



PHILIPPINE STATISTICS AUTHORITY REGION IV-A
Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Supplies and Materials												
A.1.a	Common Use Office-Supplies/Equipment (available at Procurement Service) regular available @ DBM	RSSO/PO's	Agency to Agency			Quarterly		GoP/Gen. Fund	947,330.63	947,330.63		To be procured at DBM-PS
A.III.a.1/b.3	Office Supplies/Materials not available at PS/ not available @DBM	RSSO/PO's	Shopping/Small Value Procurement			Quarterly		GoP/Gen. Fund	851,780.91	851,780.91		Supplies for various activities
A.1.a/A.III.a.1	Gasoline, Oil and Lubricants	RSSO/PO's	Small Value Procurement			Monthly		GoP/Gen. Fund	859,560.00	859,560.00		
B. Utilities												
A.1.a/A.III.c.1	Electrical/Power Supply Cost	RSSO/PO's	Direct Contracting			Monthly		GoP/Gen. Fund	5,482,000.00	5,482,000.00		
A.1.a	Water Consumption including Supply of Drinking Water	RSSO/PO's	Direct Contracting/ Shopping			Monthly		GoP/Gen. Fund	296,310.40	296,310.40		
C. Communications												
A.1.a	Postage and Courier Services	RSSO/PO's	Agency to Agency			Monthly		GoP/Gen. Fund	163,750.00	163,750.00		
A.1.a	Mobile Phonelines	RSSO/PO's	Shopping/Small Value Procurement			Monthly		GoP/Gen. Fund	564,020.00	564,020.00		
A.1.a	Landline Telephone Services	RSSO/PO's	Direct Contracting			Monthly		GoP/Gen. Fund	426,800.00	426,800.00		
A.1.a	Wireless Broadband Connectivity Service/Internet Expense	RSSO/PO's	Direct Contracting			Monthly		GoP/Gen. Fund	148,280.00	148,280.00		
D. Rental												
A.1.a	Rent - Building & Structure (Office Space Rental)	RSSO/PO's	Negotiated Procurement				RENEWAL OF CONTRACT	Within the year	GoP/Gen. Fund	8,800,000.00	8,800,000.00	
E. Professional/General Services												
A.1.a/A.III.a.1/a.2	Security Services	RSSO/PO's	N/A				RENEWAL OF CONTRACT	Within the year	GoP/Gen. Fund	2,135,487.98	2,135,487.98	
A.1.a	Janitorial Services	RSSO/PO's	N/A				RENEWAL OF CONTRACT	Within the year	GoP/Gen. Fund	684,000.00	684,000.00	
A.1.a	Other General Services (Wages of Service Contractors, other services)	RSSO/PO's	N/A				N/A		GoP/Gen. Fund	5,788,000.00	5,788,000.00	



