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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

General Solano St, San Miguel, Manila

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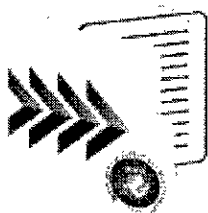
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**ANNUAL PROCUREMENT PLAN FOR 2017
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
 - b. Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman)- **Regions VI, VII, VIII, X, & XI**
 - c. Surigao Del Norte - **Surigao Del Norte**
 - d. Zamboanga Sibugay- **Zamboanga Sibugay**
 - e. Camiguin - **Camiguin**
3. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
4. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue /

Department/Bureau/Office: PHILIPPINE STATISTICS AUTHORITY
 Region: CENTRAL OFFICE
 Address: PSA COMPLEX EAST AVENE, QUEZON CITY

Agency Account Code: V015

Contact Person: ___ Joseph P. Cajita
 Position: Chief, GSD
 E-mail : ___ J.Cajita@psa.gov.ph
 Telephone/Mobile Nos: _____

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT		
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity				
A. AVAILABLE AT PROCUREMENT SERVICE STORES																						
COMMON ELECTRICAL SUPPLIES																						
1 BATTERY, size AA, alkaline, 2 pieces per blister pack	pack	1000	536	622	2158	874	542	617	2033	893	649	869	2411	851	527	592	1970	8572	17.42	149,324.24		
2 BATTERY, size AAA, alkaline, 2 pieces per blister pack	pack	741	245	311	1297	487	209	326	1022	574	230	415	1219	447	209	295	951	4489	15.03	67,469.67		
3 BATTERY, size D, alkaline, 2 pieces per blister pack	pack	76	52	52	180	54	52	52	158	54	52	52	158	54	52	52	158	654	77.56	50,724.24		
4 FLUORESCENT LAMP, tubular, 28 watts	tube	234	200	200	634	200	200	200	600	220	200	200	620	200	200	200	600	2454	114.40	280,737.60		
5 FLUORESCENT LAMP, tubular, 36 watts	tube	210	150	150	510	160	150	150	460	190	150	150	490	160	150	150	460	1920	280.80	539,136.00		
6 COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece	85	50	50	185	60	50	50	160	85	50	50	185	60	51	50	161	691	101.82	70,357.62		
7 TAPE, electrical	roll	237	200	200	637	202	205	205	612	207	200	210	617	201	200	200	601	2467	18.20	44,899.40		
COMMON OFFICE SUPPLIES																						
1 ACETATE, gauge #3, 50m per roll	roll	57	4	5	66	5	5	5	15	55	4	16	75	4	4	5	13	169	624.00	105,456.00		
2 AIR FRESHENER, 280ml/can	can	257	255	260	772	255	254	259	768	257	254	259	770	254	257	256	767	3077	83.20	256,006.40		
3 ALCOHOL, 70%, ethyl, 500ml	bottle	2897	1474	1591	5962	2679	1397	1470	5546	2685	1409	1475	5569	2636	1440	1354	5430	22507	47.82	1,076,284.74		
4 CARBON FILM, A4 size, 100 sheets per box	box	32	30	30	92	30	30	30	90	31	30	30	91	30	30	30	90	363	197.58	71,721.54		
5 CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box	53	30	30	113	30	30	31	91	51	30	30	111	30	30	30	90	405	202.80	82,134.00		
6 CARTOLINA, assorted color, 20 pieces per pack	pack	104	101	110	315	103	100	110	313	103	100	110	313	102	100	105	307	1248	64.48	80,471.04		
7 CHALK, white, dustless, 100 pieces per box	box	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	25.86	25.86		
8 CLEARBOOK, A4 size	piece	603	520	580	1703	553	500	520	1573	575	510	530	1615	521	500	520	1541	6432	39.52	254,192.64		
9 CLEARBOOK, Legal size	piece	601	510	562	1673	536	500	515	1551	573	500	530	1603	517	500	510	1527	6354	43.68	277,542.72		
10 CLIP, backfold, 19mm, 12 pieces per box	box	1122	1043	1028	3193	1060	1023	1028	3111	1095	1008	1008	3111	1035	1003	1013	3051	12466	7.28	90,752.48		
11 CLIP, backfold, 25mm, 12 pieces per box	box	1105	1043	1028	3176	1060	1026	1028	3114	1075	1011	1008	3094	1038	1008	1008	3054	12438	10.40	129,355.20		
12 CLIP, backfold, 32mm, 12 pieces per box	box	1108	1039	1028	3175	1053	1033	1028	3114	1078	1007	1008	3093	1037	1003	1013	3053	12435	19.12	237,757.20		
13 CLIP, backfold, 50mm, 12 pieces per box	box	1091	1044	1023	3158	1053	1025	1028	3106	1063	1009	1003	3075	1039	1003	1003	3045	12384	36.38	450,529.92		
14 CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece	954	568	707	2229	794	586	621	2001	869	588	644	2101	857	596	584	2037	8368	31.20	261,081.60		

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
63 RECORD BOOK, 500 pages, size: 214mm x 278mm min	book	964	507	507	1978	1047	500	503	2050	1046	501	503	2050	1038	0	503	1541	7619	86.85	661,710.15	
64 RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle	108	102	121	331	104	103	111	318	112	102	118	332	104	12	101	217	1198	256.87	307,730.26	
65 RUBBER BAND, 70mm min lay flat length (#18)	box	268	109	133	510	142	105	129	376	172	103	126	401	141	15	116	272	1559	93.31	145,470.29	
66 RULER, plastic, 450mm, 1 piece in individual plastic	piece	195	113	128	436	108	102	132	342	109	100	120	329	108	1	120	229	1336	15.48	20,681.28	
67 SIGN PEN, black	piece	2593	1683	1556	5832	2202	1530	1672	5404	2148	1544	1731	5423	2061	15	1527	3603	20262	38.10	771,982.20	
68 SIGN PEN, blue	piece	2514	1655	1538	5707	2067	1500	1669	5236	2182	1502	1729	5413	1970	5	1525	3500	19856	38.10	756,513.60	
69 SIGN PEN, red	piece	1500	1655	1545	4700	1610	1515	1667	4792	1678	1502	1729	4909	1608	1	1522	3131	17532	38.10	667,969.20	
70 STAMP PAD INK, violet, 50mL	bottle	248	55	76	379	218	52	65	335	224	52	75	351	218	3	51	272	1337	24.63	32,930.31	
71 STAMP PAD, felt pad, min 60mm x 100mm	piece	128	54	167	349	103	53	52	208	209	53	56	318	103	4	52	159	1034	27.66	28,600.44	
72 STAPLE WIRE, Heavy duty, 23/13	box	2064	2021	2041	6126	2019	2018	2026	6063	2031	2013	2036	6080	2025	33	2010	4068	22337	23.40	522,685.80	
73 STAPLE WIRE, Standard	box	8629	2070	2046	12745	8378	2042	2039	12459	8493	2050	2050	12593	8382	29	2033	10444	48241	18.92	912,719.72	
74 TAPE, masking, 24mm, 50 meters length	roll	1561	1094	1071	3726	1498	1038	1078	3614	1536	1038	1071	3645	1508	48	1035	2591	13576	55.12	748,309.12	
75 TAPE, masking, 48mm, 50 meters length	roll	1100	1002	1022	3124	1062	1004	1026	3092	1087	1006	1022	3115	1059	6	1022	2087	11418	105.04	1,199,346.72	
76 TAPE, transparent, 24mm, 50 meters	roll	1614	1065	1035	3714	1505	1046	1035	3586	1569	1056	1035	3660	1522	20	1031	2573	13533	10.92	147,780.36	
77 TAPE, transparent, 48mm, 50 meters	roll	1155	1019	1029	3203	1073	1014	1031	3118	1115	1020	1021	3156	1077	14	1022	2113	11590	26.52	307,366.80	
78 TAPE, packaging, 48mm, 50 meters length	roll	1519	1151	1109	3779	1479	1093	1118	3690	1477	1091	1091	3659	1524	82	1057	2663	13791	32.74	451,517.34	
79 TOILET TISSUE, 12 rolls per pack	pack	2665	2324	2423	7412	2599	2347	2287	7233	2692	2351	2302	7345	2609	801	2287	5697	27687	67.60	1,871,641.20	
80 TWINE, plastic, one kilo per roll	roll	858	521	512	1891	783	524	515	1822	836	515	525	1876	794	4	524	1322	6911	49.92	344,997.12	
81 WRAPPING PAPER, kraft, 50 sheets per pack	pack	211	125	525	861	152	130	329	611	190	126	334	650	154	27	522	703	2825	128.84	363,973.00	
Software: MS Office professional, latest edition		2			2				0	28			28				0	30	5,000.00	150,000.00	
Airline Travel																					
COMMON OFFICE DEVICES																					
1 CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube	273	202	204	679	240	203	206	649	217	201	206	624	247	202	202	651	2603	9.19	23,921.57	
2 CUTTER KNIFE, heavy duty	piece	150	110	112	372	121	100	102	323	117	104	102	323	116	100	102	318	1336	19.76	26,399.36	
3 DATING AND STAMPING MACHINE	piece	31	10	17	58	14	10	10	34	16	10	10	36	14	10	10	34	162	478.38	77,497.56	
4 PENCIL SHARPENER, 1 piece in individual plastic case	piece	124	52	78	254	61	51	50	162	74	50	50	174	62	50	51	163	753	187.20	140,961.60	
5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece	297	152	157	606	208	152	173	533	217	152	152	521	258	162	152	572	2232	114.28	255,072.96	
6 SCISSORS, (6")	pair	300	164	226	690	197	157	188	542	223	153	206	582	186	152	157	495	2309	13.73	31,702.57	
7 STAPLER, standard	piece	407	306	319	1032	311	302	303	916	328	301	303	932	316	302	304	922	3802	82.16	312,372.32	
8 STAPLER, binder type, heavy duty for high volume stapling, 25-135 sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece	43	13	12	68	20	10	10	40	16	10	11	37	20	10	11	41	186	878.80	163,456.80	
9 STAPLE REMOVER, plier type	piece	500	305	376	1181	555	300	322	1177	585	300	315	1200	534	315	320	1169	4727	18.18	85,936.86	
10 TAPE DISPENSER, table top	piece	246	153	165	564	155	151	156	462	190	151	162	503	155	153	152	460	1989	47.72	94,915.08	
11 WASTE BASKET, non-rigid plastic	piece	103	70	51	224	50	71	50	171	58	70	51	179	51	70	50	171	745	23.90	17,805.50	
COMMON JANITORIAL SUPPLIES																					
1 BROOM, soft (tambo)	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	88.40	53,040.00	
2 BROOM, stick (tingting)	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	23.92	14,352.00	
3 CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	41.60	99,840.00	
4 CLEANSER, scouring powder, 350grams/can	can	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	21.27	51,048.00	
5 DETERGENT POWDER, all purpose, 1kilo/pouch	pouch	106	100	100	306	106	100	100	306	106	100	100	306	106	100	100	306	1224	37.43	45,814.32	
6 DISINFECTANT SPRAY, 400-550 grams	can	104	100	100	304	103	100	100	303	104	100	100	304	103	100	100	303	1214	119.60	145,194.40	
7 DUST PAN, non-rigid plastic	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	24.96	14,976.00	
8 FLOOR WAX, Paste, red	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	202.80	-
9 FURNITURE CLEANER, aerosol, 300mL/can	can	130	100	101	331	131	100	101	332	131	100	100	331	131	100	100	331	1325	84.76	112,307.00	
10 INSECTICIDE, aerosol type, 600mL/can	can	300	300	301	901	300	300	301	901	301	300	300	901	300	300	300	900	3603	124.80	449,654.40	
11 MOPBUCKET	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	1,911.00	2,293,200.00	
12 MOPHANDLE, screw type, aluminum handle	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	142.48	170,976.00	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
13 MOPHEAD, made of rayon	piece	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	98.80	592,800.00
14 RAG, all cotton, 32 pieces per kilo per bundle	bundle	274	200	200	674	271	200	200	671	272	200	200	672	272	200	200	672	2689	49.69	133,616.41
15 SCOURING PAD, 5 pieces per pack	pack	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	102.96	247,104.00
16 TRASHBAG, plastic, transparent, 10pcs/roll	roll	1000	1000	1000	3000	1000	1000	1000	3000	1000	1000	1000	3000	1000	1000	1000	3000	12000	139.88	1,678,560.00
DISINFECTANT, bleaching solution																			101.82	
COMMON OFFICE EQUIPMENT																				
1 BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit	4		2	6		2	1	3	1	2		3	2		2	4	16	10,400.00	166,400.00
2 CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit	124		35	159	11	30		41	11	30		41	40		35	75	316	135.20	42,723.20
3 CALCULATOR, SCIENTIFIC, 1 unit per box	unit	68		55	123	5	30		35	5	30		35	35		32	67	260	258.84	67,298.40
4 CHAIR, monobloc, without armrest, beige	piece	25			25				0				0				0	25	254.68	6,367.00
5 CHAIR, monobloc, without armrest, white	piece	25			25				0				0				0	25	254.80	6,370.00
6 DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit	84	2	58	144		50		50	2	50	7	59	52		52	104	357	6,229.60	2,223,967.20
7 DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600%) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit	12		2	14		1		1		1		1	1		1	2	18	25,272.00	454,896.00
8 ELECTRIC FAN, industrial	unit	16		13	29		10		10		10		10	10		10	20	69	956.80	66,019.20
9 ELECTRIC FAN, orbit type	unit				0				0				0	0		0	0	0	1,248.00	-
10 ELECTRIC FAN, stand type	unit	6			6	10			10				0	0		0	0	16	967.10	15,473.60
11 ELECTRIC FAN, wall type	unit	23		20	43		20		20		20		20	23		20	43	126	790.40	99,590.40
12 FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit	66	2	25	93	22	24	2	48	34	24	3	61	45	2	23	70	272	3,502.72	952,739.84
13 FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	12		1	13				0				0				0	13	1,080.56	14,047.28
14 FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit	1		1	2				0				0				0	2	4,992.00	9,984.00
15 MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit	20		5	25		5		5		5	2	7	5		5	10	47	26,483.60	1,244,729.20
16 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit	7		2	9		1		1	1	1		2	1		1	2	14	7,488.00	104,832.00
17 PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit	16		11	27		10		10	1	10		11	10		11	21	69	5,699.20	393,244.80
18 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed	unit	4		2	6		2		2		2		2	2		2	4	14	18,709.60	261,934.40
19 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed	unit	4		2	6		2		2		2		2	2		2	4	14	5,831.52	81,641.28
20 PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit	20		2	22		2		2	1	2		3	2		2	4	31	10,000.00	310,000.00
21 PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit	22		10	32		10		10	5	10		15	13		10	23	80	1,237.60	99,008.00
22 TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit	2			2				0				0				0	2	1,289.60	2,579.20
23 TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit	2			2				0				0				0	2	1,289.60	2,579.20
Desktop and laptop	unit	20			20	20			20			20	20				0	60	47,000.00	2,820,000.00
COMMON COMPUTER SUPPLIES																				

