

| <b>EXCERPTS OF THE MEETING</b> |  |
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| <b>Description</b>             | Bids and Awards Committee Meeting  |
| <b>Date</b>                    | 11 March 2021  |
| <b>Time</b>                    | 02:05PM  |
| <b>Venue</b>                   | Philippine Statistics Authority Central Office and via Zoom<br>Meeting ID: 846 9020 1234 |

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| <b>Project/Activities/Program</b> | Pre-Bid Conference for the Procurement of Supply, Delivery and Managed Services of 2,800 Registration Kits for the Philippine Identification System (Philsys) |
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|------------------|---|---------------------------|
| <b>Attendees</b> | <b>Bids and Awards Committee</b>  |                           |
|                  | Minerva Eloisa P. Esquivias   | Chairperson               |
|                  | Editha R. Orcilla   | Vice-Chairperson          |
|                  | Fely V. Collado   | Member                    |
|                  | <b>BAC Secretariat Support Staff</b>  |                           |
|                  | Joseph P. Cajita  | Chair                     |
|                  | Perseus C. Queyquep   | Support Staff             |
|                  | Karla Mae M. Juliano  | Support Staff             |
|                  | Michelle M. Silverio  | Support Staff             |
|                  | <b>End-User/Technical Working Group</b>                                       |                           |
|                  | Noel B. Perez   | ITDS                      |
|                  | Edgar Fajutagana  | PRO                       |
|                  | Christopher Domingo   | PRO                       |
|                  | Elpidio Nogales   | PRO                       |
|                  | Pete Escarian   | PRO                       |
|                  | Robert Coronado   | PRO                       |
|                  | Josephine Bulanga   | PRO                       |
|                  | Denise Presado  | PRO                       |
|                  | Ann Gile  | PRO                       |
|                  | Angelica Solis  | PRO                       |
|                  | <b>Observers</b>  |                           |
|                  | Arnel Dacut   | Commission on Audit (COA) |
|                  | <b>Participating Bidders (for the procurement of 2,800 Registration Kits)</b> |                           |
|                  | Roi   | DERMLOG                   |
|                  | Lloyd Francis Sabas   | DERMLOG                   |
|                  | Nelson  | Iris Corporation Berhad   |
|                  | Roman Pido  | Filmetrics Corporation    |
|                  | Menchie Gabriel   | Filmetrics Corporation    |
|                  | May   | Filmetrics Corporation    |
|                  | Marco Urera   | iWave Inc.                |



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| Roy Dulce                    | iWave Inc.                                |
| Boyett Olondriz              | iWave Inc.                                |
| Glenn De Guzman              | iWave Inc.                                |
| Jalaine                      | iWave Inc.                                |
| Shyra Nayon                  | NextIX                                    |
| Rosary D.                    | NextIX                                    |
| Rheena Cruz                  | NextIX                                    |
| Musa                         | Thales                                    |
| Raymond L.                   | Thales                                    |
| Kinnwail                     | Thales                                    |
| Remilyn Hife                 | Silicon Valley Computer Group Phils. Inc. |
| Willy Aguilar                | Trends and Technologies Inc.              |
| Bimbo Maranga                | Trends and Technologies Inc.              |
| <b>Others</b>                |   |
| Atty. Harjade Dammang        | PSA Legal Service - Representative        |
| Atty. Mary Encarnina Gaoiran | PSA Legal Service - Representative        |
| JR Abrogena                  | ONS                                       |

#### HIGHLIGHTS

- ANS Editha R. Orcilla welcomed everyone for the Pre-bid Conference for the Procurement of Supply, Delivery and Managed Services of 2,800 Registration Kits for the Philippine Identification System (Philsys).
- The Vice-Chairperson informed the bidders of the rationale as to why this activity is being conducted via Zoom platform- that is, due to the restrictions brought by the General Community Quarantine (GCQ). Nonetheless, the BAC requested for the bidders to submit the bid proposals physically at the address indicated in the PBD.
- The Secretariat also acknowledged the presence of the bidder representative from different companies:
  - DERMALOG
  - Iris Corporation Berhad
  - Filmetrics Corporation
  - iWave Inc.
  - NextIX
  - Thales
  - Silicon Valley Computer Group Phils. Inc.
  - Trends and Technologies Inc.
- The Vice Chairperson noted that any statement made at this Pre-bid Conference would not modify the terms of the bidding documents, unless such statement is specifically identified in writing as an amendment of the documents and issued as a supplemental/bid bulletin or some clarifications that may be responded to, as Question and Answer.
- The Vice Chairperson instructed the Secretariat to proceed to the highlights for this Pre-Bid Conference.