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F. Trainings, Meetings and PDR, Provincial/Regional Planning Workshop and Mid Year Performance Review, Planning and Group Learning Session												
A.1.a/A.III.a.1/a.2/A.III.b.3	Personnel Development Trainings (HR, CSC, DBM, COA and other agencies initiated activities with registration fees)	RSSO/PO's	Agency to Agency			N/A		GoP/Gen. Fund	129,280.00	129,280.00		Attendance of PSA RO and 5 PO's selected staff to various Development trainings
A.III.a.1/b.3	Regional Conferences/Admin-related Meetings (RD/Div.Chief/Staff Meetings/PSO Conference)	RSSO/PO's	Shopping/Small Value Procurement			N/A		GoP/Gen. Fund	24,000.00	24,000.00		Monthly meetings of RD & PSO, Staff/Unit Meetings
A.III.a.1/b.3	Civil Registration trainings and meetings	RSSO/PO's	Small Value Procurement			Within the year		GoP/Gen. Fund	56,160.00	56,160.00		
A.1.a/A.III.a.1/b.3	Gender and Development Trainings and Workshops	RSSO/PO's	Small Value Procurement			Within the year		GoP/Gen. Fund	339,440.00	339,440.00		Conduct of gender related trainings and workshops for PSA RSSO 4A and PO's
A.III.a.1	Provincial/Regional data validation (Cereals, Other Crops, Livestock and Poultry, Fisheries and Farm Prices)	RSSO/PO's	Small Value Procurement			Quarterly		GoP/Gen. Fund	193,560.00	193,560.00		Agstat Data Validation (RO & 5 PO's)
A.III.b.3	TWG Workshops/ Workshops on the Updating of Women and Men Handbook, RSET, RSDP, Annual Report	RSSO SOCD	Small Value Procurement			Within the year		GoP/Gen. Fund	-	-		Workshop on the preparation of RSET and other publications
A.1.a	2020 Mid Year Assessment	RSSO/PO's	Shopping/Small Value Procurement		June-July		June-July 2020	GoP/Gen. Fund	757,377.75	757,377.75		
A.1.a	2021 National Planning Workshop	RSSO/PO's	Shopping/Small Value Procurement		November		November 2020	GoP/Gen. Fund	40,000.00	40,000.00		
A.1.a	2021 Provincial Planning Workshop & General Assembly	PO's	Shopping/Small Value Procurement		November-December		Nov-Dec 2020	GoP/Gen. Fund	302,912.00	302,912.00		
A.1.a	2021 Regional Planning Workshop & General Assembly	RSSO	Shopping/Small Value Procurement		November-December		Nov-Dec 2020	GoP/Gen. Fund	371,972.50	371,972.50		
A.III.a.2	Labor Force Survey (LFS) Trainings	RSSO/PO's	Small Value Procurement		Quarterly		Jan, Apr, July, Oct 2020	GoP/Gen. Fund	400,000.00	400,000.00		Training on the conduct of the survey project that is part of the mandates of the PSA
A.III.a.1	2018 Occupational Wages Survey (OWS) / 2019/2020 Integrated Survey on Labor and Employment (ISLE) Trainings	RSSO/PO's	Small Value Procurement		August-December 2020		August-December 2020	GoP/Gen. Fund	298,840.00	298,840.00		Training on the conduct of the survey project that is part of the mandates of the PSA



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A.III.a.1	Labor Turnover Survey (LTS) Trainings	RSSO/PO's	Small Value Procurement	May-November 2020			May, Aug, Nov 2020	GoP/Gen. Fund	250,000.00	250,000.00		Training on the conduct of the survey project that is part of the mandates of the PSA
A.III.a.1	Agricultural Statistics Trainings	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	250,000.00	250,000.00		Training on the conduct of the survey project that is part of the mandates of the PSA
A.III.a.1	Establishment-Based Surveys Trainings	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	440,000.00	440,000.00		Training on the conduct of the survey project that is part of the mandates of the PSA
A.III.a.2	Other Household-Based Surveys	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	1,000,000.00	1,000,000.00		Training on the conduct of the survey project that is part of the mandates of the PSA
G. Repair and Maintenance												
A.1.a	Airconditioning Equipment	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	-	-		
A.1.a	Maintenance of Office Equipment/ IT Equipment	RSSO/PO's	Small Value Procurement	Quarterly				GoP/Gen. Fund	-	-		
A.1.a	Maintenance of Motor Vehicles	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	80,000.00	80,000.00		
A.1.a	Maintenance of Office Building	RSSO/PO's	Small Value Procurement	Semestral				GoP/Gen. Fund	-	-		
H. Printing												
A.III.a.1/A.III.b.3	Printing of Tarpaulin on various PSA and Inter-Agency Activities	RSSO/PO's	Small Value Procurement	N/A				GoP/Gen. Fund	72,000.00	72,000.00		Monthly printing of IEC tarps for PSA Surveys/Census & in support to activities of other agencies
A.1.a/A.III.a.1/A.III.b.3	Printing of various administrative forms/manuals/publications	RSSO/PO's	Small Value Procurement	N/A				GoP/Gen. Fund	115,760.00	115,760.00		Printing of Administrative, Civil Registration & Statistical forms and/or Manuals & Publications
I. Taxes, Insurance, Premiums and other Fees												
A.1.a	LTO Registration of Motor Vehicles	RSSO/PO's	Agency to Agency	N/A				GoP/Gen. Fund	20,000.00	20,000.00		
A.1.a	GSIS Insurance of PSA Properties including Motor Vehicles	RSSO/PO's	Agency to Agency	N/A				GoP/Gen. Fund	351,417.83	351,417.83		
A.1.a	Fidelity Bond premium	RSSO/PO's	Agency to Agency	N/A				GoP/Gen. Fund	140,000.00	140,000.00		
J. Other Activities												
A.1.a/A.III.b.3	Social Responsibility Activities	RSSO/PO's	Shopping/Small Value Procurement	Within the year				GoP/Gen. Fund	58,000.00	58,000.00		Regular giving of supplies to Adopted Home for the Aged Institution, Orphanage, Attendance to Tree-Planting activities
A.III.a.1	Other Statistical Data Dissemination Forum	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	-	-		Regional Data Dissemination Forum on the results of other census/surveys



