

**PHILIPPINE STATISTICS AUTHORITY**  
**Annual Procurement Plan for FY 2018**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. General Administration and Support Maintenance and Other Operating Expenses											
	Traveling Expenses- Local	RSSO-CAR	Direct Contracting				January to December	GoP	450,000.00	450,000.00		Local Travel of RO Staff
	Training Expenses	RSSO-CAR	NP-53.9 - Small Value Procurement/Shopping	January to December		January to December		GoP	2,900,000.00	2,900,000.00		Staff Career Development
	Office Supplies Expenses	RSSO-CAR	NP-53.9 - Small Value Procurement	January/April/ July/October		January/April/ July/October		GoP	1,620,000.00	1,620,000.00		Regular Reports and for the Day-to-Day Office Work
	Fuel, Oil and Lubricants Expenses	RSSO-CAR	Direct Contracting				January to December	GoP	298,000.00	298,000.00		RSSO-CAR Regional Office 3 Service Vehicles
	Water Expenses	RSSO-CAR	Direct Contracting				January to December	GoP	90,200.00	90,200.00		Office General Use
	Electricity Expenses	RSSO-CAR	Direct Contracting				January to December	GoP	331,100.00	331,100.00		Office General Use
	Postage and Courier Services	RSSO-CAR	Direct Contracting				January to December	GoP	55,990.00	55,990.00		Outgoing Communications, Reports, Training kits
	Mobile	RSSO-CAR	Direct Contracting				January to December	GoP	191,900.00	191,900.00		Regional Director and 2 Division Chief Mobile Phone
	Landline	RSSO-CAR	Direct Contracting				January to December	GoP	196,900.00	196,900.00		Four (4) Landline (CRASD, SOCD, Directors Office and CRS)
	Internet Subscriptions Expenses	RSSO-CAR	Direct Contracting				January to December	GoP	110,220.00	110,220.00		Three (3) Internet Subscription
	Cable, Satellite, Telegraph and Radio Expenses	RSSO-CAR	Direct Contracting				January to December	GoP	3,600.00	3,600.00		Office General Use
	Security Services	RSSO-CAR	Direct Contracting				January to December	GoP	861,386.00	861,386.00		Six (6) Security Guard
	Other General Services	RSSO-CAR	Direct Contracting				January to December	GoP	455,676.40	455,676.40		RSSO CAR Regional Office Use
	Office Equipment	RSSO-CAR	NP-53.9 - Small Value Procurement/Shopping	March		March	April	GoP	40,500.00	40,500.00		RSSO CAR Regional Office Use
	Repairs and Maintenance- Furniture and Fixtures	RSSO-CAR	Shopping				January to December	GoP	35,000.00	35,000.00		RSSO CAR Regional Office Use
	Transportation Equipment	RSSO-CAR	Shopping				January to December	GoP	40,500.00	40,500.00		RSSO CAR Regional Office Use
	Fidelity Bond Premiums	RSSO-CAR	Direct Contracting				March	GoP	10,875.00	10,875.00		RD, Cashier, DO, Property Officer
	Insurance Expenses	RSSO-CAR	NP-53.5 Agency-to-Agency				June	GoP	48,240.00	48,240.00		Three (3) Service Vehicles
	Advertising Expenses	RSSO-CAR	Direct Contracting				February/April/July/October	GoP	80,400.00	80,400.00		Radio Program every Tuesday, 10:00-12nn
	Printing and Publication Expenses	RSSO-CAR	NP-53.9 - Small Value Procurement	April/July		April/July		GoP	150,000.00	150,000.00		RSET, Annual Report
	Representation Expenses	RSSO-CAR	Shopping	February/ March			February/ March	GoP	45,000.00	45,000.00		
	Rents- Buildings and Structures	RSSO-CAR	NP-53.10 Lease of Real Property and Venue				January	GoP	7,553,516.02	7,553,516.02		Office Rental
	Subscription Expenses	RSSO-CAR	Direct Contracting				January to December	GoP	11,616.00	11,616.00		Newspapers - Philippine Inquirer, Midland, Sunstar
	<b>Sub-total</b>								<b>15,679,019.42</b>			


