



Reference No. 23CRS02-10-123111

MEMORANDUM CIRCULAR NO. 2023-17

TO : ALL REGIONAL DIRECTORS, CRASD CHIEFS, PROVINCIAL CHIEF STATISTICAL SPECIALISTS, CITY/MUNICIPAL CIVIL REGISTRARS, OFFICERS-IN-CHARGE AND CONCERNED PSA FIELD PERSONNEL

SUBJECT : Decentralization of the Issuance of Negative Omnibus Certifications and Negative Certifications Pursuant to the Implementation of PhilSys Birth Registration Assistance Project

DATE : 26 October 2023

Under Item 6 (Procedure) of the Operational Guidelines for the Implementation of the PhilSys Birth Registration Assistance Project (PBRAP), the process of verification and issuance of Negative Omnibus Certifications and Negative Certifications shall be the responsibility of the Civil Registration Service (CRS).

However, due to the large volume of certifications for processing, the printing, issuance, and distribution of the same to various Provincial Statistical Offices (PSOs) shall now be decentralized to the respective Regional Statistical Services Offices (RSSOs) in order to fast-track the delayed registration process. In line with this, the Regional Director or Officer-In-Charge shall sign the Negative Omnibus Certifications and Negative Certifications. The templates thereof are hereto attached for reference.

Hence, the process of printing, issuance, and distribution of such certifications shall be decentralized to the various RSSOs while the process of verification shall be retained with the CRS. The CRS shall electronically transmit the result of their verification to RSSOs' official email addresses.

For your information and strict compliance.

CLAIRE DENNIS S. MAPA, PhD
Undersecretary
National Statistician and Civil Registrar General

CSM/MBG/ECQ/RDF

Attachments:

1. *Negative Omnibus Certification Template*
2. *Negative Certification Template*



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PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
Telephone: (632) 8938-5267
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Negative Omnibus Certification

_____ Date

TO WHOM IT MAY CONCERN:

We certify that we do not have any record of birth of the following:

Name	Date of Birth	Place of Birth	Mother	Father
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

This certification is being issued upon the request of _____ for PhilSys Birth Registration Assistance Project.

For the National Statistician
and Civil Registrar General:

(Regional Director)



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Negative Certification

Date

TO WHOM IT MAY CONCERN:

We certify that we do not have any record of birth of the following:

Name	Date of Birth	Place of Birth	Mother	Father

This certification is being issued upon the request of _____ for PhilSys Birth Registration Assistance Project.

For the National Statistician
and Civil Registrar General:

(Regional Director)