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A.1.a/A.III.c.1	Civil Registration Month Activities	RSSO/PO's	Small Value Procurement	February			Jan-Feb 2020	GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
A.1.a	National Women's Month Activities	RSSO/PO's	Small Value Procurement	March			Feb-March 2020	GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
A.III.a.1/a.2	Census of Population and Housing (CPH 2020)	RSSO/PO's	Negotiated/Small Value Procurement	Within the year				GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
A.1.a	Brigada Eskwela Activities	RSSO/PO's	Small Value Procurement	May			April-May 2020	GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
A.1.a/A.III.c.1	Nutrition Month Celebration Activities	RSSO/PO's	Small Value Procurement	July			June-July 2020	GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
A.III.a.1/a.2	Buwan ng Wika Activities	RSSO/PO's	Small Value Procurement	August			July-August 2020	GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
A.1.a	Civil Service Month and PSA Anniversary Activities	RSSO/PO's	Small Value Procurement	September			Aug-Sept 2020	GoP/Gen. Fund	465,020.00	465,020.00		Conduct of various activities related to the program/projects of PSA and other agencies
A.III.a.1/a.2/b.3	National Statistics Month (NSM) Activities	RSSO/PO's	Small Value Procurement	October			Sept-Oct 2020	GoP/Gen. Fund	45,700.00	45,700.00		Conduct of various activities related to the program/projects of PSA and other agencies
A.III.a.1/a.2/b.3	Philippine Statistics Quiz (PSQ)	RSSO/PO's	Small Value Procurement	October-November			Oct-Nov 2020	GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
A.III.b.3	Support of PSA to other Agencies' Activities	RSSO/PO's	Small Value Procurement	N/A				GoP/Gen. Fund	-	-		Conduct of various activities related to the program/projects of PSA and other agencies
K. Other Expenses												
A.III.a.1/a.2/A.III.c.1	Transportation and Delivery Expenses	RSSO/PO's	Small Value Procurement	N/A				GoP/Gen. Fund	94,400.00	94,400.00		
A.III.c.1	Subscription Expense	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	41,840.00	41,840.00		
A.1.a	Extraordinary and Miscellaneous Expense	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	99,000.00	99,000.00		
A.1.a/A.III.a.1/a.2/A.III.c.1	Other MOOE	RSSO/PO's	Small Value Procurement	Within the year				GoP/Gen. Fund	684,000.00	684,000.00		
TOTAL									34,268,000.00	34,268,000.00		

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Budget/ additional budget for various other activities will be c/o LFP savings or from other accounts' excess budget allocation