



BIDS AND AWARDS COMMITTEE

Title/Description:

PRE-BID CONFERENCE FOR THE PROCUREMENT OF PRE-REGISTRATION TABLETS AND WEB-BASED SMS BROADCAST SERVICES FOR PHILSYS PROJECT

Date:	Time Started:	Time Adjourned:	Venue:
23 July 2020	1:30 PM	3:00PM	Philippine Statistics Authority – Central Office via Cisco Webex Meeting (Meeting ID: 166 505 4732)

Meeting Presider:

OIC-DNS MINERVA ELOISA P. ESQUIVIAS
Chairperson

Meeting Attended by:

(See attached Attendance Sheet)

Absent from meeting:

(See attached Attendance Sheet)

PRELIMINARIES	TOPICS / DISCUSSIONS / ACTIONS						
<p>A. Call to Order</p> <p>B. Roll Call.</p>	<ul style="list-style-type: none"> The Chairperson called the meeting to order. The Secretariat certified that there is a quorum. The Chairperson acknowledged the presence of the prospective bidders from the following companies: <ol style="list-style-type: none"> One Commerce Accucom S1 Technologies MyBusyBee Inc. Advance Solutions Inc. Integrated Computer Solution Smart - PLDT The BAC Secretariat Chair also acknowledged the presence of the Technical Working Group/End-user, Observers and the Secretariat Support Staff. 						
C. AGENDA	TOPICS / DISCUSSIONS / ACTIONS						
<p>Agenda Item No. 1</p> <p>Pre-Bid Conference for the Procurement of Pre-registration Tablets and Web-based SMS Broadcast Services for PhilSys Project.</p>	<ul style="list-style-type: none"> The BAC Chair gave some introductory remarks on the Procurement of Pre-registration Tablets and Web-based SMS Broadcast Services for PhilSys Project. The BAC instructed the Secretariat to present the above-mentioned procurement: <ul style="list-style-type: none"> Section I – Invitation to Bid <ul style="list-style-type: none"> The Secretariat presented the bidding schedule to the attendees of the meeting: <table border="1"> <thead> <tr> <th>Activity</th><th>Schedule</th></tr> </thead> <tbody> <tr> <td>Submission of Bids</td><td>04 August 2020, on or before 1:30PM</td></tr> <tr> <td>Opening of Bids</td><td>04 August 2020, 2:00PM</td></tr> </tbody> </table> <ul style="list-style-type: none"> The corresponding notice will be issued on the conduct of the opening of bids 	Activity	Schedule	Submission of Bids	04 August 2020, on or before 1:30PM	Opening of Bids	04 August 2020, 2:00PM
Activity	Schedule						
Submission of Bids	04 August 2020, on or before 1:30PM						
Opening of Bids	04 August 2020, 2:00PM						



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- Section II – Instruction to Bidders
 - Specific clauses of the Section, particularly on Bid Validity and Bid Security, as well as the provisions on the preparation of bids was discussed
 - Particularly highlighted was Clause 18.4 which states that the authorized representative should sign each and every page of the bid proposal
- Section III – Bid Data Sheet
 - The Secretariat reiterated that the bidders will be notified of the conduct of the bid opening
- Section VI – Schedule of Requirements
 - The Secretariat presented the delivery schedule of the project
 - The bidders were informed that they would have to indicate which lot they are participating and certify the same in the statement provided below such Section
 - One of the bidders in attendance asked whether the delivery of the 4000 units of Pre-registration tablets be one-time delivery or is partial delivery allowed
 - The TWG answered that as long as the bidders comply with the schedule indicated in Section VI, they are amenable to whichever delivery mode the bidder will do.
- The Secretariat presented Section VII – Technical Specifications.
- The floor was opened for the bidders to raise questions:

Queries	Responses from TWG / BAC
Lot 1: Pre-Registration Tablets	
On platform, OS: Android 10, is this the minimum requirement?	Yes. OS should be upgradable to Android 10
Will the units be delivered all at the same time, or can it be delivered in partial?	As long as the bidders comply with the schedule indicated in Section VI, the TWG is amenable to whichever delivery mode the bidder will do
Can we request for an extension in the delivery date e.g. 60-90 days? This is in consideration with the situation we have right now.	The procurement at hand is time-critical. Thus, we cannot allow any extension.
This is relation to the request for extension in the delivery date, and in consideration to the	It was clarified that the rationale behind the provisions indicated under "Security and

	<p>provisions indicated under Security and Management, does PSA require that the tablets are google-certified? Does PSA require Google Play to be installed in the tablets? If yes, it will take some time for each tablets to be Google certified and thus, we may not meet the prescribed number of days for the delivery</p>	<p>Management", specifically on the "configuration over air", is that PSA can have the ability to inject push software in the tablets remotely. The bidder will just provide the tablets and PSA will configure the devices – as long as the tablets being provided met the minimum requirements as specified in the said provisions</p> <p>On certifications, the PSA is not requiring the bidders to provide the same</p>
	<p>We understand that the procurement is purely hardware. Can we submit, though, units with a SIM card? That is, not only will there be a slot for SIM, but also a SIM card for each tablet?</p>	<p>PSA is not requiring the bidders to provide a SIM card for the tablets</p>
	<p>On "Nationwide Support", is it required that the service centers be located nationwide?</p> <p>Is there a minimum number of services centers being required? Per region or per provinces?</p>	<p>Nationwide support means that the listed or provided service centers should accept and cater the tablets being offered.</p> <p>The presence of service center per region will suffice.</p> <p>* The distribution list per province as well as the number of tablets allocated per location will be provided to the bidders through a bid bulletin</p>
	<p>On the provisions for the "Display" (including the requirement for "Resolution") for tablets, can the requirements/specifications be relaxed?</p>	<p>The TWG will review the requirements if these specifications are pointing to a particular brand</p>
	<p>On "Chipset: 10nm process chip", can this be relaxed to Manufacturer's standard?</p>	<p>The TWG will check this specification.</p>
	<p>On CPU, is PSA particular with specifications under OCTA-Core, or can it be relaxed to OCTA-Core only (without the specific requirement on the Cortex)</p>	<p>The TWG will provide a range for this</p>
	<p>On USB, does PSA really require Type-C connector?</p>	<p>Yes. We have encountered problems when the USB is not</p>

		<p>Type-C</p> <p>Can we be provided of the list of provincial locations where the tablets will be delivered?</p> <p>Are there tablets that will be delivered within Metro Manila?</p> <p>If the delivery is within Metro Manila, we can meet the 45-days delivery requirement. However, if we put into equation the delivery to provincial sites, us bidders will have some problems with that considering the local bans implemented by every province</p> <p>On SLCC, does the similar contract for this Lot (Lot 1) require the bidder to have contracts on the combination of "desktop, laptop, and tablets" or will any contracts on each suffice (e.g. desktop alone)</p> <p>Lot 2: Web-based SMS Service</p> <p>On item No. 13, "Able to send local and international SMS to 210 countries worldwide"</p> <p>Does it mean actual sending or will the capability to send suffice as compliant to the requirement?</p> <p>On Item No. 2 "Must be able to send at least 6M messages"</p> <p>Can this provision be relaxed? As the word "at least" imply, the messages can go more than 6M and that would cause problem to the bidders.</p> <p>The TWG rectified the provisions in the technical specifications. The word "at least" will be changed to "at most"</p> <ul style="list-style-type: none"> When asked until when will the BAC accept request for clarifications on this procurement, the Secretariat informed the bidders that they have until tomorrow, 24 July 2020, to raise their concerns/queries. Having no other queries, the BAC Chairperson adjourned the meeting
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E. Adjournment





REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

Minutes of the Meeting
dated 23 July 2020

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