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
1 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	68		85	153		50	25	75		50	25	75	50	25	50	125	428	630.76	269,965.28
2 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box	65		75	140	5	50	15	70	5	50	15	70	55	15	50	120	400	950.30	380,120.00
3 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box	60		60	120		50	10	60		50	10	60	50	10	50	110	350	716.04	250,614.00
4 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box	63		100	163		50	15	65	1	50	15	66	50	15	50	115	409	1,220.96	499,372.64
5 COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box	100		50	150	50	50		100	50	50		100	100		50	150	500	596.80	298,400.00
6 COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box	50		50	100		50		50		50		50	50		50	100	300	958.15	287,445.00
7 DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	164	30	43	237	20	21	11	52	18	20	12	50	50	35	22	107	446	21.79	9,718.34
8 EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	161		78	239	5	63	5	73	12	50	5	67	68		55	123	502	2,818.40	1,414,836.80
9 FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	283	22	148	453	17	100	40	157	63	101	41	205	151	1	101	253	1068	194.48	207,704.64
10 MOUSE, optical, USB connection type	unit	297	7	158	462	28	108	35	171	27	106	23	156	170	25	101	296	1085	127.80	138,663.00
HANDBOOK ON PROCUREMENT																				
1 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,	piece	5		1	6				0				0				0	6	28.90	173.40
CONSUMABLES																				
1 INK CART, BROTHER LC39BK, Black	cart				0				0				0				0	0	681.20	-
2 INK CART, BROTHER LC39C, Cyan	cart				0				0				0				0	0	447.20	-
3 INK CART, BROTHER LC39M, Magenta	cart				0				0				0				0	0	447.20	-
4 INK CART, BROTHER LC39Y, Yellow	cart				0				0				0				0	0	447.20	-
5 INK CART, BROTHER LC67B, Black	cart				0				0				0				0	0	910.00	-
6 INK CART, BROTHER LC67C, Cyan	cart				0				0				0				0	0	546.00	-
7 INK CART, BROTHER LC67M, Magenta	cart				0				0				0				0	0	546.00	-
8 INK CART, BROTHER LC67Y, Yellow	cart				0				0				0				0	0	546.00	-
9 INK CART, BROTHER LC67HYBK, Black	cart				0				0				0				0	0	1,538.16	-
10 INK CART, BROTHER LC67HYC, Cyan	cart				0				0				0				0	0	868.40	-
11 INK CART, BROTHER LC67HYM, Magenta	cart				0				0				0				0	0	868.40	-
12 INK CART, BROTHER LC67HY, Yellow	cart				0				0				0				0	0	868.40	-
13 INK CART, CANON PG-810, Black	cart				0				0				0				0	0	774.80	-
14 INK CART, CANON PG-740, Black	cart	30			30	20			20	20			20	20			20	90	754.00	67,860.00
15 INK CART, CANON PGI-725, Black	cart				0				0				0				0	0	574.08	-
16 INK CART, CANON CLI-726, Black	cart				0				0				0				0	0	534.56	-
17 INK CART, CANON CL-811, Colored	cart				0				0				0				0	0	1,022.32	-
18 INK CART, CANON CL-741, Colored	cart	30			30	10			10	5			5	5			5	50	1,001.52	50,076.00
19 INK CART, CANON CLI-726, Cyan	cart				0				0				0				0	0	535.60	-
20 INK CART, CANON CLI-726, Magenta	cart				0				0				0				0	0	535.60	-
21 INK CART, CANON CLI-726, Yellow	cart				0				0				0				0	0	535.60	-
22 INK CART, EPSON C13T038190 (To 38), Black	cart				0				0				0				0	0	491.92	-
23 INK CART, EPSON C13T039090 (To 39), Colored	cart				0				0				0				0	0	770.64	-
24 INK CART, EPSON C13T105190(73N)(91N),Black	cart				0				0				0				0	0	426.40	-
25 INK CART, EPSON C13T105290(73N)(91N),Cyan	cart				0				0				0				0	0	426.40	-
26 INK CART, EPSON C13T105390(73N)(91N),Magenta	cart				0				0				0				0	0	426.40	-
27 INK CART, EPSON C13T105490(73N)(91N),Yellow	cart				0				0				0				0	0	426.40	-
28 INK CART, EPSON C13T6664100 (T6641), Black	cart				0				0				0				0	0	254.80	-

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
29 INK CART, EPSON C13T664200 (T6642), Cyan	cart				0				0				0					0	0	254.80	-
30 INK CART, EPSON C13T664300 (T6643), Magenta	cart				0				0				0					0	0	254.80	-
31 INK CART, EPSON C13T664400 (T6644), Yellow	cart				0				0				0					0	0	254.80	-
32 INK CART, HP 51645A, (HP45), Black	cart				0				0				0					0	0	1,346.80	-
33 INK CART, HP C1823A, (HP23), Tri-color	cart				0				0				0					0	0	1,612.00	-
34 INK CART, HP C4844A, (HP10), Black	cart				0				0				0					0	0	1,554.80	-
35 INK CART, HP C4906AA, (HP940XL), Black	cart				0				0				0					0	0	1,554.80	-
36 INK CART, HP C4907AA, (HP940XL), Cyan	cart				0				0				0					0	0	1,034.80	-
37 INK CART, HP C4908AA, (HP940XL), Magenta	cart				0				0				0					0	0	1,034.80	-
38 INK CART, HP C4909AA, (HP940XL), Yellow	cart				0				0				0					0	0	1,034.80	-
39 INK CART, HP C4936A, (HP18), Black	cart				0				0				0					0	0	982.80	-
40 INK CART, HP C4937A, (HP18), Cyan	cart				0				0				0					0	0	717.60	-
41 INK CART, HP C4938A, (HP18), Magenta	cart				0				0				0					0	0	717.60	-
42 INK CART, HP C4939A, (HP18), Yellow	cart				0				0				0					0	0	717.60	-
43 INK CART, HP C6578DA, (HP78), Tri-color	cart				0				0				0					0	0	1,606.80	-
44 INK CART, HP C6615DA, (HP15), Black	cart			10	10				0				0					0	10	1,237.60	12,376.00
45 INK CART, HP C6625AA, (HP17), Tri-color	cart			10	10				0				0					0	10	1,346.80	13,468.00
46 INK CART, HP C6656AA, (HP56), Black	cart				0				0				0					0	0	921.44	-
47 INK CART, HP C6657AA, (HP57), Tri-color	cart				0				0				0					0	0	1,466.40	-
48 INK CART, HP C8727AA, (HP27), Black	cart	3			3	3			3	3			3	3				3	12	826.80	9,921.60
49 INK CART, HP C8765WA, (HP94), Black	cart				0				0				0					0	0	930.80	-
50 INK CART, HP C8766WA, (HP95), Tri-color	cart				0				0				0					0	0	1,133.60	-
51 INK CART, HP C8767WA, (HP96), Black	cart				0				0				0					0	0	1,430.00	-
52 INK CART, HP C9351AA, (HP21), Black	cart				0				0				0					0	0	650.00	-
53 INK CART, HP C9352AA, (HP22), Tri-color	cart		2		2		2		0				0					0	4	751.92	3,007.68
54 INK CART, HP C9361WA, (HP93), Tri-color	cart				0				0				0					0	0	1,346.80	-
55 INK CART, HP C9362WA, (HP92), Black	cart	3			3	3			3	3			3	3				3	12	600.08	7,200.96
56 INK CART, HP C9363WA, (HP97), Tri-color	cart	3			3	3			3	3			3	3				3	12	1,492.40	17,908.80
57 INK CART, HP C9364WA, (HP98), Black	cart				0				0				0					0	0	826.80	-
58 INK CART, HP CB314A, (HP900), Black	cart				0				0				0					0	0	296.40	-
59 INK CART, HP CB315A, (HP900), Tri-color	cart				0				0				0					0	0	379.60	-
60 INK CART, HP CB335WA, (HP74), Black	cart				0				0				0					0	0	696.80	-
61 INK CART, HP CB336WA, (HP74XL), Black	cart				0				0				0					0	0	1,508.00	-
62 INK CART, HP CB337WA, (HP75), Tri-color	cart				0				0				0					0	0	803.92	-
63 INK CART, HP CB338WA, (HP75XL), Tri-color	cart				0				0				0					0	0	1,606.80	-
64 INK CART, HP CC640WA, (HP60), Black	cart	2			2				0	2			2					0	4	639.60	2,558.40
65 INK CART, HP CC641WA, (HP60XL), Black	cart				0				0				0					0	0	1,445.60	-
66 INK CART, HP CC643WA, (HP60), Tri-color	cart	2			2				0	2			2					0	4	754.00	3,016.00
67 INK CART, HP CC644WA, (HP60XL), Tri-color	cart				0				0				0					0	0	1,658.80	-
68 INK CART, HP CC653AA, (HP901), Black	cart				0				0				0					0	0	639.60	-
69 INK CART, HP CC656AA, (HP901), Tri-color	cart				0				0				0					0	0	1,019.20	-
70 INK CART, HP CC660AA, (HP702), Black	cart				0				0				0					0	0	1,086.80	-
71 INK CART, HP CD887AA, (HP703), Black	cart				0				0				0					0	0	358.80	-
72 INK CART, HP CD888AA, (HP703), Tri-color	cart				0				0				0					0	0	358.80	-
73 INK CART, HP CD971AA, (HP 920), Black	cart				0				0				0					0	0	792.48	-
74 INK CART, HP CD972AA, (HP 920XL), Cyan	cart	4			4	4			4	4			4	2				2	14	629.20	8,808.80
75 INK CART, HP CD973AA, (HP 920XL), Magenta	cart	4			4	4			4	4			4	2				2	14	629.20	8,808.80
76 INK CART, HP CD974AA, (HP 920XL), Yellow	cart	4			4	4			4	4			4	2				2	14	629.20	8,808.80
77 INK CART, HP CD975AA, (HP 920XL), Black	cart	4			4	4			4	4			4	2				2	14	1,242.80	17,399.20
78 INK CART, HP CH561WA, (HP61), Black	cart				0				0				0					0	0	644.80	-

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
79 INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0				0	0	826.80	-
80 INK CART, HP CN045AA, (HP950XL), Black	cart				0				0				0				0	0	1,554.80	-
81 INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0				0				0	0	1,175.20	-
82 INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0				0				0	0	1,180.40	-
83 INK CART, HP CN048AA, (HP951XL), Yellow	cart				0				0				0				0	0	1,180.40	-
84 INK CART, HP CN692AA, (HP704), Black	cart			5	5			5	5		5	5					0	15	358.80	5,382.00
85 INK CART, HP CN693AA, (HP704), Tri-color	cart			5	5			5	5		5	5					0	15	358.80	5,382.00
86 INK CART, HP CZ107AA, (HP678), Black	cart	13	5	5	23	13	5	5	23	13	5	5	23	13	5	5	23	92	358.80	33,009.60
87 INK CART, HP CZ108AA, (HP678), Tricolor	cart	13	5	5	23	13	5	5	23	13	5	5	23	13	5	5	23	92	360.88	33,200.96
88 INK CART, HP CZ121A (HP685A), Black	cart				0				0				0				0	0	366.08	-
89 INK CART, HP CZ122A (HP685A), Cyan	cart				0				0				0				0	0	249.60	-
90 INK CART, HP CZ123A (HP685A), Magenta	cart				0				0				0				0	0	249.60	-
91 INK CART, HP CZ124A (HP685A), Yellow	cart				0				0				0				0	0	249.60	-
92 INK CART, HP Q8893AA (C8728AA), (HP28), Colored	cart	3			3	3			3	3			3	3			3	12	930.80	11,169.60
93 INK CART, LEXMARK 10NO217 (#17), Black	cart				0				0				0				0	0	1,003.60	-
94 INK CART, LEXMARK 10NO227 (#27), Colored	cart				0				0				0				0	0	1,196.00	-
95 TONER CART, BROTHER TN-2025, Black	cart				0				0				0				0	0	2,556.32	-
96 TONER CART, BROTHER TN-2130, Black	cart				0				0				0				0	0	1,820.00	-
97 TONER CART, BROTHER TN-2150, Black	cart				0				0				0				0	0	2,860.00	-
98 TONER CART, BROTHER TN-3320, Black	cart				0				0				0				0	0	3,354.00	-
99 TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0				0				0				0	0	4,992.00	-
100 TONER CART, HP C4092A, Black	cart				0				0				0				0	0	2,741.44	-
101 TONER CART, HP C4096A, Black	cart	2			2				0	2			2				0	4	5,352.88	21,411.52
102 TONER CART, HP C7115A, Black	cart	5			5				0	0			0				0	5	2,971.28	14,856.40
103 TONER CART, HP CB435A, Black	cart	3	2	15	20		1		1	12			13			10	10	44	2,802.80	123,323.20
104 TONER CART, HP CB436A, Black	cart	0		10	10			10	10		10		10			10	10	40	3,218.80	128,752.00
105 TONER CART, HP CB540A, Black	cart	6		12	18	4			4	5			5	4			4	31	3,312.40	102,684.40
106 TONER CART, HP CB541A, Cyan	cart	6		6	12	4			4	5			5	4			4	25	2,984.80	74,620.00
107 TONER CART, HP CB542A, Yellow	cart	6		6	12	4			4	5			5	4			4	25	2,984.80	74,620.00
108 TONER CART, HP CB543A, Magenta	cart	6		6	12	4			4	5			5	4			4	25	2,984.80	74,620.00
109 TONER CART, HP CC364A, Black	cart				0				0				0				0	0	7,378.80	-
110 TONER CART, HP CC530A, Black	cart				0				0				0				0	0	5,402.80	-
111 TONER CART, HP CC531A, Cyan	cart				0				0				0				0	0	5,298.80	-
112 TONER CART, HP CC532A, Yellow	cart				0				0				0				0	0	5,298.80	-
113 TONER CART, HP CC533A, Magenta	cart				0				0				0				0	0	5,298.80	-
114 TONER CART, HP CE255A, Black	cart	3	2	2	7	2	2	2	6	3	2	2	7	2	2		4	24	6,754.80	162,115.20
115 TONER CART, HP CE278A, Black	cart	5			5				0	5			5				0	10	3,114.80	31,148.00
116 TONER CART, HP CE285A (HP85A), Black	cart	114	12	14	140	108	10	5	123	113	20	5	138	111	15	5	131	532	2,756.00	1,466,192.00
117 TONER CART, HP CE310A, Black	cart				0				0	0			0				0	0	2,386.80	-
118 TONER CART, HP CE311A, Cyan	cart	2			2				0	0			2	2			2	6	2,490.80	14,944.80
119 TONER CART, HP CE312A, Yellow	cart	2			2				0	0			2	2			2	6	2,490.80	14,944.80
120 TONER CART, HP CE313A, Magenta	cart	2			2				0	0			2	2			2	6	2,490.80	14,944.80
121 TONER CART, HP CE320A, Black	cart	7		12	19	19			19	19			19	7			7	64	3,166.80	202,675.20
122 TONER CART, HP CE321A, Cyan	cart	5		4	9	9			9	9			9	5			5	32	3,010.80	96,345.60
123 TONER CART, HP CE322A, Yellow	cart	5		4	9	9			9	9			9	5			5	32	3,010.80	96,345.60
124 TONER CART, HP CE323A, Magenta	cart	5		4	9	9			9	9			9	5			5	32	3,010.80	96,345.60
125 TONER CART, HP CE390A, Black	cart				0				0	0			0				0	0	7,690.80	-
126 TONER CART, HP CE400A, Black	cart	2			2	2			2	2			2				0	6	6,754.80	40,528.80
127 TONER CART, HP CE401A, Cyan	cart	2			2	2			2	2			2				0	6	9,978.80	59,872.80
128 TONER CART, HP CE402A, Yellow	cart	2			2	2			2	2			2				0	6	9,978.80	59,872.80

