

PHILIPPINE STATISTICS AUTHORITY
Indicative Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	P/MO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.1.a	RENT EXPENSES	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	January	GoP	11,269,000.00	11,269,000.00		
A.1.a	ELECTRICAL/POWER SUPPLY	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	617,000.00	617,000.00		
A.1.a	WATER SUPPLY, SUPPLY AND DELIVERY OF DRINKING WATER	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	178,377.00	178,377.00		
A.1.a	JANITORIAL EXPENSES	RSSO-CAR	Yes	Public Bidding	October	October	November	November	GoP	2,857,680.00	2,857,680.00		
A.1.a	SECURITY SERVICES	RSSO-CAR	Yes	Public Bidding	October	October	November	November	GoP	1,390,474.57	1,390,474.57		
MEETINGS													
A.1.a	RBAC Meetings	RSSO-CAR	No	Reimbursement	January to December	N/A	January to December	January to December	GoP	124,800.00	124,800.00		Meeting every Tuesday and Friday
A.1.a	Representation Expenses (Cordillera Management Conference Meals, CMS meetings, Staff Meetings, In-house Committee Meetings)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)/Reimbursement	January to December	N/A	January to December	January to December	GoP	563,000.00	563,000.00		In-house meetings
TRAINING/WORKSHOPS/LECTURES AND OTHER SUPPORT ACTIVITIES EXPENSES (MEALS, VENUE AND ACCOMMODATION)													
A.1.a	Agricultural Surveys (PCPS, CIPS, L&P, PCSS, Fisheries, RDR & FPAS)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	March	N/A	March	March	GoP	587,000.00	587,000.00		Agri-Survey Trainings
	Third Level Training for all Agri Surveys	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	Apr, Jul, Oct, Dec	N/A	Apr, Jul, Oct, Dec	Apr, Jul, Oct, Dec	GoP	345,600.00	345,600.00		RDR Quarterly Review
	Quarterly Regional Data Review	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	Apr, Jul, Oct, Dec	N/A	Apr, Jul, Oct, Dec	Apr, Jul, Oct, Dec	GoP	324,000.00	324,000.00		PDR Quarterly Review
	Quarterly Provincial Data Review	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	Apr, Jul, Oct, Dec	N/A	Apr, Jul, Oct, Dec	Apr, Jul, Oct, Dec	GoP	324,000.00	324,000.00		
A.1.a	Retail Price Survey (CPI)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	August	N/A	August	August	GoP	5,400.00	5,400.00		CPI Task Force Training
	Task Force Training	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	August	N/A	August	August	GoP	5,400.00	5,400.00		
	Second Level Training	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	August	N/A	August	August	GoP	121,500.00	121,500.00		CPI Second Level Training
	Inflation Reporting Capacity Building	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	August	N/A	August	August	GoP	8,550.00	8,550.00		
	Inflation Dissemination	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	August	N/A	August	August	GoP	91,800.00	91,800.00		Info Dissemination

