



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY



Reference No. 24CRS02-06-1202

MEMORANDUM CIRCULAR NO. 2024- 16

TO : ALL CITY/MUNICIPAL CIVIL REGISTRARS/OFFICERS-IN-CHARGE, PHILIPPINE FOREIGN SERVICE POST OFFICIALS AND PERSONNEL, AND PSA OFFICIALS AND PERSONNEL

SUBJECT : Diplomatic Note Issued by the Embassy of the Republic of Singapore

DATE : 05 June 2024

The Embassy of the Republic of Singapore issued a diplomatic note to the Department of Foreign Affairs informing the latter regarding their newly issued certification the *Letter of Civil Marriage Record* to facilitate Singaporeans getting married overseas. However, it is specifically expressed in their diplomatic note that the *Letter of Civil Marriage Record* is meant only as a factual statement of an individual's marriage records to the best of the Registry of Marriages of Singapore's knowledge and it does not certify an individual's marital status.

In this regard, the Family Code of the Philippines requires a Certificate of Legal Capacity to Contract Marriage for foreign citizens who wish to marry in the Philippines, to wit:

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Art. 21. When either or both of the contracting parties are citizens of a foreign country, it shall be necessary for them before a marriage license can be obtained, to submit a certificate of legal capacity to contract marriage, issued by their respective diplomatic or consular officials.

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In view of the foregoing, considering that it is further stated in their diplomatic note that it will be the responsibility of the individual/couple to



produce the necessary papers to the relevant authorities to satisfy the local requirements of the jurisdiction they wish to marry in, the Local Civil Registrars may issue marriage licenses to Singaporean citizens provided that the concerned individual/couple will submit the *Letter of Civil Marriage Record* together with an Affidavit or Certification issued by their diplomatic or consular officials stating therein that the concerned Singaporean citizens are eligible and legally capable of entering into marriage under their law and does not possess any legal impediment to contract marriage.

For your information and proper guidance.



CLAIRE DENNIS S. MAPA, PhD

Undersecretary

National Statistician and Civil Registrar General



CSM/MBG/ECQ

Attachments:

1. *Note Verbale No. 110/2019*
2. *Letter of Civil Marriage Record with Record(s) of a Civil Marriage*
3. *Letter of Civil Marriage Record with No Record of a Civil Marriage*



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DEPARTMENT OF FOREIGN AFFAIRS
LT. COMMUNICATIONS AND
RECORDS DIVISION

27 MAY 2019

FY: _____
T: _____
C: _____

No. 110/2019

The Embassy of the Republic of Singapore presents its compliments to the Department of Foreign Affairs of the Republic of the Philippines and has the honour inform the Department regarding the issuance of Letters of Civil Marriage Record to facilitate Singaporeans getting married overseas.

The Embassy has the honour to enclose the above-mentioned document for reference and for onward transmission to the relevant authorities. The Embassy has the further honour to inform the Department that the Letter of Civil Marriage Record is meant only as a factual statement of an individual's marriage records to the best of Registry of Marriages of Singapore's knowledge. It does not certify an individual's marital status, and the onus will be on the individual/couple to produce the necessary papers to the relevant authorities to satisfy the local requirements of the jurisdiction they wish to marry in.

The Embassy of the Republic of Singapore avails itself of this opportunity to renew to the Department of Foreign Affairs of the Republic of the Philippines the assurances of its highest consideration.

27 May 2019

Department of Foreign Affairs

Manila





EMBASSY OF THE REPUBLIC OF SINGAPORE
MANILA

(Date)

TO WHOM IT MAY CONCERN

LETTER OF CIVIL MARRIAGE RECORD

Name of applicant: Xx Yy Zz
Date of birth: XX Month Year
Passport number: XXXXXXXX
IDENTITY NO.: XXXXXX

On the basis of the documents presented to us, and the data obtained from the Registrar of Marriages, Singapore as on (date of reply from ROM), the Embassy of the Republic of Singapore in Manila, confirms that Mr / Ms / Mdm XXXX, a Singapore citizen with date of birth XX Month Year and residing at (address) has the following record(s) of a civil marriage(s) registered in Singapore:

Name	Identity number	Date of marriage
XXXXXXXX	SXXXXXXXXX	XX Month Year
XXXXXXXX	SXXXXX719X	

Civil marriage laws and the eligibility to marry in Singapore is governed under the Women's Charter (Chapter 353), which can be found on Singapore Statutes Online (<https://sso.agc.gov.sg>).

Muslim marriage laws and the eligibility of Muslims to marry in Singapore is governed under the Administration of Muslim Law Act (Chapter 3), which can also be found on Singapore Statutes Online.

Officer's Name
Designation

Where there is a civil marriage record, it does not necessarily mean that the individual remains married as at the date of issuance of this letter. He/she may be divorced/widowed or have had his/her marriage annulled.



EMBASSY OF THE REPUBLIC OF SINGAPORE
MANILA

(Date)

TO WHOM IT MAY CONCERN

LETTER OF CIVIL MARRIAGE RECORD

Name of applicant: Xx Yy Zz
Date of birth: XX Month Year
Passport number: XXXXXXXX
IDENTITY NO.: XXXXXX

On the basis of the documents presented to us, and the data obtained from the Registrar of Marriages, Singapore as on (date of reply from ROM), the Embassy of the Republic of Singapore in Manila, confirms that Mr / Ms / Mdm XXXXX , a Singapore citizen with date of birth XXXXXX and residing at (address) has no record of a civil marriage* registered in Singapore.

Civil marriage laws and the eligibility to marry in Singapore is governed under the Women's Charter (Chapter 353), which can be found on Singapore Statutes Online (<https://sso.agc.gov.sg>).

Muslim marriage laws and the eligibility of Muslims to marry in Singapore is governed under the Administration of Muslim Law Act (Chapter 3), which can also be found on Singapore Statutes Online.

Officer's Name
Designation

** Where there is 'no record' of civil marriage, it means that there is no record of the individual's marriage in the Singapore State Marriage Register. It does not necessarily mean that the person is unmarried. He/she may already be validly married under the law of another country.*