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
129 TONER CART, HP CE403A, Magenta	cart	2			2	2			2	2			2				0	6	9,978.80	59,872.80
130 TONER CART, HP CE410A, (HP305), Black	cart				0				0	0			0				0	0	3,790.80	-
131 TONER CART, HP CE411A, (HP305), Cyan	cart				0				0	0			0				0	0	5,402.80	-
132 TONER CART, HP CE412A, (HP305), Yellow	cart				0				0	0			0				0	0	5,402.80	-
133 TONER CART, HP CE413A, (HP305), Magenta	cart	2			2				0	2			2	2			2	6	5,402.80	32,416.80
134 TONER CART, HP CE505A, Black	cart	5	3	20	28	4	5	20	29	2	3	20	25	3		20	23	105	3,998.80	419,874.00
135 TONER CART, HP CE505X, Black, high cap	cart				0				0				0				0	0	7,066.80	-
136 TONER CART, HP Q2612A, Black	cart	22	2	21	45	4	6	14	24	24	5	4	33	4	6	4	14	116	3,104.40	360,110.40
137 TONER CART, HP Q2613A, Black	cart	3			3				0	1			1				0	4	3,328.00	13,312.00
138 TONER CART, HP Q5942A, Black	cart				0				0				0				0	0	7,482.80	-
139 TONER CART, HP Q5949A, Black	cart	6		10	16		2	16	18	10		6	16				0	50	3,530.80	176,540.00
140 TONER CART, HP Q5950A, Black	cart				0				0				0				0	0	7,644.00	-
141 TONER CART, HP Q5951A, Cyan	cart				0				0				0				0	0	10,845.12	-
142 TONER CART, HP Q5952A, Yellow	cart				0				0				0				0	0	10,845.12	-
143 TONER CART, HP Q5953A, Magenta	cart				0				0				0				0	0	10,845.12	-
144 TONER CART, HP Q6000A, Black	cart				0				0				0				0	0	3,317.60	-
145 TONER CART, HP Q6001A, Cyan	cart				0				0				0				0	0	3,614.00	-
146 TONER CART, HP Q6002A, Yellow	cart				0				0				0				0	0	3,614.00	-
147 TONER CART, HP Q6003A, Magenta	cart				0				0				0				0	0	3,614.00	-
148 TONER CART, HP Q6470A, Black	cart				0				0				0				0	0	5,526.56	-
149 TONER CART, HP Q6471A, Cyan	cart				0				0				0				0	0	5,495.36	-
150 TONER CART, HP Q6472A, Yellow	cart				0				0				0				0	0	5,844.80	-
151 TONER CART, HP Q6473A, Magenta	cart				0				0				0				0	0	5,844.80	-
152 TONER CART, HP Q7553A, Black	cart				0				0				0				0	0	3,894.80	-
153 TONER CART, LEXMARK E360H11P, Black	cart				0				0				0				0	0	8,874.32	-
154 TONER CART, LEXMARK T650A11P, Black	cart				0				0				0				0	0	9,630.40	-
155 TONER CART, SAMSUNG ML-D2850B, Black	cart				0				0				0				0	0	4,992.00	-
156 TONER CART, SAMSUNG MLT-D101S, Black	cart				0				0				0				0	0	2,600.00	-
157 TONER CART, SAMSUNG MLT-D103L, Black	cart				0				0				0				0	0	2,912.00	-
158 TONER CART, SAMSUNG MLT-D103S, Black	cart				0				0				0				0	0	2,912.00	-
159 TONER CART, SAMSUNG MLT-D104S, Black	cart				0				0				0				0	0	2,392.00	-
160 TONER CART, SAMSUNG MLT-D105L, Black	cart				0				0				0				0	0	2,704.00	-
161 TONER CART, SAMSUNG MLT-D108S, Black	cart				0				0				0				0	0	2,631.20	-
162 TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	cart				0				0				0				0	0	3,120.00	-
163 TONER CART, SAMSUNG MLT-D203E, Black	cart				0				0				0				0	0	7,280.00	-
164 TONER CART, SAMSUNG MLT-D203L, Black	cart				0				0				0				0	0	4,368.00	-
165 TONER CART, SAMSUNG MLT-D203U, black	cart				0				0				0				0	0	9,464.00	-
166 TONER CART, SAMSUNG MLT-D205E, Black	cart				0				0				0				0	0	8,736.00	-
167 TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0				0				0	0	4,888.00	-
168 TONER CART, SAMSUNG SCX-D6555A, Black	cart				0				0				0				0	0	4,212.00	-
169 RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300	cart				0				0				0				0	0	76.75	-
170 RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0				0	0	724.88	-
171 RIBBON CART, EPSON C13S015584 (S015327), Black	cart				0				0				0				0	0	334.88	-
172 RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0				0				0				0	0	75.92	-
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																				
COMMON ELECTRICAL SUPPLIES																				
1 BALLAST, 36 watts	piece	100		100	200		100		100		100		100	100		100	200	600	74.78	44,868.00
2 FLUORESCENT LAMP, tubular, 14 watts	tube	203		200	403		200		200		200		200	200		200	400	1203	88.40	106,345.20
3 FLUORESCENT LIGHTING FIXTURE, 1 x 36W	set	103		100	203		100		100		100		100	100		100	200	603	364.00	219,492.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT			
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity					
COMMON OFFICE EQUIPMENT																							
1	CALCULATOR, MINI-PRINTING, 1 unit per box	unit	25			25				0				0				0	25	930.80	23,270.00		
2	CALCULATOR, PRINTING, DESKTOP, 1 unit per box	unit	1			1				0				0				0	1	1,965.60	1,965.60		
3	ELECTRONIC TIME RECORDER OR BUNDDY CLOCK, electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit	1			1				0				0				0	1	3,315.52	3,315.52		
4	MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color	unit	3			3				0				0				0	3	2,704.00	8,112.00		
5	WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEEE 802.3u, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box	unit	16			16			10					10			10		10	1,037.92	47,744.32		
COMMON OFFICE SUPPLIES																							
1	CARTOLINA, white, 20 pieces per pack	pack	102	100	100	302	100	101	100	301	100	101	100	301	100	101	100	301	1205	52.00	62,660.00		
2	CLIP, bulldog, 73mm (3")	piece	558	500	500	1558	525	500	500	1525	525	500	500	1525	525	500	500	1525	6133	8.32	51,026.56		
3	COLUMNAR PAD, 18 cols, 50 gsm min.	pad	132	100	100	332	100	100	100	300	101	100	100	301	100	100	100	300	1233	65.52	80,786.16		
4	ENVELOPE, PAY, 500 pieces per box	box	52	50	50	152	50	50	50	150	50	50	50	150	50	50	50	150	602	114.71	69,055.42		
5	ILLUSTRATION BOARD, (30"x40")	piece	11	0	0	11	0	0	0	0	1	0	0	1	0	0	0	0	12	35.05	420.60		
6	INDEX CARD BOX, 3"x5"	piece	120	100	120	340	100	120	100	320	100	100	100	300	100	100	100	300	1260	36.40	45,864.00		
7	INDEX CARD BOX, 5"x8"	piece	120	100	101	321	100	101	100	301	100	100	100	300	100	100	100	300	1222	55.12	67,356.64		
8	INDEX CARD, 3"x5", 500 pieces per pack	pack	110	102	101	313	100	106	100	306	101	101	108	310	100	100	100	300	1229	51.27	63,010.83		
9	INDEX CARD, 5"x8", 500 pieces per pack	pack	103	103	103	309	100	101	100	301	101	103	101	305	100	100	100	300	1215	139.34	169,298.10		
10	MANILA PAPER, 10sheets per pack	pack	56	51	52	159	50	51	50	151	53	53	51	157	50	51	50	151	618	26.00	16,068.00		
11	MAP PIN, round head, 100 pieces per case	case	54	50	50	154	50	50	50	150	52	50	50	152	50	50	50	150	606	40.35	24,452.10		
12	OIL, for general purpose lubricant, 120 mL	bottle	14	10	10	34	10	10	10	30	10	10	10	30	10	10	10	30	124	36.90	4,575.60		
13	PAPER, Thermal, 210mm x 30m	roll	92	50	50	192	73	50	50	173	83	50	65	198	63	50	50	163	726	29.95	21,743.70		
14	PUSH PIN, flat head type, assorted colors, 100 pieces per case	case	160	104	112	376	103	118	121	342	119	101	133	353	102	112	118	332	1403	24.96	35,018.88		
15	RIBBON, for manual typewriter, in box, with each spool individually wrapped in plastic	spool	17	14	35	66	10	10	37	57	10	10	25	45	10	25	10	45	213	16.12	3,433.56		
16	RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	81	70	80	231	71	70	80	221	70	70	70	210	70	70	70	210	872	150.80	131,497.60		
17	RING BINDER, Plastic 50mm, 10 pieces per bundle	bundle	60	50	60	170	50	50	60	160	50	50	50	150	50	50	50	150	630	291.03	183,348.90		
18	STAPLE WIRE, Heavy duty, 23/17	box	5042	5002	5007	15051	5003	5003	5001	15007	5004	5001	5001	15006	5001	5002	5003	15006	60070	41.48	2,491,703.60		
19	TAPE DISPENSER, handheld	piece	65	50	50	165	50	50	50	150	51	50	50	151	50	50	52	152	618	29.10	17,983.80		
20	TAPE, for adding machine	roll	145	100	100	345	100	100	100	300	110	100	100	310	100	100	100	300	1255	8.11	10,178.05		
21	TIME CARD, for Amano Bundy Clock, 100 pieces bundle	bundle	2	2	2	6	1		1	2	1		1	2	1		1	2	12	69.47	833.64		
COMMON JANITORIAL SUPPLIES																							
1	FLOOR WAX, Liquid type, natural	can	200	200	100	500	200	200	100	500	200	200	100	500	200	200	100	500	2000	370.50	741,000.00		
2	FLOOR WAX, Paste type, natural	can				0				0				0				0	0	223.60	-		
3	SOAP, BATHROOM, 90 grams, 1 piece in individual box	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.36	-		
CONSUMABLES																							
1	INK CART, EPSON C13T103190 (103), Black	cart	13		10	23	3	10		13	3	10		13	3	10		13	62	866.32	53,711.84		
2	INK CART, EPSON C13T103290 (103), Cyan	cart	12		10	22	2	10		12	2	10		12	2	10		12	58	577.20	33,477.60		
3	INK CART, EPSON C13T103390 (103), Magenta	cart	12		10	22	2	10		12	2	10		12	2	10		12	58	577.20	33,477.60		
4	INK CART, EPSON C13T103490 (103), Yellow	cart	12		10	22	2	10		12	2	10		12	2	10		12	58	577.20	33,477.60		

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
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5 INK CART, EPSON C13T143190 (143), Black	cart	10		10	20		10		10		10		10		10		10	50	587.60	29,380.00
6 INK CART, EPSON C13T143290 (143), Cyan	cart	10		10	20		10		10		10		10		10		10	50	465.92	23,296.00
7 INK CART, EPSON C13T143390 (143), Magenta	cart	10		10	20		10		10		10		10		10		10	50	465.92	23,296.00
8 INK CART, EPSON C13T143490 (143), Yellow	cart	10		10	20		10		10		10		10		10		10	50	465.92	23,296.00
9 INK CART, EPSON C13T166190 (166XL), Black	cart	10		10	20		10		10		10		10		10		10	50	176.80	8,840.00
10 INK CART, EPSON C13T166290 (166XL), Cyan	cart	10		10	20		10		10		10		10		10		10	50	332.80	16,640.00
11 INK CART, EPSON C13T166390 (166XL), Magenta	cart	10		10	20		10		10		10		10		10		10	50	332.80	16,640.00
12 INK CART, EPSON C13T166490 (166XL), Yellow	cart	10		10	20		10		10		10		10		10		10	50	332.80	16,640.00
13 INK CART, HP C4836A, (HP11), Cyan	cart	10		10	20		10		10		10		10		10		10	50	1,535.04	76,752.00
14 INK CART, HP C4837A, (HP11), Magenta	cart	10		10	20		10		10		10		10		10		10	50	1,535.04	76,752.00
15 INK CART, HP C4838A, (HP11), Yellow	cart	10		10	20		10		10		10		10		10		10	50	1,535.04	76,752.00
16 RIBBON CART, LEXMARK 3070169 (11A3550)	cart	10		10	20		10		10		10		10		10		10	50	780.00	39,000.00
17 RIBBON CART., FUJITSU DL 3850	cart	10		10	20		10		10		10		10		10		10	50	447.20	22,360.00
18 TONER CART, BROTHER TN-150BK, Black	cart	10		10	20		10		10		10		10		10		10	50	3,239.60	161,980.00
19 TONER CART, BROTHER TN-150C, Cyan	cart	10		10	20		10		10		10		10		10		10	50	3,707.60	185,380.00
20 TONER CART, BROTHER TN-150M, Magenta	cart	10		10	20		10		10		10		10		10		10	50	3,707.60	185,380.00
21 TONER CART, BROTHER TN-150Y, Yellow	cart	10		10	20		10		10		10		10		10		10	50	3,707.60	185,380.00
22 TONER CART, BROTHER TN-155BK, Black	cart	10		10	20		10		10		10		10		10		10	50	4,576.00	228,800.00
23 TONER CART, FUJI XEROX CWAA0762, Black	cart	10		10	20		10		10		10		10		10		10	50	5,683.60	284,180.00
24 TONER CART, HP CE250A, Black	cart	30		10	40	20	10		30	20	10		30	20	10		30	130	5,408.00	703,040.00
25 TONER CART, HP CE251A, Cyan	cart	10		10	20		10		10		10		10		10		10	50	10,551.84	527,592.00
26 TONER CART, HP CE252A, Yellow	cart	10		10	20		10		10		10		10		10		10	50	10,551.84	527,592.00
27 TONER CART, HP CE253A, Magenta	cart	10		10	20		10		10		10		10		10		10	50	10,551.84	527,592.00
28 TONER CART, HP Q1338A, Black	cart	10		10	20		10		10		10		10		10		10	50	6,676.80	333,840.00
29 TONER CART, HP Q6511A, Black	cart	10		10	20		10		10		10		10		10		10	50	5,892.64	294,632.00
30 TONER CART, HP Q7551A, Black	cart	10		10	20		10		10		10		10		10		10	50	6,162.00	308,100.00
31 TONER CART, LEXMARK 34217HR, Black	cart	10		10	20		10		10		10		10		10		10	50	4,712.24	235,612.00
32 TONER CART, SAMSUNG ML-2250D5, Black	cart	10		10	20		10		10		10		10		10		10	50	4,784.00	239,200.00
33 TONER CART, SAMSUNG ML-D3050B, Black	cart	10		10	20		10		10		10		10		10		10	50	6,656.00	332,800.00
Office Equipment and Accessories																				
1 Cabinet Lateral - 4 Drawers	unit	10		10	20		10		10	10		10	20		10		10	60	8,500.00	510,000.00
2 Cabinet with vault	unit			2	2				0			0					0	2	15,000.00	30,000.00
3 Cabinets	unit			4	4				0			4	4				0	8	10,000.00	80,000.00
4 Casing Gigabyte SETTO II 142 (no power supply)	pack	10			10	10			10	10		10	10		10		10	40	2,500.00	100,000.00
5 Clerical Chairs	unit	50		50	100			50	50		50	50		50		50	50	250	4,500.00	1,125,000.00
6 Clerical Table	unit	50		50	100			50	50		50	50		50		50	50	250	5,000.00	1,250,000.00
7 Coffee maker	unit			2	2				0		2		2				0	4	1,200.00	4,800.00
8 Computer desktop set (w/ MS Office and anti virus, UPS, 17" LCD monitor)	unit	50			50	50			50	50			50	50			50	200	45,000.00	9,000,000.00
9 Computer laptop (including OS, MS Office & Anti Virus)	unit	5			5	5			5	5			5	3			3	18	50,000.00	900,000.00
10 Conference table with chairs	piece				0	5			5			0					0	5	15,000.00	75,000.00
11 Cork Board	unit	15			15				0			0					0	15	1,500.00	22,500.00
12 Dual Wireless phone	piece			1	1				0			0					0	1	5,000.00	5,000.00
13 Executive Chair	ea			5	5			5	5			5	5				5	20	5,000.00	100,000.00
14 Executive Table	ea			5	5			5	5			5	5				5	20	8,000.00	160,000.00
15 Fax Machine-Scanner Modem	set			2	2			2	2			2	2				2	8	5,000.00	40,000.00
16 Fax Machine Ribbon Panasonic KX-FP701	pc.			2	2				0			0					0	2	4,500.00	9,000.00
17 Glass Board Standard	piece			5	5			0	0			0					0	5	7,500.00	37,500.00
18 Kyocera FS-1120D KX Printer	unit			5	5			5	5			5	5				0	15	5,000.00	75,000.00
19 LED TV 50 Inches with antenna (with bracket)	unit			1	1			2	2			0					0	3	45,000.00	135,000.00

