

BEST PRACTICES AND INNOVATIONS OF LCROs

By TERESITA A. DUQUE, MPAM

**1ST National Convention on Civil Registration and
Vital Statistics**

**LGU LCRO Antipas, Cotabato
September 1-3, 2021**

Background

- Antipas derived its name, from two places in Panay Island where the settlers came from: Anti from Antique and Pas from Passi, Iloilo.
- It was created on October 14, 1980 as a regular Municipality by virtue of Batas Pambansa Bilang 88 and inaugurated on March 19, 1981 as the 15th Municipality of Cotabato Province.
- It is a second class Municipality, situated in the uplands towards the Northeast of Cotabato Province
- it has a land area of 19, 998 hectares comprised of 13 Barangays

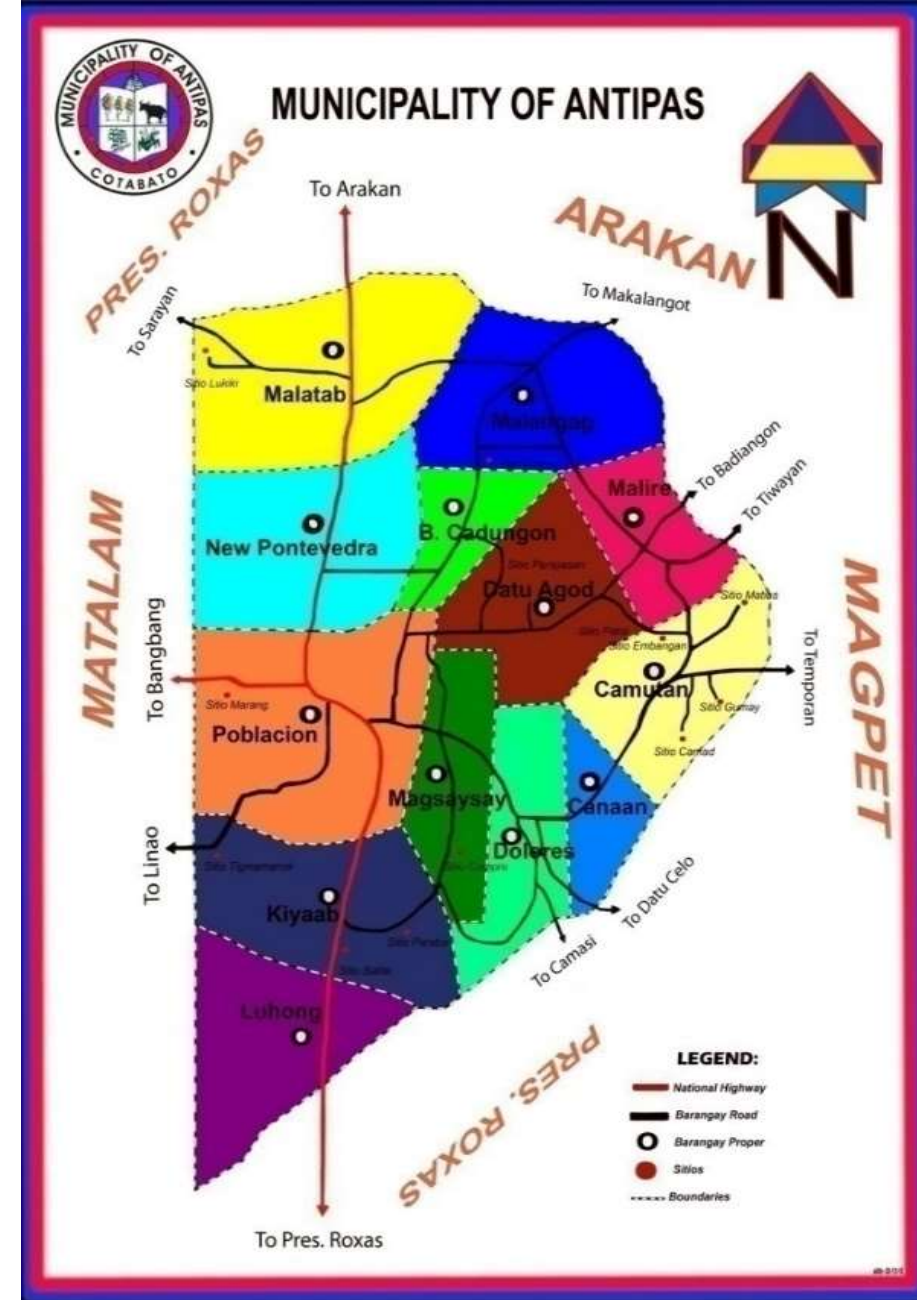


Figure 1: Map of Antipas

LCRO ORGANIZATIONAL STRUCTURE



HON. EGIDIO D. CADUNGON JR.
Municipal Mayor



TERESITA A. DUQUE, MPAM
Municipal Civil Registrar



MERGELITA M. RENDON
Administrative Assistant IV



JOY D. VIERNES
Administrative Aide IV



KRISTINE MAE B. CASIMERO
Administrative Aide I

Best Practices and Innovations Of LCROs

1. DOCUMENT SUBMISSION TO PSA PROVINCIAL OFFICE

- Submitted documents - Birth, Marriage, Death and other activity reports in support to PSA within **five working days**.
- Review thoroughly each document if correctly filled up, without erasure and consistency of entries of LCR file copy and copy submitted to PSA.
- Problem documents are acted immediately/within the day upon receipt of copies from PSA Provincial Office.

