



**PSA Memorandum Order No. 03
Series of 2024**

**RECONSTITUTING THE INTER-AGENCY COMMITTEE ON
CIVIL REGISTRATION AND VITAL STATISTICS**

WHEREAS, the Inter-Agency Committee on Civil Registration and Vital Statistics (IACCRVS) was established through Philippine Statistics Authority (PSA) Board Resolution No. 12, Series of 2014, to serve as venue for discussion and resolution of issues on Civil Registration and Vital Statistics (CRVS), review current techniques/methodologies, and recommend policies and workable schemes towards the improvement of data generated from CRVS;

WHEREAS, PSA Board Resolution No. 12, Series of 2014, stated that the PSA Technical Staff shall review its composition on an annual basis and recommend its reconstitution:

WHEREAS, to enhance consultation with and ensure wider participation of stakeholders to effectively resolve current and emerging issues and concerns related to civil registration and vital statistics;

WHEREAS, there is a need to reconstitute the Committee to reaffirm the commitment of its member agencies in participating actively in the discussion and resolution of issues;

NOW, THEREFORE, the IACCRVS is hereby reconstituted with the following composition and terms of reference:

Chairperson	:	Philippine Statistics Authority
Vice-Chairperson	:	Department of Health
Members	:	Department of Foreign Affairs Department of Justice Department of Education Department of Social Welfare and Development Department of Interior and Local Government Commission on Population and Development National Commission on Indigenous Peoples National Commission on Muslim Filipinos

The Chairperson is the Deputy National Statistician of the Civil Registration and Central Support Office of the PSA. In case the Chairperson is not available, the Assistant National Statistician for the Civil Registration Service (ANS-CRS) will act as the chairperson. The ANS-CRS is also in-charge of monitoring the activities to ensure the accomplishment of the undertakings of the IACCRVS.



The member agencies shall identify their permanent representatives to the IACCRVS with at least the rank of a Director. The agencies shall, likewise identify two permanent technical staff who will be the alternate representative in the event that the permanent representative will not be able to attend the IACCRVS meetings.

The specific functions of the Committee are as follows:

1. Resolves technical issues and problems arising from the dissemination and use of civil registration and vital statistics;
2. Develops, reviews and proposes relevant legislations, policies, rules and regulations to address CRVS issues;
3. Reviews multi-sectoral national CRVS strategy and solicit support for its implementation;
4. Recommends to the PSA Board appropriate measures for the improvement of statistics including the statistical methodologies, and processes for the generation and dissemination of vital statistics, such as information on cause of death;
5. Recommends to the PSA Board an efficient workable scheme for the allocation of agency responsibilities in the dissemination of vital statistics;
6. Recommends to the PSA Board the activities/programs for the CRVS goals aligned with the eight outcomes of the Regional Strategic Plan for the improvement of CRVS in Asia and the Pacific; and
7. Reviews statistical requirements of stakeholders in the Philippine Statistical System, such as prioritization of outputs required to carry out civil registration and vital statistics related programs and delineate the responsibilities of involved stakeholders.

Subject to PSA Board Resolution No. 12, series of 2014 and subsequent board resolution adopted by the PSA Board, the membership of the IACCRVS may be increased or decreased as the exigencies of its work require, provided that it shall be authorized by the National Statistician and Civil Registrar General through another Memorandum Order. Furthermore, resource persons may be invited in the meetings of the Committee as the need arises.

The Committee may establish technical working groups (TWGs) and task forces (TFs), as the need arises to assist in the exercise of its functions, subject to the approval of the National Statistician and Civil Registrar General. Technical, secretariat, and logistic support to the TWGs/TFs shall be provided by the concerned agencies as agreed upon by the concerned group. Other member agencies are enjoined to give same support whenever deemed necessary by the Committee.

The Committee shall formulate its internal rules of procedures governing the conduct of meetings, official functions and activities.

To enhance the effectiveness and efficiency of the IACCRVS, the Committee shall review its composition on an annual basis and recommend its reconstitution, if deemed necessary.

The Committee shall submit to the National Statistician and Civil Registrar General its work program and shall report on the progress of its work, including the findings and recommendations on issues referred to it.

For effective conduct of meetings, the identified IACCRVS members shall serve as basis for determining its quorum.

The PSA Technical Staff shall provide technical, secretariat, and logistics support to the IACCRVS. It shall monitor compliance to policies formulated and report periodically to the PSA Board upon recommendation by the Committee and the National Statistician and Civil Registrar General.

This Memorandum Order takes effect on 12 July 2024.

Attested by:



CLAIRE DENNIS S. MAPA, PhD
Undersecretary
National Statistician and Civil Registrar General



CSM/MBG/ECQ/ECJ