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20 Netbook/Laptop battery					0	14			14				0				0	14	4,000.00	56,000.00	
21 Netbook/Laptop charger					0	14			14				0				0	14	1,500.00	21,000.00	
22 Office chairs	piece				0	5			5				0				0	5	8,000.00	40,000.00	
23 Office Tables	piece			5	5				0				0				0	5	9,500.00	47,500.00	
24 Overhead documets scanner	unit				0	1			1				0				0	1	15,000.00	15,000.00	
25 Portable Projector	unit				0			7	7				0				0	7	15,000.00	105,000.00	
26 Power bank		20			20	10			10	10			10	10			10	50	5,000.00	250,000.00	
27 Power Supply 1000 va		5			5	5			5	5			5	5			5	20	4,500.00	90,000.00	
28 Power surge protector w/ individual on & off		10			10	10			10	10			10	10			10	40	25,000.00	1,000,000.00	
29 Printer Heavy duty	unit			2	2			2	2				2	2			2	8	10,000.00	80,000.00	
30 Printer Ribbon Epson DOT Matrix	pc.		20		20			20	20			20	20				0	60	15,000.00	900,000.00	
31 Printer Wireless	unit			3	3			3	3				3	3			3	12	25,000.00	300,000.00	
32 Printer, Epson DOT Matrix	pc.		2		2				0			2	2			2	6	12,000.00	72,000.00		
33 Printer, HP Laserjet P1102	pc.	12			12				0			12	12				0	24	10,000.00	240,000.00	
34 Scanner, (Canon P-215 II)	unit	2			2				0				0				0	2	6,000.00	12,000.00	
35 Software: Windows, latest edition		2			2				0	4			4				0	6	2,500.00	15,000.00	
36 Sound and system	unit			2	2				0				0				0	2	75,000.00	150,000.00	
37 SURGER PROJECTOR (6 Outlets)	unit	3			3				0				0				0	3	2,500.00	7,500.00	
38 UPS Battery		11			11	11			11	12			12	11			11	45	4,500.00	202,500.00	
39 UPS Giant 10000V		10			10	10			10	10			10	10			10	40	5,000.00	200,000.00	
40 Video Projector w/Tripod Screen	set				0				0			1	1				0	1	4,500.00	4,500.00	
41 Wall Clock	piece		2		2				0			2	2				0	4	400.00	1,600.00	
42 White Board	unit	1			1				0				0				0	1	4,500.00	4,500.00	
Office Supplies																					
1 Adding machine ribbon	spool	10	5		15				0	10			10				0	25	125.00	3,125.00	
2 Address Labels, peel-off, die cut 100,000/roll	roll	3			3				0	1			1				0	4	115.00	460.00	
3 Adhesive Tape Cellophane Clear, 12mm x 16y 1 core	roll	10			10				0	10			10				0	20	150.00	3,000.00	
4 Adhesive Tape Cellophane Clear, 12mm x 20y 3 core	roll	10			10	96			96	10			10				0	116	150.00	17,400.00	
5 Air freshener (glade)	piece	50		50	100			50	50			50	0	50		50	50	250	115.00	28,750.00	
6 Art Paper (assorted color)	reams			5	5			5	5				5	5		5	5	20	150.00	3,000.00	
7 Ballpen- (pilot) Black	box	100			100	100			100	100			100	100			100	400	45.00	18,000.00	
8 Ballpen Black	piece	3000	3000	3000	9000	3000	3000	3000	9000	3000	3000	3000	9000	3000	3000	3000	9000	36000	15.00	540,000.00	
9 Ballpen Blue	piece	2000		2000	4000	2000			2000	4000	2000		2000	4000	2000		2000	4000	16000	15.00	240,000.00
10 Ballpen Red	piece	1000		1000	2000	1000			1000	2000	1000		1000	2000		1000	1000	2000	8000	15.00	120,000.00
11 Ballpen, (gel-ink) black	piece	150			150	150			150	150			150	150			150	600	20.00	12,000.00	
12 Ballpen, (gel-ink) green	piece	150			150	150			150	150			150	150			150	600	20.00	12,000.00	
13 Ballpen, (gel-ink) red	piece	150			150	150			150	150			150	150			150	600	20.00	12,000.00	
14 Ballpen, (gel-ink) violet	piece	150			150	150			150	150			150	150			150	600	20.00	12,000.00	
15 Battery (spare for digital camera)	piece	10			10				0				0				0	10	200.00	2,000.00	
16 Battery, (Energizer) AA	piece	6			6	6	6		12	6			6	6			6	30	25.00	750.00	
17 Battery, (Energizer) AAA	piece	6			6		6		6	6			6	6			6	24	15.00	3,600.00	
18 Battery, AA Rechargable, 2000mah, 4pc/pk	pack	3			3	3	3		6	3			3	3			3	15	150.00	2,250.00	
19 Battery, AAA Rechargable, 800mah, 4pc/pk	pack	3			3		3		3	3			3	3			3	12	200.00	2,400.00	
20 Binder Size- 1 1/2 inches	bundle	310			310	410			410	410			410	410			410	1540	200.00	308,000.00	
21 Binder Clips (1/2")	box		1	50	51	5		50	55	1			55	56	0		0	162	15.00	2,430.00	
22 Binder Size- 1 inch	box	230			230	1030			1030	1030			1030	1020			1020	3310	15.00	49,650.00	
23 Binder Size- 2 inches	box	130			130	130			130	130			130	130			130	520	15.00	7,800.00	
24 Binder's Clip 3/4"	box	1500		1500	3000			1500	1500	1500			1500	3000		1500	1500	9000	15.00	135,000.00	
25 Binding Clip, 1.5"	box	1500		1500	3000			1500	1500	1500			1500	3000		1500	1500	9000	15.00	135,000.00	
26 Binding Clip, 2"	box	1500		1500	3000			1500	1500	1500			1500	3000		1500	1500	9000	15.00	135,000.00	
27 Binding Clip, 3"	box	1500		1500	3000			1500	1500	1500			1500	3000		1500	1500	9000	15.00	135,000.00	
28 Blank CD Recordable	pack	100			100	100		100	200		100		100	100			100	500	15.00	7,500.00	