2. OVER AND ABOVE LCRO ACTIVITIES

2.1. MCR and staff participated in the following PSA activities in the promotion and strengthening of CRVS:

- Civil Registration Month celebration by posting streamers every February of the year
- Supports 2020 CENSUS of Population and Housing by posting streamers in conspicuous places in the municipality
- Attended 30th Civil Registration Month Opening and Closing Ceremonies, February 2020-2021.



2.2. Information Dissemination and Promotion

- Free Mobile Registration in all Barangays (*bringing the LCRO to the barangays in coordination with PSA PO*).
- Conducts information dissemination on Civil Registration during special occasions, like Barangay Assembly, Peace Training Seminar on End Local Communist Armed Conflict (ELCAC), Women's Day, Foundation Anniversary, LGU MSWD Barangay Community Outreach Program, etc.



2.3. Capability Building

- Conducted seminar on Civil Registration with Barangay Captains and Secretaries in cooperation with PSA PO personnel and CPCCREIA President, and MCR of Magpet, Cotabato as resource persons.
- Conducted LGU-LCRO Orientation and Organizational Meeting of Solemnizing Officers with PSA PO RO II- Sally Fe C. Dato-on as resource person.



Awarding of certificates to participants by the PSA PO



CPCCREIA Pres. Jeric Ardina as resource person of solemnizing officers



Solemnizing officers with PSA PO and MCR

2.3. Capability Building

- Conducted Training-Workshop on Strategic Planning, Capability Building and Strengthening Civil Registration Services and Vital Statistics among Barangay Captains, Solemnizing Officers, and LCRO Staff.



Barangay Captains and Solemnizing Officers attending the Seminar-Workshop on Strategic Planning to Strengthen Civil Registration



Hon. Mayor E. D. Cadungon, Jr. giving an inspirational message to the participants in support of the LCR activities

2.4. Organization of Solemnizing Officers

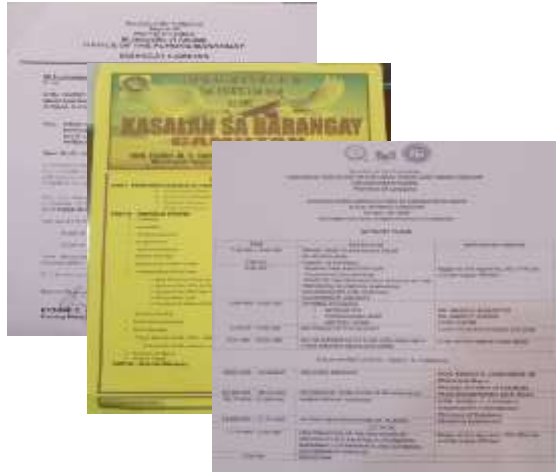
- Organized Solemnizing Officers from 20 different religious sects and tribal chieftains of IPs into Antipas Solemnizing Officers Association (ASOA)
- Registration of the association is on process at the DOLE.



Officers of ASOA with PSA PO personnel

2.5. Kasalan sa Barangay

- Pre-marriage Counseling Seminar
- Information Dissemination and Application for Kasalan sa Barangay
- Kasalan sa Barangay in 6 barangays with the presence of Solemnizing Officers of different religious sects



Letter of Request for Kasalan sa Barangay, Program and Invitation



Pastor M. Cabrana of Jesus is Lord giving Biblical message to the contracting parties



Rendering of Christian songs during the wedding ceremony



LCRO solicited from LGU Officials wedding gifts to newly weds in every Kasalan sa Barangay

2.6. Networking and Continuous Coordination with Stakeholders

- MCR taps and mobilizes stakeholders like Punong Barangays, Barangay Secretaries, Hospital Clerks and Solemnizing Officers for effective implementation of Civil Registration.
- Coordinates with other MCRs of Cotabato Province and Bukidnon Province for out-of-town late registration of birth.



MRC with hospital staff



MRC with Punong Barangays & Secretaries



MCR Duque with San Fernando, Bukidnon MCR Corotan

2.7. Conducted Year-end Performance Review, Planning, and Teambuilding



LCRO with PSA PO Ms. Sally Fe C. Datoon as facilitator



MCR and staff during the year-end performance review

3. LGU LCRO SUPPORT TO PSA ACTIVITIES

- PHILSYS Ceremonial MOA signing between Municipal Mayor Hon. Egidio D. Cadungon, Jr. and Regional Director Maqtahar L. Manulon, Ceso V, and PSA PO Engr. Belinda Penuela on March 10, 2021
- PHILSYS Step-2 Registration Launching and Acceptance - July 01, 2021



PSA Region XII Director M. Manulon & Hon. Mayor E. . Cadungon, Jr.



PSA Region XII Director M. Manulon & Hon. Mayor E. . Cadungon, Jr., PSA PO Engr. B. Penuela, and CPCCREIA Pres. J. Ardina



THANK YOU FOR YOUR TIME

AND

GOD BLESS US ALL !!!