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					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing					
A.I.a	Wholesale Price Survey (RPS)												
	Task Force Training	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	May	GoP	5,400.00	5,400.00		RPS Task Force Training
	Second Level Training	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	June	N/A	N/A	June	GoP	10,800.00	10,800.00		RPS 2nd Level Training
A.I.a	Regional Accounts of the Philippines												
	Regional Accounts of the Philippines News Conference	SOCOD	No	NP - Lease of Real Property and Venue (Sec 53.10)	April	April	April	April	GoP	154,600.00	154,600.00		Regional Accounts
A.I.a	Regional Statistics Committee (RSC)												
	Quarterly Meeting (4 meetings) and RSC-CAR Special Meetings	SOCOD	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	Feb. May, Aug, Nov	Feb. May, Aug, Nov	Feb. May, Aug, Nov	Feb. May, Aug, Nov	GoP	54,000.00	54,000.00		RSC Meetings
	Quarterly Meeting (4 meetings) and PSC-CAR Special Meetings	SOCOD	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	Feb. May, Aug, Nov	Feb. May, Aug, Nov	Feb. May, Aug, Nov	Feb. May, Aug, Nov	GoP	163,200.00	163,200.00		
	Quarterly Meeting (4 meetings) and PSC-CAR Special Meetings	SOCOD	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	Feb. May, Aug, Nov	Feb. May, Aug, Nov	Feb. May, Aug, Nov	Feb. May, Aug, Nov	GoP	163,200.00	163,200.00		
NSM	National Statistics Month (NSM)												
	Opening Program Launching/Kapahan (RSSO)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	October	October	October	October	GoP	17,500.00	17,500.00		NSM Activities
	Opening Program Launching/Kapahan (PSOs)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	October	October	October	October	GoP	54,000.00	54,000.00		
	Closing Program (RSSO)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	October	October	October	October	GoP	17,500.00	17,500.00		
	Closing Program (PSOs)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	October	October	October	October	GoP	54,000.00	54,000.00		
LFS	Quarterly and Monthly Labor Force Survey (LFS)												
	Second Level training (2 quarters)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	January-December	N/A	January-December	January-December	GoP	254,200.00	254,200.00		LFS
	Third Level Training	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	January-December	N/A	January-December	January-December	GoP	882,000.00	882,000.00		
	Communication	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	Feb-Dec	N/A	N/A	Feb-Dec	GoP	26,160.00	26,160.00		
A.I.a	Trainings												
	COA Trainings	RSSO-CAR		Agency to Agency	N/A	N/A	N/A	N/A	GoP	32,000.00	32,000.00		
	AGAP Training/Seminar (Association of Govt. Accountant of the Philippines)	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	GoP	56,000.00	56,000.00		
	PICPA (Phil Institute of CPA) Training Seminar	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	GoP	42,000.00	42,000.00		
	PAGBA (Phil Budget for Govt. Budget Admin) Training/Seminar	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	GoP	144,500.00	144,500.00		

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					Advertisement /Posting of BR/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		
A.1.a	HR Trainings												
	Basic Supervisory Development Course (BSSDC)	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00	
	Supervisory Development Course (SDC)	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00	
	Public Service Ethics and Accountability for Leaders	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00	
	Pre-retirement Counselling Seminar (PRCS)	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	
	Training on Records Management	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	11,600.00	11,600.00	
	Training on the Government Procurement Reform Act otherwise known as RA 9184	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	16,000.00	16,000.00	
	Effective Method and Advice in Processing and Organizing Files in Public Office	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	16,000.00	16,000.00	
	Internal Control System for Property and Supply Management	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	16,000.00	16,000.00	
	Procurement Monitoring Report (PMR) and Agency Procurement Compliance and Performance Indicator (APCI)	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	
	Procurement Planning and Preparation of the PMP and APP	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	
	Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA)	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	
	Leave Administration Course for Effectiveness (LACE)	RSSO-CAR	No	Agency to Agency	N/A	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	
A.1.a	GAD Trainings												
	Gender Sensitivity Training and Gender Fair Language	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	108,000.00	108,000.00	
	Anti Sexual Harassment and Safe Spaces Act	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	
	Anti VAWC	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	
	Magna Carta of Women	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	
	Introduction to GAD Concepts and Sexual Orientation, Gender Identity and Expression and Sex Characteristics (SOGIESC)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	
	Gender Statistics	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	
	PSA GAD Orientation Module	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	
	On boarding for New Entrants	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	