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29 Blank CD Rewritable	pack	100			100	100		100	200		100		100	100			100	500	7.00	3,500.00
30 Blank DVD (RW)w/case	pcs	100			100	100		240	340		240		240		240	280	520	1200	7.00	8,400.00
31 Blank DVD Recordable	pack	100			100	100		240	340		240		240		240	280	520	1200	7.00	8,400.00
32 Box, Documentation/Filing	pcs.				0	100			100				0				0	100	25.00	2,500.00
33 Brown Envelop (A4)	pack	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	75.00	450,000.00
34 Brown Envelope (Long) - 8.5" x 14"	piece	1200	1200	1200	3600	1200	1200	1200	3600	1200	1200	1200	3600	1200	1200	1200	3600	14400	75.00	1,080,000.00
35 Brown Envelope (Short)-8.5" x 11"	piece	580	580	580	1740	580	580	580	1740	580	580	580	1740	580	580	580	1740	6960	75.00	522,000.00
36 Brown Wrapping Paper	pack	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	150.00	90,000.00
37 Cable Ties, 4 x 100mm nylon	pack	10		10	20		10		10	10		10	20		10		10	60	25.00	1,500.00
38 Cable Ties, 4 x 150mm nylon	pack	10		10	20		10		10	10		10	20		10		10	60	25.00	1,500.00
39 Cable Ties, 4 x 300mm nylon	pack	10		10	20		10		10	10		10	20		10		10	60	25.00	1,500.00
40 CD Label (2 Labers per Sheet)	piece	1025	1025	1025	3075	1025	1025	1025	3075	1025	1025	1025	3075	1025	1025	1025	3075	12300	10.00	123,000.00
41 CD Recordable	pcs.	120	40	120	280	120	120	120	360	120	120	120	360	120	120	120	360	1360	10.00	13,600.00
42 CD Rewritable, 800 mb	piece	150	150	150	450	150	150	150	450	150	150	150	450	150	150	150	450	1800	10.00	18,000.00
43 CD/DVD storage (organizer type)	unit	7			7	1			1	6			6	1			1	15	250.00	3,750.00
44 Certificate holder (Hardbound)	piece	100		100	200			100	100			100	100		100	50	150	550	50.00	27,500.00
45 Clearbook	piece	120	120	120	360	120	120	120	360	120	120	120	360	120	120	120	360	1440	20.00	28,800.00
46 Clearbook refillable (for reports) 20pcs/pack	packs	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	180	35.00	6,300.00
47 Clearbook, Refills, Jodric 10pcs Clear 23H A4	pack	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	45.00	5,400.00
48 Clip Paper (Big)	box	120	120	120	360	120	120	120	360	120	120	120	360	120	120	120	360	1440	15.00	21,600.00
49 Clip paper (Medium)	box	120	120	120	360	120	120	120	360	120	120	120	360	120	120	120	360	1440	15.00	21,600.00
50 Clip paper (Small)	boxes	120	120	120	360	120	120	120	360	120	120	120	360	120	120	120	360	1440	15.00	21,600.00
51 Clipboard, D8577 Lawanit Brown Legal	piece	10			10		10		10			10					0	20	35.00	700.00
52 correction fluid, water based 15ml	piece	132	132	132	396	132	132	132	396	132	132	132	396	132	132	132	396	1584	10.00	15,840.00
53 Correction fluid/tape (snopake)	piece	20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	15.00	3,600.00
54 Correction Pen	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	18.00	21,600.00
55 Correction tape (5mm x8m)	piece	150	150	150	450	150	150	150	450	150	150	150	450	150	150	150	450	1800	19.00	34,200.00
56 Corrugated box	piece	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	20.00	120,000.00
57 Crocodile Expanding Folder (green-long)	piece	500		500	1000		500		500	500		500	1000		500		500	3000	10.00	30,000.00
58 Crocodile Expanding Folder (red-long)	piece	500		500	1000		500		500	500		500	1000		500		500	3000	10.00	30,000.00
59 Cutter nt (500)	piece	50			50	50			50	50			50	50			50	200	45.00	9,000.00
60 Cutter, NT Blade (L500)	box	100			100	100			100	100			100	100			100	400	50.00	20,000.00
61 CUTTING MAT (18" x 24")	piece	5			5				0	1			1				0	6	150.00	900.00
62 Data files box open type, 12"x12"x5" open type	piece	30			30	30			30	30			30	30			30	120	35.00	4,200.00
63 Data files box with Cover, 12"x12"(magazine stand)	piece	19			19	19			19	30			30	19			19	87	16.00	1,392.00
64 DDL Lamp (DDL Lamp 20V 150W)	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	120.00	14,400.00
65 Documentary box w/cover	piece			20	20		70	70			100	100			50	50	240	70.00	16,800.00	
66 Double Adhesive Tape (1 inch, 1/2 inch)	piece	1	1	1	3	1	1	6	8	6	1	8	1	1	6	8	27	35.00	945.00	
67 Double sided foam tape 1/2 x 5m	piece	100		100	200		2	100	102		100		100	100		100	200	602	35.00	21,070.00
68 Duct Tape (green/blue) 48mm x 9m	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	25.00	15,000.00
69 Duct Tape, 48mm x 10m Gray	roll	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	25.00	15,000.00
70 Dust Mask	box	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	15.00	9,000.00
71 Eco Bag	piece	100			100	100		100	200		100		100	100			100	500	35.00	17,500.00
72 Envelop , plastic (long) w/ handle	piece	25	25	25	75	25	25	25	75	25	25	25	75	25	25	25	75	300	10.00	3,000.00
73 Envelop , self-addressed	box	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	150.00	90,000.00
74 Envelop Window (PSA)	box	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	150.00	180,000.00
75 Envelope, Brown Long	pack	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	175.00	1,050,000.00
76 Envelope, Brown Short	pack	110	110	110	330	110	110	110	330	110	110	110	330	110	110	110	330	1320	175.00	231,000.00
77 Envelope, Expanded (Long) 8.5" x 14", assorted color	pack	80	80	80	240	80	80	80	240	80	80	80	240	80	80	80	240	960	195.00	187,200.00
78 Envelope, Expanded (Short) 8.5" x 11", assorted color	pack	50		50	100		50		50	50		50	100		50		100	350	195.00	68,250.00
79 Envelope, Expanded Plastic (Long) 8.5" x 14", assorted color	pack	50		50	100		50		50	50		50	100		50		100	350	195.00	68,250.00
80 Envelope, Expanded Plastic (Short) 8.5" x 11", assorted color	pack	50		50	100		50		50	50		50	100		50		100	350	195.00	68,250.00
81 Envelope, Expanded, Hard	pack	224			224				0	224			224				0	448	35.00	15,680.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
82 Eraser (steadler)	pack	40			40	5		5	10	30	5		35				0	85	2.50	212.50
83 Expanding File w/divider and elastic band set of 2 (blue, green)	set	25			25				0				0				0	25	12.00	300.00
84 Face Mask (3 ply), disposable	box	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	5.00	6,000.00
85 Fastener metal	box	120	120	120	360	120	120	120	360	120	120	120	360	120	120	120	360	1440	57.00	82,080.00
86 Fastener - plastic	box	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	70.00	168,000.00
87 Fax Machine Film	roll	50		50	100		50	50	100			50	50			50	50	300	120.00	36,000.00
88 Fax machine ribbon	piece	10		12	22			12	12			12	12			12	12	58	125.00	7,250.00
89 Felt Paper (Assorted Color)	piece	15		15	30			15	15			15	15			15	15	75	12.00	900.00
90 File Box, with cover	piece	15	20		35	20	20		40		20		40		20		20	135	70.00	9,450.00
91 File Divider A4	set	200			200				0	200			200				0	400	12.00	4,800.00
92 File Folders (Plastic)	piece	40	120	20	180	70	100	50	220	20	100		120	120			120	640	10.00	6,400.00
93 Finger Gripper (for sorting)	piece	300			300	300			300	300			300	300			300	1200	5.00	6,000.00
94 First Aid Kit (with medicine)	set	5			5	5			5	5			5	5			5	20	300.00	6,000.00
95 Flash drive OTG (32gb)	pcs	100		100	200		9	100	109	100		100	200		9	100	109	618	320.00	197,760.00
96 Flash Lights	piece	100			100			100	100				0			100		300	50.00	15,000.00
97 Flexible ringbinder (3hole folder)	piece	50		50	100			50	50			50	50			50	50	250	25.00	6,250.00
98 Folder (Long)	piece	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	234.00	1,404,000.00
99 Folder (Short)	piece	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	234.00	1,404,000.00
100 Folder - expanding (long)	pack	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	234.00	561,600.00
101 Folder (A4)	pack	40	40	40	120	40	40	40	120	40	40	40	120	40	40	40	120	480	234.00	112,320.00
102 Folder (Sliding) Long	pack	50		50	100		50		50		50		50		50		50	250	150.00	37,500.00
103 Folder (Sliding) Short	piece	50		50	100		50		50		50		50		50		50	250	150.00	37,500.00
104 Folder expanding (A4)	pack	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	200.00	1,200,000.00
105 Folder expanding (Long)	pack	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	200.00	1,200,000.00
106 Folder expanding (short)	pack	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	200.00	1,200,000.00
107 Folder Expanding Long(crocodile) blue	pack	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	215.00	129,000.00
108 Folder Expanding short (crocodile) blue	pack	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	215.00	129,000.00
109 Folder Hardbound Data (3hole)	piece	60			60	60			60	60			60	60			60	240	35.00	8,400.00
110 Folder, Fancy, Short, 50 piece per bundle	bundle	1000	1000	1000	3000	1000	1000	1000	3000	1000	1000	1000	3000	1000	1000	1000	3000	12000	217.00	2,604,000.00
111 Folder, transparent, assorte color w/ slider	piece	120	120	120	360	120	120	120	360	120	120	120	360	120	120	120	360	1440	150.00	216,000.00
112 Folder: Sliding, transparent (long)	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	150.00	180,000.00
113 Folder: Sliding, transparent (short)	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	150.00	180,000.00
114 Folder-Loose-leaf	pack	24000		24000	48000	24000		24000	48000	24000		24000	48000	24000		24000	48000	192000	291.00	55,872,000.00
115 Furniture/Wood Polish (pledge)	can	10		10	20			10	10			10	10			10	10	50	45.00	2,250.00
116 Glue elmers	bottle	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	44.00	26,400.00
117 Glue stick	pack	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	15.00	9,000.00
118 ID Holder	piece	500			500			500	500				0			500		1500	15.00	22,500.00
119 Index label	pack	100		100	200			100	100			100	100			100		500	10.00	5,000.00
120 Ink, marking pen, black	piece	150			150	150			150	150			150	150			150	600	35.00	21,000.00
121 Ink, marking pen, blue	piece	50			50	50			50	50			50	50			50	200	35.00	7,000.00
122 Ink, marking pen, red	piece	50			50	50			50	50			50	50			50	200	35.00	7,000.00
123 Ink-stamp pad (black)	piece	2			2				0				0				0	2	35.00	70.00
124 Ink-stamp pad (blue)	piece	50			50	100			100	100			100	50			50	300	35.00	10,500.00
125 Lead refill, staedler HB 0.5	tube	100	7	5	112	8	7	5	20	5	7	5	17	8	7	5	20	169	45.00	7,605.00
126 linen Paper (assorted colors)	pack			20	20			25	25			20	20			25	25	90	150.00	13,500.00
127 Linen Paper (Long)-8.5" x 13", assorted color	ream		10		10		10		10		10		10		10		10	40	150.00	6,000.00
128 Linen Paper (Short)-8.5" x 11", assorted color	ream		10		10		10		10		10		10		10		10	40	150.00	6,000.00
129 Lithium Cell 3v (CMOS batt)	pack	50			50		50		50			50	0	50			50	150	50.00	7,500.00
130 Long bond paper - 8" x 13", Copy Paper, 80 GSM	piece		50		50		50		50		50		50		50		50	200	382.00	76,400.00
131 Long brown envelope	pcs	25	50	110	185	50	50	100	200	50	50	100	200	50	50	100	200	785	381.00	299,085.00
132 Long Folder -brown	pack				0	5	0		5				0				0	5	350.00	1,750.00
133 Magazine Box w/ cover (file system)	piece	10			10	10			10	10			10		10	60	70	110	42.00	4,620.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
134 Magazine Stand (siat rack design)	piece	10			10	2			2	10		10	20		10		10	42	41.00	1,722.00
135 Mailing envelop, white, long	box	100			100	100	1		101	100		100	200		100		100	501	134.00	67,134.00
136 Marker, Permanent, Assoted color (broad tip)	box	500		500	1000		500		500	500		500	1000		500		500	3000	9.00	27,000.00
137 Marker, Permanent, Assoted color (fine tip)	box	500		500	1000		500		500	500		500	1000		500		500	3000	9.00	27,000.00
138 Marker, Whiteboard, Assorted color	box	500		500	1000		500		500	500		500	1000		500		500	3000	10.00	30,000.00
139 Marking pen (permanent)	piece	500		500	1000		500		500	500		500	1000		500		500	3000	9.00	27,000.00
140 Marking pen (whiteboard)	piece	500		500	1000		500		500	500		500	1000		500		500	3000	10.00	30,000.00
141 MC cleaner	can	10		10	20		10		10	10		10	20		10		10	60	25.00	1,500.00
142 Mechanical Pencil	piece	150			150	150			150	150			150	150			150	600	15.00	9,000.00
143 Mechanical Pencil Lead -HB - 0.5 (filler)	tube	100			100	100			100	100			100	100			100	400	15.00	6,000.00
144 Microfilm MS 6000 MK II	piece	0	20		20			20	20			20	20		20		20	80	120.00	9,600.00
145 Morocco (long, short, assorted color)	bundle	3000	3000	3000	9000	3000	3000	3000	9000	3000	3000	3000	9000	3000	3000	3000	9000	36000	10.00	360,000.00
146 MP3 Recorder 16GB	piece	10			10	10			10	10			10	10		10		40	750.00	30,000.00
147 Notebook - Corona - 100 sheets	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	10.00	12,000.00
148 Notebook - Green Apple, 80 sheets	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	15.00	9,000.00
149 Notebook - Steno, ordinary	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	20.00	12,000.00
150 Notebook (100 leaves)	piece	250	250	250	750	250	250	250	750	250	250	250	750	250	250	250	750	3000	25.00	75,000.00
151 NT cutter (L500)	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	20.00	12,000.00
152 NT cutter Blade (Big)	tube	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	35.00	21,000.00
153 Paper, Pad (yellow)	pad	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	15.00	9,000.00
154 Pencil- Mongol No.2	box	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	15.00	18,000.00
155 Post it (assorted color notes)	pad	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	15.00	9,000.00
156 Post-it arrow flags ,100 flags/banderitas (11,9mm x 43,2mm)	pad	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	15.00	18,000.00
157 Post-it Note 3m 3"x 2"	pad	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	23.00	13,800.00
158 Post-it Note 3m 3"x 3"	pad	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	23.00	13,800.00
159 Post-it Note 3m 3"x 5"	pad	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	25.00	15,000.00
160 Powerbank, 30000 mha, heavy duty	piece	20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	450.00	108,000.00
161 Push pin (assorted color)	bxs	20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	20.00	4,800.00
162 Push Pins - 30/pcs/box	box	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	25.00	15,000.00
163 Record Book - 100 leaves - (hardbound)	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	75.00	90,000.00
164 Record book, official 300 pages	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	86.00	103,200.00
165 Ring binder 1"	pcs	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	50.00	30,000.00
166 Ring binder 1/2"	pcs	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	50.00	30,000.00
167 Ring binder 1/4"	pcs	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	50.00	30,000.00
168 Ring Binder 3/4	bundle	16	16	18	50	16	16	18	50	18	16	18	52	16	16	18	50	202	50.00	10,100.00
169 Rubber band (big)	box	300	300	300	900	300	300	300	900	300	300	300	900	300	300	300	900	3600	95.00	342,000.00
170 Rubber band (small)	box	300	300	300	900	300	300	300	900	300	300	300	900	300	300	300	900	3600	85.00	306,000.00
171 RUBBER STAMP	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	25.00	3,000.00
172 Rugs (round)	kilo	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	10.00	12,000.00
173 Ruler (12" & 18")	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	25.00	15,000.00
174 Ruler 24"	piece	20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	16.00	3,840.00
175 Sacks (big)	bundle	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	5.00	12,000.00
176 Scissor (big)	piece	48	48	48	144	48	48	48	144	48	48	48	144	48	48	48	144	576	13.00	7,488.00
177 Self-inking rubber stamp	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	100.00	60,000.00
178 Sharpener (heavy duty)	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	125.00	15,000.00
179 Staple wire no. 10-1M	box	60			60	3	10		13	30			30	8			8	111	30.00	3,330.00
180 Staple wire no. 26/6	box	15		15	30			15	15			15	15			15	15	75	35.00	2,625.00
181 Staple wire #10	box	6		6	12			6	6			6	6			6	6	30	30.00	900.00
182 Staple wire #13	box	6		6	12			6	6			6	6			6	6	30	28.00	840.00
183 Staple wire #15	box	6		6	12			6	6			6	6			6	6	30	26.00	780.00
184 Staple wire #17	box	6		6	12			6	6			6	6			6	6	30	20.00	600.00
185 Staple Wire (1210FA-H)	box		20		20			20	20			20	20		20		20	80	23.00	1,840.00
186 Staple Wire (1215FA-H)	box		20		20			20	20			20	20		20		20	80	25.00	2,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
187 Staple wire size No.17	box			12	12			12	12			12	12			12	12	48	22.00	1,056.00
188 Staple Wire, Staple 7/16" for Tucker	box	20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	20.00	4,800.00
189 Stapler big	piece	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	95.00	57,000.00
190 Stapler w/ staple remover, MAX # 35	piece	75	75	75	225	75	75	75	225	75	75	75	225	75	75	75	225	900	82.00	73,800.00
191 Storage Box, (Plastic 150L with wheels)	unit			1	1				0				0				0	1	600.00	600.00
192 Storage Box, (Plastic 75L with wheels)	unit			15	15	0			0				0				0	15	500.00	7,500.00
193 storage box w/ side handle and cover ,large	piece	10			10	10			10				0	10			10	30	150.00	4,500.00
194 Super glue	pcs	50		50	100		50		50	50		50	100		50	12	62	312	75.00	23,400.00
195 Table Napkin, pre-cut (1000 sheets/pouch)	pouch	20		20	40		20		20	20		20	40		20		20	120	45.00	5,400.00
196 Tabs (neon colored plastic script)	box		2		2			2			2						0	6	45.00	270.00
197 TabsA4 (colored)	box			12	12	0		12	12			12	12			12	12	48	150.00	7,200.00
198 Tape Caution	roll	10			10	10			10	10			10	10		4	14	44	120.00	5,280.00
199 Tape duct	roll	50	50	50	150	50	50	50	150	50	50	50	150	50	50	12	112	562	75.00	42,150.00
200 Tape masking	roll	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	55.00	66,000.00
201 Tape packaging	roll	150	150	150	450	150	150	150	450	150	150	150	450	150	150	150	450	1800	30.63	55,134.00
202 Tape, Scotch	roll	250	250	250	750	250	250	250	750	250	250	250	750	250	250	250	750	3000	55.00	165,000.00
203 TAPE, Scotch Tape 12.7mm x 11.4 m	pcs	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	105.00	630,000.00
204 TISSUE PAPER (12 roll/pack)	pack	757	757	757	2271	757	757	757	2271	757	757	757	2271	757	757	757	2271	9084	67.80	615,895.20
205 Trash Bin	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	150.00	18,000.00
206 Tray (for serving)	piece	6			6				0	6			6				0	12	120.00	1,440.00
207 Velcro-Style Hook & Loop Tape Fastener, 2cm x 500cm	roll	3			3	7			7	3			3				0	13	45.00	585.00
208 Wall clock	piece	10		10	20		10		10	10		10	20		10		10	60	300.00	18,000.00
209 Whiteboard 24" x 18"	piece	10		10	20		10		10	10		10	20		10		10	60	1,200.00	72,000.00
210 Wipe Out stain and dirt remover	can	50		50	100		50		50	50		50	100		50		50	300	45.00	13,500.00
211 Yellowpad (Intermediate)	pad	250	250	250	750	250	250	250	750	250	250	250	750	250	250	250	750	3000	35.00	105,000.00
Audio and visual presentation and composing equipment																				
1 Headset	pc	3			3		3		3		3		3		3		3	12	450.00	5,400.00
2 Mic & Lapel, 1 receiver, 2 wireless microphone	unit	3			3		3		3		3		3		3		3	12	3,200.00	38,400.00
3 Radio (2 way wireless)	set	2			2		2		2		2		2		2		2	8	5,000.00	40,000.00
Cleaning Equipment and Supplies																				
1 Rugs Camiseta (White, Two-ply)	kilo	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	20.00	12,000.00
2 Garbage dispenser with cover (standard size)	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	200.00	240,000.00
3 Insecticide	can	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	45.00	5,400.00
4 Pledge w/ cleansing Conditioner (anti-dust)	can	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	56.00	6,720.00
5 LCD Monitor Cleaner, Liquid	bottle	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	25.00	3,000.00
6 Hand Gloves	piece	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	36.00	43,200.00
7 Hand Sanitizer	bottle	20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	50.00	12,000.00
8 Hand soap liquid	btls.	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	50.00	30,000.00
9 Hand towel	pcs.	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	10.00	6,000.00
10 Dishwashing Liquid (joy/laxion/surf)	btls.	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	25.00	30,000.00
11 Dishwashing Scrub/Sponge (scotch rite)	pcs.	100	100	100	300	100	100	100	300	100	100	100	300	100	100	100	300	1200	10.00	12,000.00
Paper Materials and Products																				
1 Address stubs Sticker (5000 sticker/roll)	roll	10			10				0				0				0	10	250.00	2,500.00
2 Barcode Sticker	roll	500			500	500			500	500			500	300			300		350.00	-
3 B-Board, long, white	pack	20			20	10			10	10			10	20			20	60	155.00	9,300.00
4 B-Board, Short, Blue	pack	10			10				0				0	10			10	20	155.00	3,100.00
5 Bond Paper - A4 (70 gsm)	ream	3500	3500	3500	10500	3500	3500	3500	10500	3500	3500	3500	10500	3500	3500	3500	10500	42000	150.00	6,300,000.00
6 Bond Paper - A4 (80 gsm)	ream	3000	3000	3000	9000	3000	3000	3000	9000	3000	3000	3000	9000	3000	3000	3000	9000	36000	155.00	5,580,000.00
7 Bond Paper - long (70 gsm)	ream	2500	2500	2500	7500	2500	2500	2500	7500	2500	2500	2500	7500	2500	2500	2500	7500	30000	160.00	4,800,000.00
8 Bond Paper - long (80 gsm)	ream	2500	2500	2500	7500	2500	2500	2500	7500	2500	2500	2500	7500	2500	2500	2500	7500	30000	165.00	4,950,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT		
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity				
9 Bond Paper - short (70 gsm)	ream	1750	1750	1750	5250	1750	1750	1750	5250	1750	1750	1750	5250	1750	1750	1750	5250	21000	140.00	2,940,000.00		
10 Bond Paper - short (80 gsm)	ream	1750	1750	1750	5250	1750	1750	1750	5250	1750	1750	1750	5250	1750	1750	1750	5250	21000	145.00	3,045,000.00		
11 Bond Paper (Assorted colors)	ream	50	50	50	150	50	50	50	150	50	50	50	150	50	50	50	150	600	170.00	102,000.00		
12 Book Paper A4 70gsm	ream	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	120.00	720,000.00		
13 Book Paper long 70gsm	ream	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	125.00	750,000.00		
14 Book Paper Short 70gsm	ream	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	135.00	810,000.00		
15 Book Paper, blue (long)	ream	50			50	50			50	50			50	50			50	200	135.00	27,000.00		
16 Book Paper, blue (short)	ream	50			50	50			50	50			50	50			50	200	135.00	27,000.00		
17 Book Paper, pink (short)	ream	50			50	50			50	50			50	50			50	200	135.00	27,000.00		
18 Book paper, Short	ream	500	500	500	1500	500	500	500	1500	500	500	500	1500	500	500	500	1500	6000	135.00	810,000.00		
19 Book Paper, yellow (short)	ream	50			50	50			50	50			50	50			50	200	135.00	27,000.00		
20 Bristol board, 8 x 15	piece	5	2	2	9	2	2	2	6	2	2	2	6	2	2	2	6	27	50.00	1,350.00		
21 Clear Book, Long	ream	350	350	350	1050	350	350	350	1050	350	350	350	1050	350	350	350	1050	4200	120.00	504,000.00		
22 Clear Book, Short	ream	350	350	350	1050	350	350	350	1050	350	350	350	1050	350	350	350	1050	4200	120.00	504,000.00		
23 Colored Board Paper A4 (10 pcs./pack)	ream	50			50				0	50			50				0	100	120.00	12,000.00		
24 Colored Board Paper Long (10 pcs./pack)	ream	50			50				0	50			50				0	100	120.00	12,000.00		
25 Continuous Form Folder 11x 14 7/8	box	100		100	200		100		100	100		100	200		100		100	600	450.00	270,000.00		
26 Continuous Form Folder 11x 9.5	box	100		100	200		100		100	100		100	200		100		100	600	450.00	270,000.00		
27 Continuous Form, carbonless, 3 ply size: 11 x 17	box	100		100	200		100		100	100		100	200		100		100	600	450.00	270,000.00		
28 Copy Paper (A4)	ream	40	40	40	120	40	40	40	120	40	40	40	120	40	40	40	120	480	125.00	60,000.00		
29 Copy Paper (long)	ream	20	20	20	60	20	20	20	60	20	20	20	60	20	20	20	60	240	125.00	30,000.00		
30 Copy Paper, A4	ream	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	125.00	300,000.00		
31 Copy Paper, long	ream	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	125.00	300,000.00		
32 Copy Paper, short	ream	200	200	200	600	200	200	200	600	200	200	200	600	200	200	200	600	2400	125.00	300,000.00		
33 Sticker, 8.5 x 11", white	pack	30			30	30			30	30			30	30			30	120	150.00	18,000.00		
Lighting and fixtures and accessories																						
1 Rechargeable Emergency Light	piece	10			10	10			10	10			10	10			10	40	2,500.00	100,000.00		
2 Rechargeable Lamp 2x10W (Kyowa)	pcs.				0				0				0				0	0	3,500.00	-		
Electrical equipment and components and supplies																						
1 Electrical wire (Stranded #14)	box	10			10	10			10	10		10	20		10		10	50	3,500.00	175,000.00		
2 Electrical wire (Flat Cord #14)		10			10	10			10	10		10	20		10		10	50	4,000.00	200,000.00		
3 Electrical wire (Stranded #12)		10			10	10			10	10		10	20		10		10	50	3,500.00	175,000.00		
4 Electrical wire (Flat Cord #12)		10			10	10			10	10		10	20		10		10	50	4,000.00	200,000.00		
5 Electrical Tape big		50			50	50			50	50		50	100		50		50	250	50.00	12,500.00		
6 Switch Single with cover		20			20	20			20	20		20	40		20		20	100	120.00	12,000.00		
7 Switch 2 gang with cover		20			20	20			20	20		20	40		20		20	100	130.00	13,000.00		
8 Metal box		20			20	20			20	20		20	40		20		20	100	50.00	5,000.00		
9 Male Plug Heavy duty		20			20	20			20	20		20	40		20		20	100	35.00	3,500.00		
10 Battery Charger, Ni-MH compatible for (AA & AAA)	pack		10		10		10		10		10		10		10		10	40	2,000.00	80,000.00		
11 Battery Rechargeable, Hi-MH AA	pack		10		10		10		10		10		10		10		10	40	500.00	20,000.00		
12 Battery AAA /AA (4x, fast charger, desktop type)	piece		10		10		10		10		2	10	12		2	10	12	44	230.00	10,120.00		
Computer Supplies																						
1 820 black	cart	4			4	4			4	4			4	4			4	16	1,500.00	24,000.00		
2 821 Cyan	cart	4			4	4			4	4			4	4			4	16	1,500.00	24,000.00		
3 821 Magenta	cart	4			4	4			4	4			4	4			4	16	1,500.00	24,000.00		
4 821 Yellow	cart	4			4	4			4	4			4	4			4	16	1,500.00	24,000.00		
5 Black Ink cartridge 678	cart		10	5	15		10		10		10		10	0	10		10	45	3,500.00	157,500.00		
6 Brother Fax 878, Thermal Transfer Ribbon (2 roll/box)	box	4			4				0				0				0	4	3,500.00	14,000.00		
7 Brother L355 Ink - Magenta-70ml	bottles	4			4		4		4		4		4		4		4	16	2,500.00	40,000.00		

