

MEMORANDUM CIRCULAR 2011- 007

TO : **City/Municipal Civil Registrars/OICs**
SUBJECT : **Implementation of the Revised Civil Registry Forms**
DATE : **April 7, 2011**

Please be informed that the 2007 revised civil registry forms (Certificate of Live Birth, Certificate of Death, Certificate of Marriage, Birth Attachment, Application for Marriage License, Death Attachment, Marriage Attachment, fetal Death, Certificate of Foundling, Conversion to Islam, Certificate of Divorce and Statement of Revocation of Divorce) have been implemented effective January 2011.

For the convenience of all users of the civil registry forms, the provincial offices of the National Statistics Office have been authorized and designated as distribution centers of these forms. However, in the National Capital Region, procurement of the civil registry forms shall be coursed through at the Office of the Director, Civil Registration Department.

Please take note of the following prices of the Revised Municipal Forms:

Municipal Form	Type	Price per Paid
102	Certificate of Live Birth	P305.00
97	Certificate of Death	P305.00
103	Certificate of Marriage	P305.00
103A	Birth Attachment	P270.00
OCRG Form 101	Application for Marriage License	P245.00
90	Death Attachment	P245.00
102	Marriage Attachment	P99.00
97	Fetal Death	P99.00
103	Certificate of Foundling	P99.00
OCRG Form 104	Conversion to Islam	P245.00
OCRG form 102	Certificate of Divorce	P245.00
OCRG Form 103	Statement of Revocation of Divorce	P245.00

Further, the Manual of Instructions on Civil Registry Forms: Accomplishment and Coding is also available for three hundred pesos (P300.00).