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	III. Operations a. MFO 1: Statistical Information and Services											
	1. Conduct of censuses and surveys on the agriculture, fisheries, industry and services sector											
	Traveling Expenses- Local	SOCD/Pos	Direct Contracting				January to December	GoP	2,321,548.00	2,321,548.00		Survey on Slaughterhouses & Poultry Dressing Plants, Survey of Dairy Enterprises, Retail Price Survey, PSCC, PCPS, MPCSR, Marketing Cost & Structure Survey, Aquaculture & Inland Fisheries, Farm prices, Agricultural Labor, Backyard Livestock & Poultry, Commercial Livestock & Poultry, Crops Production, Cost and Return, Data Review, LFS
	Training Expenses	SOCD/POs	NP-53.9 - Small Value Procurement/Shopping	January to December		January to December		GoP	2,048,000.00	2,048,000.00		Quarterly Aquaculture and Inland Fisheries, Crops Production and Data Review, LFS
	Office Supplies Expenses	SOCD/POs	NP-53.9 - Small Value Procurement/Shopping	January to December		January to December		GoP	380,500.00	380,500.00		Survey on Slaughterhouses & Poultry Dressing Plants, PSCC, PCPS, MPCSR, Aquaculture & Inland Fisheries, Farm prices, Backyard Livestock & Poultry, Commercial Livestock & Poultry, Crops Production, Data Review, LFS
	Fuel, Oil and Lubricants Expenses	SOCD	Direct Contracting				January to December	GoP	348,000.00	348,000.00		
	Extraordinary and Miscellaneous Expenses	SOCD	Direct Contracting				January to December	GoP	18,000.00	18,000.00		
	2. Conduct of household-based surveys											
	Traveling Expenses- Local	SOCD	Direct Contracting				January to December	GoP	204,948.00	204,948.00		Supervision
	Training Expenses	SOCD	NP-53.9 - Small Value Procurement/Shopping	January to December		January to December		GoP	368,000.00	368,000.00		Staff Trainings
	Office Supplies Expenses	SOCD	NP-53.9 - Small Value Procurement	January to December		January to December		GoP	37,500.00	37,500.00		Training Supplies
	Postage and Courier Services	Pos	Direct Contracting				January to December	GoP	8,000.00	8,000.00		
	<b>Sub-total</b>								<b>5,734,496.00</b>			

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	b. MFO 2 - Statistical Policy and Coordination Services											
	3. Coordination of statistical activities at the national and local levels											
	Traveling Expenses- Local	SOCD	Direct Contracting				January to December	GoP	470,800.00	470,800.00		Meetings/Workshop
	Training Expenses	SOCD and participants	Direct Contracting/NP-53.9 - Small Value Procurement/Shopping	January to December		January to December	January to December	GoP	2,244,940.00	2,244,940.00		RSC, SDG,CORE-IS Task Force, NSM, RSDP, GRDP, RTCSD, ENRA,
	Office Supplies Expenses	SOCD and participants	NP-53.9 - Small Value Procurement/Shopping	January to December		January to December		GoP	1,357,760.00	1,357,760.00		RSC, SDG,CORE-IS Task Force, NSM, RSDP, GRDP, RTCSD, ENRA, supplies and advocacy items
	Fuel, Oil and Lubricants Expenses	SOCD	Direct Contracting				January to December	GoP	12,000.00	12,000.00		
	<b>Sub-total</b>								<b>4,085,500.00</b>			
	c. MFO 3: Civil Registration Services											
	1. Processing and archiving of civil registry documents											
	Traveling Expenses- Local	CRASD/CRS	Direct Contracting					GoP	23,000.00	23,000.00		Trainings/Civil Registration Month Activities
	Traveling Expenses- Foreign											
	Training Expenses	CRASD/CRS	NP-53.9 - Small Value Procurement/Shopping	January to December		January to December		GoP	162,000.00	162,000.00		Trainings/Civil Registration Month Activities
	Office Supplies Expenses	CRASD/CRS	NP-53.9 - Small Value Procurement	February		February	February	GoP	36,500.00	36,500.00		Training Kit - Civil Registration Month
	Fuel, Oil and Lubricants Expenses	CRASD/CRS	Direct Contracting	February			February	GoP	2,500.00	2,500.00		
	<b>Sub-total</b>								<b>224,000.00</b>			

Prepared by:

  
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