interior and Local Government (DILG)

Members: Mr. Carlos Bernardo O. Abad Santos  
Assistant Secretary  
Policy and Planning Group  
National Economic and Development Authority (NEDA)

Mr. Alex V. Avila  
Assistant Secretary  
Labor Relations, Social Protection and Policy Support Cluster  
Department of Labor and Employment (DOLE)

Ms. Elvira C. Ignacio  
Acting Director III  
Research, Investigation and International Trade Analysis Service  
Tariff Commission (TC)

Ms. Aida C. Yuvienco  
Director  
Government Digital Transformation Bureau  
Department of Information and Communications Technology  
(DICT)

Mr. Ryan C. Thomas  
Chief, Planning and Statistics Division  
Planning and Management Service  
Department of Justice (DOJ)

Ms. Severa B. De Costo  
Officer-in-Charge  
Standards Service  
Philippine Statistics Authority (PSA)

## 2. Terms of Reference

The specific functions of the TCSSC are as follows:

1. Serve as forum for the exchange of views and expertise in the development and maintenance of statistical standards and classification systems;
2. Review and evaluate the applicability of new international statistical standards and classification systems in the Philippine setting;

3. Address evolving and emerging statistical requirements of stakeholders in the Philippine Statistical System (PSS) at the local and national levels through the development of necessary statistical standards and classification systems, such as prioritization of outputs required to carry out the programs set forth in the country's national development plans as well as in the corresponding national statistical development programs;
4. Formulate measures and recommendations to ensure the adoption of statistical standards and classifications at the national and local levels;
5. Recommend to the PSA Board appropriate measures and statistical policies for the improvement of statistical standards and classification systems;
6. Recommend to the PSA Board efficient and workable schemes to resolve technical issues and problems related to the application of prescribed standards and adoption of existing statistical standards and classification systems; and
7. Address emerging issues and concerns on statistical standards and classifications.

To enhance the effectiveness and efficiency of the TCSSC, the PSA shall review its composition on an annual basis and recommend its reconstitution, if deemed necessary. Meetings of TCSSC shall be conducted where a quorum is constituted. A quorum is constituted when a majority of the members are present in the meeting, provided that, members may opt to attend the meetings via online or teleconference. No resolution of the TCSSC shall be valid unless approved by a majority of the members present in the meeting where a quorum is constituted. The PSA shall continue to provide technical, secretariat, and logistics support to the TCSSC. It shall also monitor compliance to policies formulated and report periodically to the PSA Board.

The Committee may establish technical working groups (TWGs) and task forces (TFs), as the need arises, to assist in the exercise of its functions, subject to the approval of the PSA National Statistician. Technical, secretariat, and logistics support to the TWGs and TFs shall be provided by the PSA and the concerned agencies, respectively. Other member agencies are enjoined to give the same support whenever needed by the Committee.

The Committee shall adhere to the PSA Guidelines for Interagency Committees, Technical Committees, Technical Working Groups, and Task Forces in the implementation of its activities and in the preparation of reports and recommendations. The Committee shall submit to the PSA National Statistician its work program and shall report on the progress of its work, including the findings and recommendations on issues referred to it.

This Memorandum Order takes effect on 07 Dec. 2020.

Attested by:



**DENNIS S. MAPA, Ph.D.**

Undersecretary

National Statistician and Civil Registrar General

Chairperson, PSA Board Secretariat

*MEPE/SBDC/PARSB/EMA*