



BIDS AND AWARDS COMMITTEE (BAC) MEETING Series of 2020

Title/Description:

PRE-BID CONFERENCE FOR THE PROCUREMENT OF SUPPLY, INSTALLATION, TESTING AND COMMISSIONING AND MAINTENANCE OF ELEVATORS OF THE PROPOSED 23-STOREY PSA BLDG WITH ROOF DECK

Date:	Time Started:	Time Adjourned:	Venue:
02 JUNE 2020	1:00 P.M.	2:32 P.M.	Cisco Webex Meeting

Meeting President:

OIC-DNS MINERVA ELOISA P. ESQUIVIAS
Chairperson, BAC

Meeting Attended by:

Minerva Eloisa P. Esquivias	PSA-BAC, Chairperson
Editha R. Orcilla	PSA-BAC, Vice-Chairperson
Vivian R. Ilarina	PSA-BAC, Member
Atty. Henedine P. Palabras	PSA-BAC, Member
Fely V. Collado	PSA-BAC, Member
Noel G. Perez	OIC-ANS ITDS
Edwin U. Aragon	SOID
Socrates L. Ramores	OIC-ANS FAS/ PSA-BCOM, Head
Atty. Revelyn C. Cayetano-Abduhalim	OIC-GSD
Reynor R. Imperial	PSA-BCOM Co-Head
Arch. Bernie Tudio	FAS-GSD/ PSA-BCOM TWG, Head
Vhianca Atienza	FAS-GSD/ PSA-BCOM Secretariat
Joseph P. Cajita	PSA- BAC Secretariat, Head
Perseus C. Queyquep	PSA- BAC Secretariat, Member
Karla Mae Juliano	PSA- BAC Secretariat, Member
Barbara Jeniffer D.J. Bautista-Boado	PSA- BAC Secretariat, Member
Mariene O. Feliciano	Prospective Bidder, IFE Elevators Philippines, Inc.

Absent from meeting:

None

PRELIMINARIES

A. Call to Order/ Roll Call.	<p>The Chairperson called the meeting to order upon certification that there is a quorum.</p> <p>The BAC through its Secretariat noted that invitations to the observers (i.e COA, IAD, PCS, PCCI) as well as the link to the online meeting were sent. However, no observers were in attendance.</p> <p>The Chairperson acknowledged the presence of Ms. Mariene O. Feliciano from IFE Elevators Philippines, Inc</p>
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AGENDA	TOPICS/DISCUSSIONS/ACTIONS																																																																													
Pre-Bid Conference for the Procurement of Supply, Installation, Testing and Commissioning and Maintenance of Elevators of the Proposed 23-Storey PSA Building with Roof Deck	<ul style="list-style-type: none">● The Secretariat provided a brief run through of the procurement project for the Supply, Installation, Testing and Commissioning and Maintenance of Elevators of the Proposed 23-storey PSA Bldg. with Roof Deck<ul style="list-style-type: none">○ The previous schedule of the pre-bid conference was on 12 March 2020. However, this was postponed due to COVID-19. A notice of the said postponement was posted on the PSA website 12 March 2020○ The Invitation to Bid (ITB), Bid Data Sheet (BDS), as well as the Bid Bulletin for the same project were presented reflecting the previous and revised timeline.○ The proper marking and sealing of the bidding documents to be submitted by the bidders were also discussed.● On Section VII -Technical Specification presentation, the following concerns were raised and subsequently clarified:<table><tr><th>Bidder's Concern/Queries</th><th>Clarification/s</th></tr><tr><td>1. On ASME requirement, is EU standard acceptable?</td><td>Yes</td></tr><tr><td>2. Regarding the dimension of the transfer lift</td><td>The bidder may conduct an onsite visit and verification on 03 June 2020 in order to better assess the project at hand</td></tr><tr><td>3. On CCTV, will the PE require HD?</td><td>Yes</td></tr><tr><td>4. Does the PE require the PCAB license</td><td>Unless otherwise indicated in the BDS, all the provisions in the bidding document will prevail.</td></tr></table>● The end-user raised to the Secretariat's attention the change in Section VI - Schedule of Requirements (see table below)<table><tr><th colspan="5">Previous Provisions</th><th colspan="5">Amendments</th></tr><tr><th>Item Number</th><th>Description</th><th>Quantity</th><th>Total</th><th>Delivered, Weeks/Months</th><th>Item Number</th><th>Description</th><th>Quantity</th><th>Total</th><th>Delivered, Weeks/Months</th></tr><tr><td></td><td>Mobilization and Preparation of Site</td><td>1</td><td>1</td><td>3 Days after receipt of Notice to Proceed</td><td></td><td>Mobilization and Preparation of Site</td><td>1</td><td>1</td><td rowspan="4">166 Days upon receipt of Notice to proceed</td></tr><tr><td></td><td>Submission and Approval of Detailed Shop Drawings</td><td>1</td><td>1</td><td>12 Days after receipt of Notice to Proceed</td><td></td><td>Submission and Approval of Detailed Shop Drawings</td><td>1</td><td>1</td></tr><tr><td></td><td>Delivery of Elevators from Abroad</td><td>8</td><td>8</td><td>250 days after approval of Detailed Shop</td><td></td><td>Delivery of Elevators from Abroad</td><td>8</td><td>8</td></tr><tr><td></td><td>Installation of Delivered Elevators</td><td>8</td><td>8</td><td></td><td></td><td>Installation of Delivered Elevators</td><td>8</td><td>8</td></tr><tr><td></td><td>Maintenance of Elevators</td><td>8</td><td>8</td><td>3 years after Warranty Period</td><td></td><td>Maintenance of Elevators</td><td>8</td><td>8</td><td>3 years after Warranty Period</td></tr></table>	Bidder's Concern/Queries	Clarification/s	1. On ASME requirement, is EU standard acceptable?	Yes	2. Regarding the dimension of the transfer lift	The bidder may conduct an onsite visit and verification on 03 June 2020 in order to better assess the project at hand	3. On CCTV, will the PE require HD?	Yes	4. Does the PE require the PCAB license	Unless otherwise indicated in the BDS, all the provisions in the bidding document will prevail.	Previous Provisions					Amendments					Item Number	Description	Quantity	Total	Delivered, Weeks/Months	Item Number	Description	Quantity	Total	Delivered, Weeks/Months		Mobilization and Preparation of Site	1	1	3 Days after receipt of Notice to Proceed		Mobilization and Preparation of Site	1	1	166 Days upon receipt of Notice to proceed		Submission and Approval of Detailed Shop Drawings	1	1	12 Days after receipt of Notice to Proceed		Submission and Approval of Detailed Shop Drawings	1	1		Delivery of Elevators from Abroad	8	8	250 days after approval of Detailed Shop		Delivery of Elevators from Abroad	8	8		Installation of Delivered Elevators	8	8			Installation of Delivered Elevators	8	8		Maintenance of Elevators	8	8	3 years after Warranty Period		Maintenance of Elevators	8	8	3 years after Warranty Period
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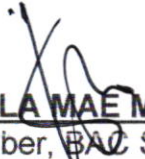


- The BAC unanimously agreed to issue a Bid Bulletin reflecting the revised schedule of requirements. Further, the body instructed the Secretariat to post the same in the PSA website and in PhilGEPS.
- Having no other queries, the Pre-Bid Conference was officially ended. The BAC will proceed with the next step of the procurement process.


SUMMARY OF ACTION MATTERS

Issue/s	Action Matters/Updates	Responsibility Center
1. Revised Schedule of Requirements	Bid Bulletin No. 2 for posting in the PSA and PhilGEPS websites.	End-user and BAC Secretariat


Prepared by:


KARLA MAE M. JULIANO
Member, BAC Secretariat

Certified Correct by:


JOSEPH P. CAJITA
Head, BAC Secretariat

Approved by:


MINERVA ELOISA P. ESQUIVIAS
Chairperson, Bids and Awards Committee



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