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					Advertisement /Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		
A.1.a	Assessment/Division Pre-Planning/ Regional Planning Workshop												
	Financial and Administrative Assessment and Training (RSSO-CAR and PO's)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	Mar, Jun, Sept, Dec	Mar, Jun, Sept, Dec	Mar, Jun, Sept, Dec	Mar, Jun, Sept, Dec	GoP	313,200.00	313,200.00		
	Division Midyear Pre-planning - CRASD & SOCD & POs	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	July	N/A	July	July	GoP	152,100.00	152,100.00		
	Midyear Assessment - POs, CRASD and SOCD	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	July	N/A	July	July	GoP	1,419,600.00	1,419,600.00		
	Provincial Planning Workshop	PSOs	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	December	December	December	December	GoP	435,000.00	435,000.00		
	Regional Planning Workshop	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9) NP - Lease of Real Property and Venue (Sec 53.10)	November	November	November	November	GoP	1,960,000.00	1,960,000.00		
	Van Rental	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	July November	July November	July November	July November	GoP	279,000.00	279,000.00		
A.1.a	PSA Anniversary												
	PSA Anniversary Program	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	Sept	Sept	Sept	Sept	GoP	226,400.00	226,400.00		
	Corporate Social Responsibility	RSSO-CAR	No	Shopping/Reimbursement	Sept	Sept	Sept	Sept	GoP	68,000.00	68,000.00		
A.III.c.1	Civil Registration Month												
	Inter-Agency Committee on Civil Registration and Vital Statistics Meeting	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	Feb, May, Aug, Nov	Feb, May, Aug, Nov	Feb, May, Aug, Nov	Feb, May, Aug, Nov	GoP	100,000.00	100,000.00		
	IEC on Civil Registration	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	N/A	N/A	Feb	GoP	194,000.00	194,000.00		
	Culmination of CR Month Activities (with CR Quiz for CRS Personnel and RSSO staff, and Lecture on the Updates on Civil Registration)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	Feb	N/A	Feb	GoP	341,900.00	341,900.00		
	Poster Making and Essay Writing Contest - Benguet	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	Feb	N/A	Feb	GoP	68,600.00	68,600.00		
	Year-end Assessment for PBRAP / Refresher Course on the Manual of Instructions	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	Feb	N/A	Feb	GoP	148,500.00	148,500.00		
A.1.a	Civil Service Month												
	Lecture (In-house) on Employees Welfare Benefits from partner agencies (PHIC, GSIS, HDMF, SSS) and other CSC activities	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	N/A	Sept	N/A	Sept	GoP	106,400.00	106,400.00		

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					Advertisement /Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MOOE		CO
A.1.a	Support Activities	RSSO-CAR	No	Reimbursement	N/A	N/A	N/A	N/A	N/A	94,120.00	94,120.00		
	National Greening Program (NGP) Activity Support - 2 Tree Planting and 2 Weeding				N/A	N/A	N/A	N/A	N/A	101,000.00	101,000.00		
A.1.a	Office Supplies Expenses	RSSO-CAR	No	Shopping	N/A	N/A	N/A	N/A	N/A	166,000.00	166,000.00		
A.III.c.1		RSSO-CAR	No	Shopping	N/A	N/A	N/A	N/A	N/A	432,000.00	432,000.00		
A.1.a	Other Supplies and Material Expenses	RSSO-CAR	No	Shopping	N/A	N/A	N/A	N/A	N/A	430,000.00	430,000.00		
A.1.a	Other Maintenance and Operating Expenses	RSSO-CAR	No	Shopping	N/A	N/A	N/A	N/A	N/A	731,860.00	731,860.00		
A.1.a	SUBSCRIPTION EXPENSES												
	Internet Expense	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	1,075,379.00	1,075,379.00		
	Telephone Expense - Landline	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A				
	Telephone Expense - Mobile	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A				
A.III.c.1	PUBLICLY AND ADVERTISING EXPENSES												
	Advertising Expenses - Radio	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	96,000.00	96,000.00		
A.1.a	PRINTING OF PUBLICATION AND TARPULIN EXPENSES												
	Tarpaulin for office activities	RSSO-CAR	No	Reimbursement	N/A	N/A	N/A	N/A	N/A	191,060.00	191,060.00		
	Publication												
A.1.a	POSTAGE AND COURIER EXPENSES												
	Postage and Deliveries	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	224,828.00	224,828.00		
A.1.a	REPAIR AND MAINTENANCE												
A.1.a/ A.III.a.1/ A.III.a.2/ A.III.c.1	Gasoline, Oil and Lubricants	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	1,545,600.00	1,545,600.00		
	Transportation Equipment	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	1,082,290.00	1,082,290.00		
	Machinery and Equipment (ICT and Office Equipment)	RSSO-CAR	No	NP - Small Value Procurement (Sec 53.9)	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	247,990.00	247,990.00		
A.1.a	INSURANCE												
	Fidelity Bond Premium, Property and Vehicle Insurance	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	806,578.97	806,578.97		
A.1.a	TAXES, DUTIES AND LICENSES (LTO Registration)												
	10 Service Motor Vehicles and 8 Motorcycles	RSSO-CAR	No	Direct Contracting	N/A	N/A	N/A	N/A	N/A	37,714.06	37,714.06		
	Total									33,991,761.60	33,991,761.60		

Prepared by:


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