



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**EXCERPTS OF THE MEETING**

<b>Description</b>	Bids and Awards Committee Meeting
<b>Date</b>	01 October 2020
<b>Time</b>	10:15AM – 10:45AM
<b>Venue</b>	Philippine Statistics Authority Central Office and via Zoom Meeting ID: 845 6925 7953

<b>Project/Activities/Program</b>	Pre-Bid Conference of Supply and Delivery of Tablets (Standards)
-----------------------------------	---

<b>Attendees</b>	<b>Bids and Awards Committee (BAC)</b>	
	Minerva Eloisa P. Esquivias	Chairperson
	Editha R. Orcilla	Vice-Chairperson
	Atty. Henedine P. Palabras	Member
	Fely V. Collado	Member
	Vivian R. Ilarina	Member
	<b>BAC Secretariat</b>	
	Joseph P. Cajita	Chair
	Barbara Jeniffer D.J. Bautista-Boado	Support Staff
	Perseus C. Queyquep	Support Staff
	Karla Mae M. Juliano	Support Staff
	Michelle M. Silverio	Support Staff
	<b>End-User/Technical Working Group</b>	
	ANS Noel G. Perez	ITDS
	Beng Trazo	ITDS
	Ripol Abalos	ITDS
	Mark Anden	ITDS

**HIGHLIGHTS**

The Chairperson gave introductory remarks on the procurement of Supply and Delivery of Tablets (Standards)

- The Secretariat also acknowledged the presence of bidders from the following companies.
  1. Lerma Domingo - Advance Solutions Inc.
  2. Nova Erica L. Fulgencio – DCI International I.T. Solutions & Services Corp.

The BAC instructed the Secretariat to present the bidding documents for this procurement:

The Approved Budget for the Contract is Php 4,500,000.00.



Management  
System  
ISO 9001:2015  
www.tuv.com  
ID: 9108640991



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101  
Telephone: (632) 8938-5267  
[www.psa.gov.ph/](http://www.psa.gov.ph/)

• Section I – Invitation to Bid

- The Secretariat presented the bidding schedule to the attendees of the meeting.

Activity	Schedule
Submission of Bids	13 October 2020 –on or before 01:30PM
Opening of Bids	13 October 2020 – 04:00PM

The Secretariat informed the bidder to submit their bids physically and that the opening of bids shall be conducted virtually.

The Secretariat also discussed Section VI. Schedule of Requirement and Section VII. Technical Specification.

- The delivery of goods is required within thirty (30) calendar days upon receipt of the Notice to Proceed (NTP)
- On Technical Specifications, the Secretariat informed the bidder that the bidder/s can specify/indicate their proposed brand to be offered to PSA.

Bidder/s Representative	Queries	Responses of the TWG/BAC
Ms. Lerma Domingo	Clarification on the Invitation to Bid regarding applicable fee for the bidding documents with the amount of 25,000.00. Based on the ABC for this procurement, the cost of the bidding documents should be lower	The cost of the bidding document for this procurement is Php5,000.00.
Ms. Nova Erica L. Fulgencio	Clarification on the SLCC, consider the similar contract. May we request for the scope of similar contract to include ICT equipment or contracts similar in nature?	The TWG answered that they will have a discussion on the matter and provide an answer to this through bid bulletin.
Ms. Lerma Domingo	In Section VI. Schedule of Requirement. May we request for an extension of up to forty-five (45) calendar days?	The TWG answered that they will have a discussion on the matter and provide an answer to this through bid bulletin





REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

Ms. Lerma Domingo	<p>In Section VII. Technical Specifications</p> <p>Clarification on the Additional Requirement/s</p> <p>"Bidders must be authorized reseller of the brand being offered".          -Should the certification be addressed to the PSA- Bids and Awards Committee?</p> <p>"Nationwide support from the brand being offered".          - Should the certification come from the manufacturer itself or from the bidder?</p> <p>The bidder also noted that the provision regarding the authorized service center is duplicated.</p>	<p>The Secretariat answered that bidder/s may address it to the PSA. Nonetheless, this provision will be verified through post-qualification activity</p> <p>The Secretariat answered that bidders may attach the manufacturer's certification. Nonetheless, this provision will be verified through post-qualification activity</p> <p>The Secretariat answered that the clarification to this will be reflected in the bid bulletin.</p>
Ms. Nova Erica L. Fulgencio	<p>In Section VII. Technical Specifications</p> <p><u>Security and Management.</u>          -Clarification on the "capability to dynamically configure, control and lock out the device."</p>	<p>The TWG answered that they are looking for the compatibility of the tablets. And that the PSA will configure such tablets.</p>
Ms. Lerma Domingo	<p>In Section VII. Technical Specifications</p> <p><u>Security and Management.</u>          -Will we need a certification from the manufacturer that the tablets being offered is capable to do the provisions under Security and Management?</p>	<p>The Secretariat answered that bidder/s may opt to submit a certification from the Manufacturer. Nonetheless, this provision will be verified through post-qualification activity</p>



Management System  
 ISO 9001:2015  
 www.tuv.com  
 (2 932864592)



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101  
 Telephone: (632) 8938-5267  
 www.psa.gov.ph/



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

Having no other queries, the BAC Chairperson informed the attendees that all clarifications made during the discussion will be published and issued through a bid bulletin.

**Prepared by:**

*[Signature]*  
**MICHELLE M. SILVERIO**  
Support Staff, BAC Secretariat

**Reviewed by:**

*[Signature]*  
**BARBARA JENIFFER D.J. BAUTISTA-BOADO**  
Support Staff, BAC Secretariat

**Certified Correct by:**

*[Signature]*  
**JOSEPH P. CAJITA**  
Chair, BAC Secretariat

**Approved by:**

*[Signature]*  
**MINERVA ELOISA P. ESQUIVIAS**  
Chairperson, Bids and Awards Committee



Management  
System  
ISO 9001:2015  
www.tuv.com  
12 010000001



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101  
Telephone: (632) 8938-5267  
[www.psa.gov.ph/](http://www.psa.gov.ph/)