



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

Reference No. 17ONS-LS-538

**MEMORANDUM CIRCULAR No. 2017-09**

TO: ALL CITY/MUNICIPAL CIVIL REGISTRARS  
ALL CONSUL GENERALS, CONSULS and VICE CONSULS  
ALL SHARI'A DISTRICT/CIRCUIT REGISTRARS  
OFFICERS-IN-CHARGE (OICs)

SUBJECT: Issuance of Original and Certified True Copy of Certificate of Live Birth, Certificate of Marriage and Certificate of Death

DATE : <sup>pw</sup> 19 June 2017

The PSA supports the policy of the State to protect the fundamental right of privacy. In view of the passage of Republic Act No. 10173 also known as "Data Privacy Act of 2012", you cannot issue documents from which the identity of an individual is apparent or can be reasonably and directly ascertained without the consent of the individual whose personal information is processed. Such consent must be evidenced by written, electronic or recorded means.

Hence, original and certified true copy of Certificate of Live Birth, Certificate of Marriage and Certificate of Death, can only be issued to:

1. The owner himself or through a duly authorized representative;
2. His/her spouse, parent, direct descendants, guardian or institution legally in-charge of him/her, if minor;
3. The court or proper public official whenever absolutely necessary in administrative, judicial or other official proceedings to determine the identity of a person;
4. In case of the person's death, the nearest of kin.

In this regard, you are hereby instructed to follow the same procedure for uniformity and consistency.

For information and strict compliance of all concerned.

*Lisa Grace S. Bersales*

**LISA GRACE S. BERSALES, Ph. D.**

Undersecretary

National Statistician and Civil Registrar General

*[Signature]*  
RSR/ERO/LCD/rea