- **Section I – Invitation to Bid**

- The Approved Budget for the Contract (ABC) is PhP 756,000,000.00 inclusive of 12% Value Added Tax.

- The Secretariat presented the bidding schedule:

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|--------------------|------------------------|
| Submission of Bids | 25 March 2021 12:00PM  |
| Opening of Bids    | 25 March 2021 02:00 PM |

- The Secretariat reiterated that PSA does not have online portal for the submission of bids. The BAC requested the bidder to submit the bid proposal physically.

- **Section II – Instruction to Bidders**

- The Source of funds will be charged to 2021 GAA.
- The bidder's SLCC should have been completed a contract which is similar in nature within the last ten (10) years prior to the deadline of submission and receipt of bids.
- The bidders shall submit one (1) copy of the first and second components of its bid. The BAC requested the bidders to submit a USB copy and extra hard copy; however, failure to submit the said request will not be a ground for disqualification.

- **Section III- Bid Data Sheet**

- Under Clause 5.3 contract similar to the project which contracts involving various IT equipment must include the supply, delivery, and managed services of workstations with peripherals for biometric and biographic capture. Examples could be voter registration, identity systems, civil registration
- Subcontracting is not allowed.

- **Section IV. General Conditions of the Contract**

- Advance payment of the contract amount is provided under Annex "D" of the Revised 2016 IRR of RA No. 9184
- Under Clause 2.2, the Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the SCC.
- Pursuant to GPPB Resolution 09-2020, Item No. 6. Procuring Entities allow to accept unnotarized Bid Securing Declaration, Expired Business or Mayor's permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment; unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment; and Performance Securing Declaration (PSD) in lieu of a performance security to guarantee the winning bidder's faithful performance of obligations under the contract.



- Section V. Special Condition of the Contract
  - The bidders were informed that all information that complement provisions of the GCC must be incorporated and amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.
  - The Secretariat discussed the delivery and documents, incidental services, spare parts, packaging, transportation and Intellectual Property Rights.
  - Under SCC Clause 2.2, Partial payment is not allowed.
  - Under SCC Clause 4, the inspections and tests that will be conducted are: Upon delivery, the Goods shall undergo preliminary physical inspection by the Inspection Team of the Procuring Entity to ascertain the physical condition and acceptability of the Goods; and the supplier shall promptly replace the equivalent quantity of Goods taken as samples without cost to the Procuring Entity.
- Section VI. Schedule of Requirement
  - Delivery of Goods is required to be delivered within Ninety (90) calendar days from the receipt of Notice to Proceed.
  - The bidder was informed that the Delivered Items shall include working MDS and SDKs. Inspection within sixty (60) days at the supplier's site from receipt of Notice to Proceed.
  - The Secretariat discussed the PSA Provincial Offices Delivery Sites and the numbers of registration kits to be distributed.
- Section VII. Technical Specification
  - The Secretariat also discussed and presented to the bidders the specification.
  - The bidders were apprised of the importance of indicating the bidder's statement of compliance per each line item in Section VII.
  - Bidder may attach supporting documents (i.e., brochures etc.)
  - On Service Level Agreement, there were discussions on the description, objectives, review period, contacts, stakeholders, and responsibilities, responsibilities of supplier, incidental services, warranties, service level targets and penalties or rebates
- Section VIII. Checklist of Technical and Financial Documents
  - Pursuant to GPPB Resolution 09-2020, the bidders were informed on the efficient procurement measures during a state of calamity or other similar issuance that shall allow the use of alternate documents in lieu of the mandated requirements or any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBD.