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
8 Brother L355 Ink - Yellow-70ml	bottles	4			4		4		4		4		4	4			4	16	2,500.00	40,000.00
9 Brother L355 Ink -Black-70ml	bottles	4			4		4		4		4		4	4			4	16	2,500.00	40,000.00
10 Brother L355 Ink -Blue/Cyan-70ml	bottles	4			4		4		4		4		4	4			4	16	2,500.00	40,000.00
11 Canon 821-Yellow	cart	5			5		5		5		5		5		5		5	20	350.00	7,000.00
12 Canon LBP 2900	cart		3		3	3		3		3		3		3		3		12	350.00	4,200.00
13 Canon NPG-51 Toner for Photocopier CLT-C506S - Cyan	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	3,000.00	360,000.00
14 Canon NPG-51 Toner for Photocopier CLT-K506S - Black	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	3,000.00	360,000.00
15 Canon NPG-51 Toner for Photocopier CLT-M506S - Magenta	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	3,000.00	360,000.00
16 Canon NPG-51 Toner for Photocopier CLT-Y506S - Yellow	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	3,000.00	360,000.00
17 CANON Pixma inkjet iP4680 (820PGBK)	cart	3			3				0	1		1					0	4	450.00	1,800.00
18 CANON Pixma inkjet iP4680 (821BK)	cart	3			3				0	1		1					0	4	450.00	1,800.00
19 CANON Pixma inkjet iP4680 (821Cyan)	cart		5		5		5		5		5		5	5			5	20	450.00	9,000.00
20 CANON Pixma inkjet iP4680 (821Cyan)	cart	3			3				0	1		1					0	4	450.00	1,800.00
21 CANON Pixma inkjet iP4680 (821Kuning/yellow)	cart		5		5		5		5		5		5				0	15	450.00	6,750.00
22 CANON Pixma inkjet iP4680 (821Kuning/yellow)	cart	3			3				0	1		1					0	4	450.00	1,800.00
23 CANON Pixma inkjet iP4680 (821Magenta)	cart	2	5		7	2			2	2		2	2				2	13	450.00	5,850.00
24 CANON Pixma inkjet iP4680 (821Magenta)	cart	3			3				0	1		1					0	4	450.00	1,800.00
25 CANON Printer Cartridge Ink 319	cart		5		5		5		5		5		5				0	15	450.00	6,750.00
26 CANON Printer Cartridge Ink 319	cart	2			2	1			1			0		1			1	4	450.00	1,800.00
27 Duplo Ink (514K)	box	0	3		3			3		0	3	0	3	3	0	0	3	12	4,500.00	54,000.00
28 Duplo Ink (DC14)	box	0	10		10	2	15		17	0	10	0	10	15	0	0	15	52	4,500.00	234,000.00
29 Duplo-DC14-Black	cart	33	33	33	99	33	33	33	99	33	33	33	99	33	33	33	99	396	580.00	229,680.00
30 Epson Stylus Office T1100 (2Blacks, Cyan, Magenta, Yellow)	cart	1			1	130			130				0				0	131	250.00	32,750.00
31 FAX Machine Ink	piece	1			1	1			1			0	1				1	3	200.00	600.00
32 Fax Machine Ribbon, (PC-501 Brother fax-878)	box	2			2	1			1	2		2	1				1	6	350.00	2,100.00
33 HP 21 black	cart		5		5	5			5	5		5	5				5	20	350.00	7,000.00
34 HP 22 tricolor	cart		5		5	5			5	5		5	5				5	20	350.00	7,000.00
35 HP 35A	cart	3			3	3			3	3		3	3				3	12	350.00	4,200.00
36 HP 704 tricolor	cart		15		15		15		15		15		15		10		10	55	350.00	19,250.00
37 HP 704 (black)	cart				0	2	2	2	6	0		0	3	2	2		7	13	350.00	4,550.00
38 HP 704 (coloredo)	cart				0				0	13		13					0	13	750.00	9,750.00
39 HP 970 Black Original Ink Cartridge	cart				0		2		2	8		8					0	10	950.00	9,500.00
40 HP 971XL Magenta Officejet Ink Cartridge (CN627A)	cart	2			2				0	0		0					0	2	950.00	1,900.00
41 HP 971XL Yellow Officejet Ink Cartridge (CN628AA)	cart	3			3			3		0	3		3			3	3	12	950.00	11,400.00
42 HP 971XL High Yield Original Ink Cartridge (CN626AA)	cart				0				0	2		2					0	2	950.00	1,900.00
43 HP Deskjet 450 Cbi Blank Ink Cart	cart			5	5				0			0					0	5	2,750.00	13,750.00
44 HP deskjet ink advantage 2060	cart		2		2	2			2	2		2	2				2	8	2,750.00	22,000.00
45 HP Deskjet Ink Advantage 2545	cart		2		2	2			2	2		2	2				2	8	2,300.00	18,400.00
46 HP Ink Cartridge 678 (Black)	cart	20			20	20			20	20		20	20				20	80	2,300.00	184,000.00
47 HP Ink Cartridge 678 (Tricolor)	cart	20			20	20			20	20		20	20				20	80	2,300.00	184,000.00
48 HP INK Cartridge CN461A C 971 cyan	cart	45	45	45	135	45	45	45	135	45	45	45	135	45	45	45	135	540	3,800.00	2,052,000.00
49 HP INK Cartridge CN461A K 970 black	cart	45	45	45	135	45	45	45	135	45	45	45	135	45	45	45	135	540	3,800.00	2,052,000.00
50 HP INK Cartridge CN461A M 971 magenta	cart	45	45	45	135	45	45	45	135	45	45	45	135	45	45	45	135	540	3,800.00	2,052,000.00
51 HP INK Cartridge CN461A Y 971 yellow	cart	45	45	45	135	45	45	45	135	45	45	45	135	45	45	45	135	540	3,800.00	2,052,000.00
52 HP Laser Pro CP1025 HP126A (Black)	cart	1		1	2		1		1	1		1	2				0	5	2,549.00	12,745.00
53 HP Laser Pro CP1025 HP126A (Cyan)	cart	1		1	2		1		1	1		1	2				0	5	2,549.00	12,745.00
54 HP Laser Pro CP1025 HP126A (Magenta)	cart	1		1	2		1		1	1		1	2				0	5	2,549.00	12,745.00
55 HP Laser Pro CP1025 HP126A (Yellow)	cart	1		1	2		1		1	1		1	2				0	5	2,549.00	12,745.00
56 HP LaserJet 1006-CB435A-35A	cart				0		6		6		6		0	3			3	9	1,360.00	12,240.00
57 HP LaserJet 1020 Ink	cart				0				0	8		8					0	8	2,456.00	19,648.00
58 HP LaserJet 2015-DN 53A-Q7553A	cart				0		1		1			0					0	1	5,400.00	5,400.00
59 HP LaserJet 305A-CE410A-Black	cart	2			2	2			2			0	2				2	6	3,500.00	21,000.00
60 HP LaserJet 305A-CE411A-Blue/Cyan	cart	2			2	2			2			0	2				2	6	3,500.00	21,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
61 HP LaserJet 305A-CE412A-Yellow	cart	2			2	2			2				0	2			2	6	3,500.00	21,000.00
62 HP LaserJet 305A-CE413A-Magenta	cart	2			2	2			2				0	2			2	6	3,500.00	21,000.00
63 HP LaserJet 35 A	cart				0	30			30	30			30	30			30	90	3,500.00	315,000.00
64 HP LaserJet 42A	cart	120			120	120			120	120			120	120			120	480	7,200.00	3,456,000.00
65 HP LaserJet 49A	cart				0		0		0	8			8				0	8	3,800.00	30,400.00
66 HP LaserJet 55A	cart	3			3	0	3		3		3		3	3			3	12	6,000.00	72,000.00
67 HP LaserJet 78A Black Cartridge	cart	2			2	0	2		2		2		2	2			2	8	3,635.00	29,080.00
68 HP LaserJet 80A (CF280 A) Toner Cartridge	cart	3			3	0	7		7		7		7	7			7	24	5,460.00	131,040.00
69 HP LaserJet CB435A	cart	2			2	0	2		2		2		2	2			2	8	2,888.00	23,104.00
70 HP LaserJet CE285A	cart	150			150	150			150	150			150	150			150	600	2,500.00	1,500,000.00
71 HP LaserJet color Toner - cc530 Black	cart	2			2	2			2	2			2	2			2	8	2,850.00	22,800.00
72 HP LaserJet color Toner - cc531A Blue/Cyan	cart	3			3	3			3	3			3	3			3	12	2,850.00	34,200.00
73 HP LaserJet color Toner - cc532A yellow	cart	3			3	3			3	3			3	3			3	12	2,850.00	34,200.00
74 HP LaserJet color Toner - cc533AMagenta	cart	2			2	2			2	2			2	2			2	8	2,850.00	22,800.00
75 HP LaserJet Ink C4096A 96 (C8767W)	cart	3			3				0	3			3				0	6	1,611.50	9,669.00
76 HP LaserJet Ink C4096A 96 (C9363W)	cart	3			3				0	3			3				0	6	1,611.50	9,669.00
77 HP LaserJet Ink CB436AC 1505	cart	1			1	1			1				0	1			1	3	3,218.80	9,656.40
78 HP LaserJet ink -CE225A	cart	4			4	4			4	4			4	4			4	16	1,377.00	22,032.00
79 HP LaserJet Ink CE505AC 05A	cart	1			1	1			1				0	1			1	3	3,998.00	11,994.00
80 HP LaserJet Ink Printer P1102W	cart	3			3	0			0	3			3				0	6	8,552.00	51,312.00
81 HP LaserJet Ink Q2612AC 12A	cart	1			1	1			1				0	1			1	3	5,402.00	16,206.00
82 HP LaserJet Ink Q2613AC 13A	cart	1			1	1			1				0	1			1	3	5,402.00	16,206.00
83 HP LaserJet P2035 (3 Units)	cart			5	5			5	5				0				0	10	1,777.00	17,770.00
84 HP LaserJet Pro 400-CF280A	box				0		2		2				0	2			2	4	6,920.00	27,680.00
85 HP LaserJet Q2612AC	cart	1			1	1			1	1			1	1			1	4	3,500.00	14,000.00
86 HP LaserJet Toner - CB436A	cart	2			2	2			2	2			2	2			2	8	2,300.00	18,400.00
87 HP LaserJet Toner - CE505AC	cart	18			18	13	4		17	13	4		17	17			17	69	3,998.00	275,862.00
88 HP LaserJet Toner - CE5310A-Black	cart	5			5	5			5	5			5	5			5	20	2,500.00	50,000.00
89 HP LaserJet Toner - CE5311A-Blue/Cyan	cart	5			5	5			5	5			5	5			5	20	2,500.00	50,000.00
90 HP LaserJet Toner - CE5312A-Yellow	cart	5			5	5			5	5			5	5			5	20	2,500.00	50,000.00
91 HP LaserJet Toner - CE5313A-Magenta	cart	5			5	5			5	5			5	5			5	20	2,500.00	50,000.00
92 HP LaserJet Toner - Q6511A	cart	1			1	0			0	0			0	1			1	2	6,500.00	13,000.00
93 HP LaserJet Toner - Q7553A	cart	1			1	1			1	1			1	1			1	4	3,300.00	13,200.00
94 HP LaserJet-CE278A	cart	2			2	2			2	2			2	2			2	8	2,500.00	20,000.00
95 HP LaserJet-CF280A	cart	1			1	1			1	1			1	1			1	4	2,500.00	10,000.00
96 HP LaserJet-Q2612A	cart	1			1	1			1	1			1	1			1	4	2,500.00	10,000.00
97 HP Office Jet Toner-Hp Black Print 96 C8767w	cart	2			2	2			2	2			2	2			2	8	9,000.00	72,000.00
98 HP Office Jet Toner-Hp Tri-Color Print 97 C9363w	cart	2			2	2			2	2			2	2			2	8	8,500.00	68,000.00
99 HP Officejet 150 cartridge colored no. 95	cart	3			3	0	3		3	0	3		3	3			3	12	1,554.40	18,652.80
100 HP Officejet 150 cartridge colored no. 98	cart	3			3	0	3		3	0	3		3	3			3	12	826.00	9,912.00
101 HP Officejet 970 Black Hitam	cart	3			3	3			3	3			3	3			3	12	3,630.00	43,560.00
102 HP Officejet 970 Magenta	cart	3			3	2			2	2			2	2			2	9	3,630.00	32,670.00
103 HP Officejet 971 Cyan	cart	5			5	5			5	5			5	5			5	20	3,630.00	72,600.00
104 HP Officejet 971 Cyan	cart	3			3	2			2	2			2	2			2	9	3,630.00	32,670.00
105 HP Officejet 971 Yellow Tuning	cart	3			3	2			2	2			2	2			2	9	3,630.00	32,670.00
106 HP OFFICEJET ENTERPRISE COLOR X555 D8J07A	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	4,559.00	273,540.00
107 HP Officejet Enterprise Color X555 D8J07A	cart			1	1				0	1			1	1			1	4	4,500.00	18,000.00
108 HP OFFICEJET ENTERPRISE COLOR X555 D8J08A	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	4,559.00	273,540.00
109 HP Officejet Enterprise Color X555 D8J08A	cart			1	1				0	1			1	1			1	4	5,000.00	20,000.00
110 HP OFFICEJET ENTERPRISE COLOR X555 D8J09A	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	4,559.00	273,540.00
111 HP Officejet Enterprise Color X555 D8J09A	cart			1	1				0	1			1	1			1	4	4,300.00	17,200.00
112 HP OFFICEJET ENTERPRISE COLOR X555 D8J10A	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	4,559.00	273,540.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
113 HP Officejet Enterprise Color X555 D8J10A	cart			1	1				0	1		1	2	1			1	4	3,500.00	14,000.00
114 HP Page Wide Enterprise Color 556 HP981A (Black)	cart			1	1				0	1		1	2				0	3	1,360.00	4,080.00
115 HP Page Wide Enterprise Color 556 HP981A (Cyan)	cart			1	1				0	1		1	2				0	3	1,360.00	4,080.00
116 HP Page Wide Enterprise Color 556 HP981A (Magenta)	cart			1	1				0	1		1	2				0	3	1,360.00	4,080.00
117 HP Page Wide Enterprise Color 556 HP981A (Yellow)	cart			1	1				0	1		1	2				0	3	1,360.00	4,080.00
118 HPDeskjet toner Black C6615DA	cart	3			3	3			3	3		3	3	3			3	12	2,500.00	30,000.00
119 HPDeskjet toner tricolor C6578d	cart	3	0		3	3			3	3		3	3	3			3	12	2,500.00	30,000.00
120 Ink Canon PIXMA MP 628 CLI - 821 Cyan	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
121 Ink Canon PIXMA MP 628 CLI - 821 Magenta	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
122 Ink Canon PIXMA MP 628 PGI - 820 Black	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	580.00	69,600.00
123 Ink Epson Stylus T1100-Printer Ink Cyan T1032 103	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	350.00	42,000.00
124 Ink Epson Stylus T1100-Printer Ink Magenta T1033, 103	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	350.00	42,000.00
125 Ink Epson Stylus T1100-Printer Ink Yellow T1034, 103	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	350.00	42,000.00
126 Ink (Mobile LaserJet)	cart	12		12	24	12		12	24	12		12	24	12		12	24	96	2,500.00	240,000.00
127 Ink /Toner (Color LaserJet)	cart	2			2	2		0	2	2		2	2	2			2	8	2,500.00	20,000.00
128 Ink Cannon PIXMA IP 7270-Printer Ink Black - 751 c	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
129 Ink Cannon PIXMA IP 7270-Printer Ink Black - PGBK 750	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
130 Ink Cannon PIXMA IP 7270-Printer Ink Cyan - 751 Y	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
131 Ink Cannon PIXMA IP 7270-Printer Ink Magenta - 751 M	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
132 Ink Cannon PIXMA IP 7270-Printer Ink Yellow - 751 BK	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
133 Ink Canon PIXMA MP 628 CLI - 821 Yellow	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	550.00	66,000.00
134 INK CART, CANON Pixma inkjet iP4680 (set of 5 colors)	cart	1			1	1			1	1			1	1			1	4	535.60	2,142.40
135 INK CART, CANON Pixma iP7270 Black 751 C	cart			8	8				0		8		8				0	16	3,820.00	61,120.00
136 INK CART, HP C6625AA, (HP17), Tri-color	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	1,870.00	224,400.00
137 INK CART, HP4515 TRI Color	pcs	12	12		24	12			12	12		12	12	12			12	60	2,500.00	150,000.00
138 INK CART, HP5415 TRI Black	pcs	12	12		24	12			12	12		12	12	12			12	60	1,200.00	72,000.00
139 Ink Cartridge for Canon Pixma MP 628 PGI- 820 BK (black)	cart				0				0				0				0	0	3,000.00	-
140 INK CARTRIDGE for HP LaserJet P1102	cart	12			12				0	6		12	18	6			6	36	7,500.00	270,000.00
141 Ink Cartridge, HP 950 Black, CN049AN#140	cart	8			8	8			8	7		7	7	7			7	30	2,950.00	88,500.00
142 Ink Cartridge, HP 951 Cyan, CN050AN#140	cart	6			6	6			6	6		6	6	6			6	24	2,950.00	70,800.00
143 Ink Cartridge, HP 951 Magenta, CN051AN#140	cart	6			6	6			6	6		6	6	6			6	24	2,950.00	70,800.00
144 Ink Cartridge, HP 951 Yellow, CN052AN#140	cart	6			6	6			6	6		6	6	6			6	24	2,950.00	70,800.00
145 Ink Cartridge, HP 970 XL Black	cart	15			15	8			8	8		8	8	8			8	39	2,950.00	115,050.00
146 Ink Cartridge, HP 971 Cyan	cart	12			12	5			5	5		5	5	5			5	27	2,950.00	79,650.00
147 Ink Cartridge, HP 971 Magenta	cart	12			12	5			5	5		5	5	5			5	27	2,950.00	79,650.00
148 Ink Cartridge, HP 971 Yellow	cart	12			12	5			5	5		5	5	5			5	27	2,950.00	79,650.00
149 Ink for Epson Stylus T122100- Black	cart		2		2				0		2		2				0	4	2,100.00	8,400.00
150 Ink for Epson Stylus T122200- Cyan	cart		1		1				0		1		1				0	2	2,100.00	4,200.00
151 Ink for Epson Stylus T122400- Yellow	cart		1		1				0		1		1				0	2	2,100.00	4,200.00
152 Ink for Epson Stylus T122500- Lt.Cyan	cart		1		1				0		1		1				0	2	2,100.00	4,200.00
153 Ink for Epson Stylus T122600- Lt.Magenta	cart		1		1				0		1		1				0	2	2,100.00	4,200.00
154 Ink for Epson Stylus T1100-Printer Ink Black T0731H T0731HN, 73, 73N	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	350.00	42,000.00
155 Ink for Fax Machine C9352A (black)	cart				0		2		2		2		2	2			2	6	2,500.00	15,000.00
156 INK, CANON Pixma iP7270 Black PGBK 750	cart			8	8				0		8		8				0	16	1,200.00	19,200.00
157 INK, CANON Pixma iP7270 Cyan 751 Y	cart			8	8				0		8		8				0	16	350.00	5,600.00
158 INK, CANON Pixma iP7270 Magenta 751 M	cart			8	8				0		8		8				0	16	350.00	5,600.00
159 INK, CANON Pixma iP7270 Yellow 751 BK	cart			8	8				0		8	0	8				0	16	350.00	5,600.00
160 INK, CANON Pixma MP 628 CLI 820 Black	cart			16	16				0		6		6				0	22	845.00	18,590.00
161 INK, CANON Pixma MP 628 CLI 821 Black	cart	2		16	18			2	2		6	2	8				0	28	845.00	23,660.00
162 INK, CANON Pixma MP 628 CLI 821 Cyan	cart	2		11	13			2	2		6	2	8				0	23	845.00	19,435.00
163 INK, CANON Pixma MP 628 CLI 821 Magenta	cart	2		11	13			2	2		6	2	8				0	23	845.00	19,435.00
164 INK, CANON Pixma MP 628 CLI 821 Yellow	cart	2		11	13			2	2		6	2	8				0	23	845.00	19,435.00

