

SURVEY OF JOB VACANCIES IN LARGE ENTERPRISES IN METRO MANILA Third Quarter 2009



OVERVIEW

This issue presents statistics on job vacancies in large enterprises based in Metro Manila for the third quarter of 2009. Data were culled from the results of the Labor Turnover Survey (LTS) conducted by the Bureau of Labor and Employment Statistics (BLES) for that period.

The LTS covered about 700 respondents that were drawn from the 2007 List of Top 8,000 Corporations in the Philippines as compiled by the Securities and Exchange Commission (SEC). Considered as industry trendsetters, firms covered by the LTS provide timely signals on labor demand in the formal sector of the economy.

This report attempts to capture the distribution of labor demand by type of occupations/skills in the enterprises covered by the survey. Statistics from this report were based on sample data.

SURVEY RESULTS

Forty-four percent of sample enterprises have job openings

- Three hundred thirteen (313) out of 705 establishments posted job openings. They accounted for 44.4% of the total number of surveyed enterprises for the third quarter of 2009.

Close to 5,000 vacancies ready for placement

- A total of 4,852 positions in various occupational groups were available for placement. Vacancies went up by almost 30% during the third quarter compared with the previous quarter (4,852 vs. 3,737).
- The services sector had the most number of job openings as its sub-sectors occupied the top four spots. Real estate, renting and business activities ranked first

with 1,277 vacancies (26.3%). It was followed by financial intermediation (928 or 19.1%); wholesale and retail trade (778 or 16.0%); hotels and restaurants (432 or 8.9%); and construction (347 or 7.2%).

- Fishing had the fewest number of job openings across the sub-sectors with 31 vacant positions (0.6%). It was followed by private education (70 or 1.4%).

Customer service representatives top the vacancy roll

- Compared with second quarter 2009, the demand for customer service representatives tripled (477 vs. 153), outnumbering cashiers and customer sales representatives. The top ten occupations with the most number of job openings captured 37.4% of the total job openings for the third quarter of 2009. These vacant positions also included junior new

accounts tellers, service crew, medical representatives, sales people and clerks.

TOP 10 VACANT OCCUPATIONS IN METRO MANILA: 3rd QUARTER 2009

Position Title	Number of Vacancies
1. Customer Service Representative	477
2. Cashier	190
Customer Sales Representative	190
3. Service Crew	150
4. Junior New Accounts Teller	118
5. Medical Representative	98
6. Sales Person/ Representative	92
7. Accounting Clerk	87
8. Management Trainee	86
9. Marketing Officer	83
10. Clerk (Encoder)	81
Graphic Artist	81
Proofreader	81
TOTAL	1,814

- Some job positions appeared common across industries. These included the following:

1. Administrative Secretary and Related Associate Professional
2. Civil Engineer
3. Stock Clerk
4. Accountant and Auditor
5. Accounting and Bookkeeping Clerk
6. Finance and Administration Manager
7. Electrical Engineer
8. Mechanical Engineer
9. Receptionist and Information Clerk

- Across industries (excluding agriculture, hunting and forestry with very few vacancies), the following had the most number of vacancies:

1. **Fishing (31)**
 - Chief Engineer (10)
2. **Mining and Quarrying (194)**
 - Driver (50)
 - Heavy Equipment Operator (25)
3. **Manufacturing (172)**
 - Sewer (12)
 - Machine Operator (11)

- Mechanical Engineer (10)

4. Electricity, Gas and Water Supply (77)

- Helper (10)
- Junior Electrician (10)
- Oil and Mechanical Technician (8)

5. Construction (347)

- Mason (77)
- Carpenter (56)
- Engineer (32)

6. Wholesale and Retail Trade (778)

- Medical Representative (112)
- Sales Person/Representative (81)
- Accounting Assistant (40)
- Marketing Professional (34)
- Sales Clerk (33)

7. Hotels and Restaurants (432)

- Kitchen Helper/Crew (69)
- Cashier (49)
- Manager Trainer (47)
- Service Crew (34)

8. Transport, Storage and Communication (141)

- Aircraft Mechanic (25)
- Repairman/Driver (15)

9. Financial Intermediation (928)

- Junior New Accounts Teller (118)
- Marketing Officer (83)
- Transaction Banking Officer (54)
- IT Officer (49)
- Marketing/Operations Staff (37)
- Accounting Clerk (33)

10. Real Estate, Renting and Business Activities (1,277)

- Customer Service Representative (456)
- Customer Sales Representative (190)
- Encoder (81)
- Proofreader (80)
- Graphic Artist (76)
- Security Guard (30)

11. Education (70)

- Clinical Instructor (50)
- Librarian (5)
- Instructor (Professor) (4)
- Accountant (2)

12. Health and Social Work (130)

- Nurse (18)
- Medical Technologist (14)
- Pharmacist (10)

13. Other Community, Social and Personal Service Activities (270)

- Service Crew (117)
- Cashier (62)

FOR INQUIRIES:

Regarding this report contact **EMPLOYMENT AND MANPOWER STATISTICS DIVISION** at 527-3000 loc. 313

Regarding other statistics and technical services contact **BLES DATABANK** at 527-3000 loc. 317

Or Write to BLES c/o **Databank, 3/F DOLE Bldg. Gen. Luna St., Intramuros, Manila, 1002**

FAX 527-93-24 E mail: blesmsd@yahoo.com

Or visit our website at <http://www.bles.dole.gov.ph>