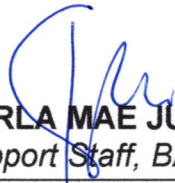
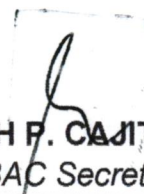

- The bidders were given opportunity to raise questions:

| Bidder                                       | Queries/Clarification   | Responses of the BAC-TWG  |
|--|---|---|
| Glenn De Guzman (iWave Inc.)                 | Submission of Bids<br><br>Will a document bearing an electronic signature be allowed?   | Yes. Pursuant to GPPB Resolution 09-2020, bidders may submit documents bearing electronic signature.  |
| Roman Pido (Filmetrics Corporation)          | Confirmation on the quantity of Registration Kits   | The BAC confirmed for the 2,800 registration kits.  |
| Menchie Gabriel (Filmetrics Corporation)     | Section VI - Schedule of Requirements<br><br>Extension on the deadline of submission of Bids  | The schedule is retained due to urgency of this project but bidder may wish to formally request for an extension.   |
| Menchie Gabriel (Filmetrics Corporation)     | Will the printer be placed inside the Hard Plate Luggage?   | Yes.  |
| Boyett Olondriz (iWave Inc.)                 | Is the battery pack not included in the requirements for the subject procurement?   | Yes.  |
| Boyett Olondriz (iWave Inc.)                 | Is the USB Type-C connected to the laptop?  | Yes   |
| Menchie Gabriel (Filmetrics Corporation)     | Regarding Hybrid Technology - can the bidder propose a 1TB SSD instead of the 512GB drive?  | The Technical Working Group clarified that this was two (2) Hard disk hard drive technology: one is M2PCIE which was 512 GB plus 1TB hard disk which was SATA.                          |
| Menchie Gabriel (Filmetrics Corporation)     | Section VI - Schedule of Requirements<br><br>Can the kits be delivered on a weekend? Or only weekdays?<br><br>Will PSA provide manpower to receive the kits onsite? | This will be answered through a bid bulletin.<br><br>Yes.   |
| Glenn De Guzman (iWave Inc.)                 | Can an email confirmation on the certification of contracts be allowed or considered in the event that the Procuring Entity is on lockdown?                         | The BAC responded that they will have to check on the necessary information to confirm this. Nonetheless, email confirmation should contain the satisfactory completion of the project. |
| Bimbo Maranga (Trends and Technologies Inc.) | Inspection and Delivery of Registration Kits<br><br>Will the kits be inspected again  | The Technical Working Group responded that the kits will be tested again after delivery to ensure full integration and  |



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|   | after delivery considering that it has been inspected at the site of the bidders (i.e testing for the application, SDKs)? | compliance to MDS. |
| <ul style="list-style-type: none"><li>• The bidders mentioned that they will send a formal letter for their list of additional queries/clarification.</li><li>• The Secretariat explained the Section VIII. Checklist of Technical and Financial Documents for the bidder to understand the documents to be submitted.</li><li>• When asked until when will the BAC accept request for clarifications on this procurement, the Secretariat informed the bidders have ten (10) calendar days before the opening of bids, to raise their concerns/queries and seven (7) calendar days for the BAC-TWG to respond through supplemental bid bulletin.</li><li>• The BAC expressed appreciation to the bidders who participated in the bidding</li><li>• Having no other question, discussion and clarifications made, the meeting is adjourned.</li></ul> |   |                    |

| Prepared by:  | Reviewed by:  |
|---|---|
| <br><b>MICHELLE M. SILVERIO</b><br><i>Support Staff, BAC Secretariat</i> | <br><b>KARLA MAE JULIANO</b><br><i>Support Staff, BAC Secretariat</i>                    |
| Recommended by:   | Approved by:  |
| <br><b>JOSEPH P. CAJITA</b><br><i>Chair, BAC Secretariat</i>             | <br><b>MINERVA ELOISA P. ESQUIVIAS</b><br><i>Chairperson, Bids and Awards Committee</i> |