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of October 14, 2016	TOTAL AMOUNT		
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity	
165 INK, EPSON Stylus T1100 Black T0731H, T0731HN, 73, 73N	cart			8	8				0		8		8				0	16	1,200.00	19,200.00	
166 INK, EPSON Stylus T1100 Cyan T1032, 103	cart			8	8				0		8		8				0	16	1,200.00	19,200.00	
167 INK, EPSON Stylus T1100 Magenta T1033, 103	cart			8	8				0		8		8				0	16	1,200.00	19,200.00	
168 INK, EPSON Stylus T1100 Yellow T1034, 103	cart			8	8				0		8		8				0	16	1,200.00	19,200.00	
169 Ink, HP 1006 LaserJet printer CB435A	cart	10		2	12		10		7	17		10		2	12		10	51	2,950.00	150,450.00	
170 Ink, HP LaserJet print cartridge CE285A(85A)	cart	5			5		5			5		5			5		5	20	2,950.00	59,000.00	
171 Ink, Kyocera TK 164	cart	5		2	7		5			5		5			5		5	22	3,500.00	77,000.00	
172 Inkjet cartridge for Canon Printer Mdl. iP4680 (RBSA)	cart	3			3				0				0				0	3	4,500.00	13,500.00	
173 Inkjet cartridge for EPSON L360 (scanner/printer), C664, M664, Y664, Bk664	cart	2			2		2			2		2					0	6	2,500.00	15,000.00	
174 Kyocera (TK564C-Cyan)	cart				0				0		4		4				0	4	5,000.00	20,000.00	
175 Kyocera (TK564K-Black)	cart		0		0				0		5		5				0	5	5,000.00	25,000.00	
176 Kyocera (TK564M-Magenta)	cart				0				0		3		3				0	3	5,000.00	15,000.00	
177 Kyocera (TK564Y-Yellow)	cart				0				0		4		4				0	4	5,000.00	20,000.00	
178 Kyocera TK-439 Photocopier Toner Kit	piece	2			2		2			2		2		0	0		0	6	4,500.00	27,000.00	
179 Kyocera Toner - Black	cart	15	15	15	45		15		15	15		15		15	15		15	45	180	3,600.00	648,000.00
180 Kyocera Toner - Cyan	cart	15	15	15	45		15		15	15		15		15	15		15	45	180	3,600.00	648,000.00
181 Kyocera Toner - Magenta	cart	15	15	15	45		15		15	15		15		15	15		15	45	180	3,600.00	648,000.00
182 Kyocera Toner - Yellow	cart	15	15	15	45		15		15	15		15		15	15		15	45	180	3,600.00	648,000.00
183 Line Printer Ribbon, Talligenicom Printer	cart	12			12		2			12		12			2			2	28	350.00	9,800.00
184 Mannesmann Tally Ribbon (MT661 Model)	cart			5	5				0				0					0	5	350.00	1,750.00
185 Master Roll (DR42-0)	cart	32	32	32	96		32		32	32		32		32	32		32	96	384	350.00	134,400.00
186 Master roll (L520)	box				0				0		6		6				0	6	400.00	2,400.00	
187 Monochrome Laser Cartridge (303)	cart	2			2		2			2		2		2			2	8	1,200.00	9,600.00	
188 Photocopier Toner Ink	piece	2			2		2			2		2					0	6	4,500.00	27,000.00	
189 Printer Ink (for HP color LaserJet Pro CP1025 Printer CF346A)	cart				0				0		8		8				0	8	2,500.00	20,000.00	
190 Printer Ink HP Officejet Pro X451DW (970 setup C)	cart				0				0		4		4				0	4	3,630.00	14,520.00	
191 Printer Ink HP Officejet Pro X451DW (970 setup K)	cart	4			4				0		0		4				0	8	3,630.00	29,040.00	
192 Printer Ink HP Officejet Pro X451DW (970 setup M)	cart				0				0		4		4				0	4	3,630.00	14,520.00	
193 Printer Ink HP Officejet Pro X451DW (971 setup Y)	cart				0				0		4		4				0	4	3,630.00	14,520.00	
194 Printer Toner for Canon ip8770 pixma (colored)	cart	2			2		2			2		2		2			2	8	450.00	3,600.00	
195 Risograph Ink, EZ 330A, black	cart	3		0	3		3			3		2		0	2		2	10	1,485.00	14,850.00	
196 RISOGRAPH INK, EZ 330A, black, 2 tube/box	cart	15	15	15	45		15		15	15		15		15	15		15	45	180	378.00	68,040.00
197 Risograph Master Film, Z type 73,	cart	3			3		3			3		1		1			1	8	1,500.00	12,000.00	
198 RISOGRAPH MASTER FILM, Z type 73, 2 rolls/box	cart	15	15	15	45		15		15	15		15		15	15		15	45	180	400.00	72,000.00
199 Samsung ML 4550 Series	cart			3	3				0				0				0	3	2,600.00	7,800.00	
200 Samsung ML-4050N-MDL4550B/SEE	cart				0			2		2			0				0	2	2,917.00	5,834.00	
201 SAMSUNG ML-4050N-MLD4550B/SEE	cart	2	2	2	6		2		2	2		2		2	2		2	6	24	9,300.00	223,200.00
202 Sharp AR-208FT Toner	cart	3			3		3			3		3		3			3	12	3,500.00	42,000.00	
203 Tally Genicom Ribbon T6610Q Model)	cart			6	6				0				0				0	6	1,500.00	9,000.00	
204 TONER CART , HP C8727A, Black 27	cart		5		5				0				0			5		5	10	858.00	8,580.00
205 TONER CART , HP C8728A, Color 28	cart		5		5			5			5		5		5		5	20	858.00	17,160.00	
206 TONER CART , HP CE285A, 85A	cart	20			20		10			10		10		10			10	50	858.00	42,900.00	
207 TONER CART , HP LaserJet Ink CB435AC	cart			10	10				0		10		10		10		0	20	1,477.00	29,540.00	
208 TONER CART , HP LaserJet Ink CE285AC	cart			10	10				0		10		10		10		0	20	1,477.00	29,540.00	
209 TONER CART , HP LaserJet Ink CE505AC 05A	cart			10	10				0		10		10		10		0	20	1,477.00	29,540.00	
210 TONER CART, CT351055 Fuji Xerox Printer	pcs	12	12		24		12			12		12		12		12	12	60	2,500.00	150,000.00	
211 TONER CART, Fuji Xerox CT201919 DPP255	cart	5	5	10	20			5		5		5		5		5	0	10	55	2,300.00	126,500.00
212 TONER CART, HP 53A (HP2015)	cart		1		1				0		1		1		0		0	2	5,400.00	10,800.00	
213 Toner Cart, HP CF280A, Black	cart		10		10		10			10		10		10			0	30	2,500.00	75,000.00	
214 TONER CART, HP CN463A, Black	cart	5			5				0		5		5				0	10	750.00	7,500.00	
215 TONER CART, HP CN463A, Cyan	cart	5			5				0		5		5				0	10	750.00	7,500.00	
216 TONER CART, HP CN463A, Magenta	cart	3			3				0		2		2				0	5	750.00	3,750.00	

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT																			
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity																					
217 TONER CART, HP CN463A, Yellow	cart	3			3				0	2			2					0	5	750.00	3,750.00																		
218 TONER CART, HP Deskjet Ink Advantage 3545,678 Black	cart	5	5	10	20	0	5	5	10	5	5	5	15	5	5	0	10	55	1,200.00	66,000.00																			
219 TONER CART, HP Deskjet Ink Advantage 3545,678 Tricolor	cart	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	1,200.00	72,000.00																			
220 TONER CART, HP Q5949A, Black	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	5,365.00	643,800.00																			
221 TONER CART, Kyocera Ecosystem C8520MFP Color Copier/Printer, TK-899B (black)	cart	3			3				0	3			3					0	6	1,600.00	9,600.00																		
222 TONER CART, Kyocera Ecosystem C8520MFP Color Copier/Printer, TK-899C (cyan)	cart	2			2				0	2			2					0	4	1,600.00	6,400.00																		
223 TONER CART, Kyocera Ecosystem C8520MFP Color Copier/Printer, TK-899M (magenta)	cart	3			3				0	0			0					0	3	1,600.00	4,800.00																		
224 TONER CART, Kyocera Ecosystem C8520MFP Color Copier/Printer, TK-899Y (yellow)	cart	3			3				0	0			0					0	3	1,600.00	4,800.00																		
225 TONER CART, Kyocera TK 174	cart	3			3				0	3			3					0	6		-																		
226 TONER CART, Samsung CLT-Y506S, Cyan	cart	5	10	5	20	10	5	5	20	5	5	5	15	5		5	10	65	2,400.00	156,000.00																			
227 TONER CART, Samsung CLT-Y506S, Magenta	cart	5	5	10	20		5	5	10	5	5	5	15	5	5	0	10	55	2,400.00	132,000.00																			
228 TONER CART, Samsung CLT-Y506S, Yellow	cart	5	10	5	20	10	5	5	20	5	5	5	15	5		5	10	65	2,400.00	156,000.00																			
229 Toner Cart, Samsung ML-2010D3/SEE	cart	12			12	0	6	6	12		6	6	12	6	6		12	48	3,456.00	165,888.00																			
230 TONER CART, SAMSUNG ML-D4550B, Black	cart	1			1	0			0	1			1				0	2	3,500.00	7,000.00																			
231 TONER CART, Samsung CLT-K506S, Black	cart	15	5		20	5	5	10	20	5	5	5	15	5	5	10	20	75	3,560.00	267,000.00																			
232 Toner Cartridge, for Brother DCP 7065ODN	cart	5	1	2	8	7	1	2	10	5	1	2	8	5	1	2	8	34	1,500.00	51,000.00																			
233 Toner Developer/Cartridge EPSON Aculaser M1200	cart			5	5				0	5			5				0	10	3,500.00	35,000.00																			
234 Toner for HP LASERJET /CF 280A	cart	2			2	2			2	2			2				0	6	4,150.00	24,900.00																			
235 Toner for HP LASERJET 1020 / Q2612A	cart	5			5	5			5	5			5	5			5	20	1,300.00	26,000.00																			
236 Toner for HP LASERJET CB543A/542A/541A/540A	cart	2			2	0			0	0			0	0			0	2	1,500.00	3,000.00																			
237 Toner for Kyocera Printer (TK-164) (Alice)	cart	9			9	9			9	9			9	9			9	36	1,750.00	63,000.00																			
238 Toner for LaserJet P2035 (CE505A) (Francis)(17F)	cart	11	1	3	15	11	1	1	13	11	1	1	13	11	1	1	13	54	1,400.00	75,600.00																			
239 Toner for Sharp (photocopier) AR-209SD	cart		1		1		1		1	1			1	1			1	4	1,450.00	5,800.00																			
240 Toner for Sharp Copier # AR-310ft	cart	1			1				0	1			1				0	2	1,000.00	2,000.00																			
241 Toner HP 900 inkjet (CB 314A), Black	cart	3			3	3			3	3			3	3			3	12	2,300.00	27,600.00																			
242 Toner HP 900 inkjet (CB 315A), Colored	cart	3			3	3			3	3			3	3			3	12	2,300.00	27,600.00																			
243 Toner HP Officejet PRO x451dw CCN624AM Yellow	cart	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	180	3,700.00	666,000.00																			
244 Toner HP Officejet PRO x451dw CN621AM Black	cart	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	180	3,700.00	666,000.00																			
245 Toner HP Officejet PRO x451dw CN622AM Cyan	cart	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	180	3,700.00	666,000.00																			
246 Toner HP Officejet PRO x451dw CN623AM Magenta	cart	15	15	15	45	15	15	15	45	15	15	15	45	15	15	15	45	180	3,700.00	666,000.00																			
247 Toner HP P1006 (CB 435A) (EGV)	cart	3			3	3			3	3			3	3			3	12	1,300.00	15,600.00																			
248 TONER Ink cartridge - HP CE285AC	cart	2			2	1			1	2			2	1			1	6	1,200.00	7,200.00																			
249 Toner Ink cartridge -HP CF 280A	cart	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	5,460.00	655,200.00																			
250 Tricolor ink cartridge 678	cart		10	5	15			10				10				10		45	1,500.00	67,500.00																			
Computer Equipment and Accessories																																							
1 Computer Cleaner (wax) 250 grams	unit	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	15,000.00	180,000.00																			
2 Computer fuse	unit	2			2	2			2	4	2		2	2		2	4	12	50.00	600.00																			
3 Computer internet cable	unit	2			2	2			2	2			2	2			2	8	120.00	960.00																			
4 Computer internet connector (RJ45)	unit	5			5	5			5	5			5	5			5	20	45.00	900.00																			
5 Computer Mouse (For replacement)	piece	5			5	1			1	1			1	2			2	9	250.00	2,250.00																			
6 Cordless Phone	unit	1			1				0				0				0	1	3,000.00	3,000.00																			
7 CPU	unit		3		3				0				0				0	3	20,000.00	60,000.00																			
8 CPU Fan	piece	5			5				0				0				0	5	500.00	2,500.00																			
9 Digital Voice recorder w/ 32 GB memory stick	unit			2	2				0				0				0	2	7,500.00	15,000.00																			
10 Digital voice recorder, 4GB(expandable)	unit	1			1				0				0				0	1	7,500.00	7,500.00																			
11 Document Reader	piece	1			1				0	0			0				0	1	25,000.00	25,000.00																			
12 Document tray	piece				0			4		4			0				0	4	2,300.00	9,200.00																			
13 External Hard Drive	piece	25	20	32	77			20	20	25		10	35			20	152	3,500.00	532,000.00																				
14 Fax Machine	unit	2			2				0	0			0				0	2	4,500.00	9,000.00																			

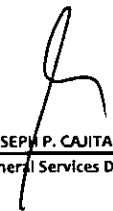
Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of October 14, 2016	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
15 Flash Drive (32g, 64g)	piece	20			20	20			20	20			20	20			20	80	250.00	20,000.00
16 Flash Drive (Kingston) 64 GB Memory stick	piece			10	10				0				0				0	10	750.00	7,500.00
17 Flash Drive 6, 8, 16 & 32 KB	piece			30	30				0				30	30			0	60	350.00	21,000.00
18 Flash Drive -USB Flash Drive 64 GB	piece	20			20				0				0				0	20	1,200.00	24,000.00
19 FLASH DRIVE, 32GB, USB 2.0,	pc.	36			36		13		13				36	36			0	85	650.00	55,250.00
20 Flash drive 64 GB	unit			10	10				0				0				0	10	750.00	7,500.00
21 Fuse, Computer fuse	unit	8			8	8			8	8			8	8			8	32	50.00	1,600.00
22 Fuser Film - for LaserJet printer	piece				0			3	3				0		2		2	5	1,200.00	6,000.00
23 Hard disk 1 Terabyte (internal)		22	2		24	24	2	3	29	24			1	25	23	2	25	103	4,500.00	463,500.00
24 Hard Drive (for ProLiant HP Server)	unit				0			4	4				0				0	4	15,000.00	60,000.00
25 HDD for Server, Hybrid SSD 2 TB	pcs.				0	16			16				0				0	16	6,000.00	96,000.00
26 HDMI Cable (3x2m & 2x5m)	piece	8		2	10			8	8				8	8		8	8	34	200.00	6,800.00
27 HDMI Cable 10 m	unit	6		5	11				0				0				0	11	200.00	2,200.00
28 HDMI to VGA adapter	piece	5		5	10			5	5		5		5	5		5	10	30	150.00	4,500.00
29 Keyboard, USB		48	8	3	59	30	5	5	40	30	5		35	32			32	166	300.00	49,800.00
30 KVM Switch (for 2 CPU's w/ single monitor	unit		5		5		5		5		5		5		5		5	20	200.00	4,000.00
31 LAN Card	unit	10		10	20	10		10	20	10			10	10			10	60	250.00	15,000.00
32 Laptop Adapter	piece	4			4				0				0				0	4	200.00	800.00
33 Laser Pointer (for PowerPoint presentations)	unit	20			20				0	24			24				0	44	120.00	5,280.00
34 LCD monitor filter 17"	unit	10			10	10			10	10			10	10			10	40	4,500.00	180,000.00
35 LCD Monitor LED 19"	unit	15			15	15			15	15			15		15		15	150	5,000.00	750,000.00
36 Memory card	piece	80		100	180			100	100				100	100		100	100	480	750.00	360,000.00
37 Memory SD Card		8		8	16	0		8	8	4			8	12		8	8	44	600.00	26,400.00
38 Microsoft Office	piece	10		10	20		10		10	13	10		23		10		10	63	1,000.00	63,000.00
39 Mobile Printer (latest model)	unit	5			5				0	12			12				0	17	5,000.00	85,000.00
40 Monochrome Printer	unit	2			2	2			2	2			2		2		2	8	4,500.00	36,000.00
41 Motherboard (ASUS/Intel H61/MS/GLAN		4			4	4			4	4			4	4	4		4	16	3,000.00	48,000.00
42 Motherboard + Asus P8H61M-LE USBS intel H61/DDR3		20			20	20			20	20			20	20			20	80	4,500.00	360,000.00
43 Mouse (wireless)	piece	5			5				0				0				0	5	300.00	1,500.00
44 Mouse Pad	pcs.	100		100	200			100	100				100	100		100	100	500	300.00	150,000.00
45 Mouse USB	unit	100			100	100			100	100			100	100			100	400	150.00	60,000.00
46 Mouse, wireless		10		12	22	10	70	20	100	10			10	10			10	142	1,500.00	213,000.00
47 Mousepad with wrist rest	piece	25		25	50			25	25				0	25			25	100	50.00	5,000.00
48 MS Office (latest)	piece	10			10				0				0				0	10	1,000.00	10,000.00
49 Netbook /Laptop Battery	piece				0	14			14				0				0	14	1,200.00	16,800.00
50 Netbook /Laptop charger	piece				0	14			14				0				0	14	1,500.00	21,000.00
51 Optical Drive DVD-RW Slim External	unit	5		12	17			5	5		5		5	5		5	10	37	4,500.00	166,500.00
52 Portable printer	unit	2			2				0				0				0	2	4,500.00	9,000.00
53 Portable Scanner	unit	1			1				0				0				0	1	7,000.00	7,000.00
54 Printer LQ 2170	unit			1	1				0				1	1			0	2	10,000.00	20,000.00
55 Printer LQ 2180	unit			2	2				0				0				0	2	7,000.00	14,000.00
56 Processor (CPU)	piece	20			20	20		3	23	20			20	20			20	83	1,500.00	124,500.00
57 Projector Screen	unit	2			2				0				0				0	2	1,600.00	3,200.00
58 PSU Acbel CE2 Power supply 500w (true rated)	unit	20			20	20			20	20			20	20			20	80	4,500.00	360,000.00
59 RCA Extension Cord	unit			10	10				0				0				0	10	150.00	1,500.00
60 Speaker	unit	10			10				0				0				0	10	150.00	1,500.00
61 Surge Protector Extension	piece	4			4	2			2				0				0	6	1,200.00	7,200.00
62 Switch/ Hub	piece				0				0	2			2				0	2	4,500.00	9,000.00
63 Telefax machine	piece	1			1	1			1	1			1				0	3	3,000.00	9,000.00
64 Tie Cable	piece			50	50				0				0				0	50	20.00	1,000.00
65 Uninterruptable Power Supply (UPS)	unit	81	8	70	159	10	5	25	40	9			2	11	6	2	8	218	3,500.00	763,000.00
66 UPS Battery	piece	11		15	26	11			11	12			12	11			11	60	500.00	30,000.00

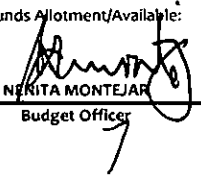
Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of October 14, 2016	TOTAL AMOUNT					
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity				
67 UPS fuse	piece			12	12				0				0				0	12	25.00	300.00				
68 USB (OTG) 64 GB	piece	20			20			25	25			20	20					0	65	350.00	22,750.00			
69 USB Extension-4 ports	piece	4	2		6				0				0					0	6	100.00	600.00			
70 USB Multiport 4 ports w/ 2 rotatable ports	piece			12	12	15	15	15	45				0					0	57	150.00	8,550.00			
71 UTP Cable	mtr.		50		50			50	50				0	0				0	100	200.00	20,000.00			
72 UTP Cable category 5	pack	10			10	0			0	10			10	10				10	30	250.00	7,500.00			
73 UTP Connector RJ 45	pack	100			100	100			100	100			100	100				100	400	250.00	100,000.00			
74 VGA Adopter	piece				0			3	3				0					0	3	150.00	450.00			
75 VGA Cable - 5 meters	piece	10	2		12			10	10				0		10			10	32	100.00	3,200.00			
76 VGA Extension Cord (10 meters)	unit		5		5			5	5		5		5					0	15	150.00	2,250.00			
77 Video card - VGA (PCI) 1Gb 128bit DDR3	piece	20			20	20			20	20			20	20				20	80	300.00	24,000.00			
78 Wireless Router	piece	10			10				0	10			10					0	20	4,500.00	90,000.00			
*Other Categories																								
1 News paper subscription	piece	336	336	336	1008	336	336	336	1008	336	336	336	1008	336	336	336	1008	4032	18.00	72,576.00				
C. TOTAL (A + B):																					279,756,281.18			
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																					27,975,628.12			
E. GRAND TOTAL (C + D)																					307,731,909.30			
F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								
G. MONTHLY CASH REQUIREMENTS																								
G.1 Available at Procurement Service Stores	X				33,510,713.71	X				26,657,227.11	X				26,600,721.71	X				24,774,726.35	X			
G.2 Other Items not available at PS but regularly purchased from other sources					44,334,808.90					41,909,040.90					42,506,302.60					40,394,239.90				
TOTAL MONTHLY CASH REQUIREMENTS					77,845,522.61					68,566,268.01					69,107,024.31					65,168,966.25				

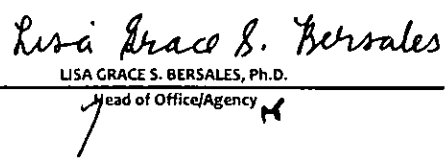
*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for Items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

 JOSEPH P. CAJITA
 Chief, General Services Division

Certified Funds Available /
 Certified Appropriate Funds Allotment/Available:

 NERITA MONTEJAR
 Budget Officer

Approved by:

 LISA GRACE S. BERSALES, Ph.D.
 Head of Office/Agency