



Updates on Civil Registrar General Issuances (Year 2023)

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3rd National Convention on Civil Registration and Vital Statistics
SMX Convention Center, Bacolod City
26-28 September 2023



MEMORANDUM CIRCULAR NO. 2023-002

Implementation of Cashless Payment for Local Government Unit (LGU) Batch Request System Transactions assigned to Transact with Civil Registry System Central Outlet

25 January 2023



Cashless payment shall be strictly implemented to all LGU BREQS Partners whose designated servicing outlet is at the Civil Registry System (CRS) Central Outlet as enumerated in the table. **CASH PAYMENTS** for LGU BREQS shall not be accepted at the CRS CO starting 1 March 2023.

Remittance of payments can be made through Maya, Gcash, and bank-to-bank fund transfer transactions accredited by PSA

Customer Name	BREQS Customer ID
1. Tanay, Rizal	13015
2. Rodriguez, Rizal	13029
3. Antipolo City, Rizal	13131
4. Malabon City	13234
5. Valenzuela City	13575





MEMORANDUM CIRCULAR NO. 2023-005

Guidelines in the Implementation of Local Government Unit Civil Registry Forms Subsidies for Local Civil Registry Offices

03 February 2023



Aimed to serve as guide in the monitoring and processing of LGU Civil Registry Forms to prevent inexact Civil Registry Forms delivered, rejected Civil Registry Forms, damaged Civil Registry Forms, or other circumstances were not received by the intended LCRO recipient. Please be guided of the following process:

- Determination of the Number of Civil Registry Forms to be ordered from APO Production Unit, Inc.:
- Role of the PSA RSSO and PSA Provincial Statistical Office (PSO) in the Distribution and Deliveries of Civil Registry Forms





2nd Philippine Identity Summit and 3rd National Convention on Civil Registration and Vital Statistics



MEMORANDUM CIRCULAR NO. 2023-005

Guidelines in the Implementation of Local Government Unit Civil Registry Forms Subsidies for Local Civil Registry Offices

03 February 2023



- c. Local Civil Registry Office Process of Receipt and Control of the LGU Civil Registry Forms Subsidy
- d. OANS-CRS Records and Monitoring

The civil registry forms shall only be distributed and used for its intended purpose. Reproduction and selling of the civil registry forms are strictly prohibited.





MEMORANDUM CIRCULAR NO. 2023-006

Minimum Requirements for Late Registration of Birth Pursuant to the Implementation of the PhilSys Birth Registration Assistance Project (PBRAP)

06 February 2023



PBRAP – implemented to ensure that all births of Filipinos are registered in the Local Civil Registry Offices and that they will be enrolled with the Philippine Identification System.

Under this project, the requirements for late registration of birth were relaxed pursuant to the Operational Guidelines issued by PSA through Memorandum Circular No. 2022-15 dated 22 July 2022.





MEMORANDUM CIRCULAR NO. 2023-006

Minimum Requirements for Late Registration of Birth Pursuant to the Implementation of the PhilSys Birth Registration Assistance Project (PBRAP)

06 February 2023



Applicants are only required to submit the following documents as minimum requirements for late registration process:

- Negative Omnibus Certification issued by PSA;
- Accomplished Affidavit for Delayed Registration of Birth at the back of the Certificate of Live Birth;
- Affidavit of two (2) Disinterested Persons;
- Certificate of Indigency issued by the Punong Barangay; and
- Any proof of identity like Barangay Certification, Driver's License, among others, if applicable.

The requirements under Joint Memorandum Circular No. 2021-01 should only be complied in the ordinary process for delayed registration.



MEMORANDUM CIRCULAR NO. 2023-007

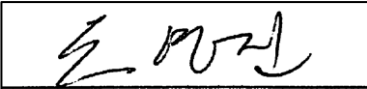
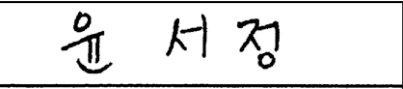
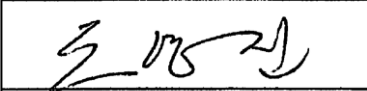
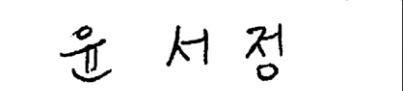
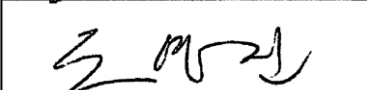
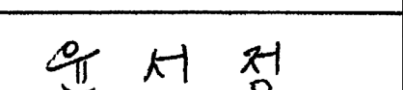
Consulate Officials of the Republic of Korea who are Authorized to Sign the Certificate of Legal Capacity to Contract Marriage issued in Cebu

01 March 2023



Updated list of officials of the Consulate of the Republic of Korea who are authorized to sign the Certificate of Legal Capacity to Contract Marriage issued in Cebu:

NAME	DESIGNATION	EFFECTIVE OF AUTHORITY
DO, YOUNG-JIN	Consul	26 September 2020
YOON, SEOJEONG	Vice Consul	15 February 2023

SPECIMEN SIGNATURE	
DO, YOUNG-JIN	YOON, SEOJEONG
	
	
	





MEMORANDUM CIRCULAR NO. 2023-008

Processing of Copy Issuance of Civil Registry Documents and Certifications for Free as Pro Bono Transactions

24 May 2023



Free-of-charge replacement of issued civil registry document (CRD) at any Civil Registry System Outlet nationwide should the result of reverification of the issued CRD from PSA online channels such as psaserbilis.com.ph and psahelpline.ph and accredited BREQS partners is as follows:

- False issuance of negative certification while there is an existing record;
- Issuance of Advisory on Marriages/Deaths instead of a CENOMAR/CENODEATH or vice-versa

What to bring/present for replacement?

- Negative Certification/ Advisory on Marriages/ Deaths in Security Paper (SECPA)
- Official Receipt





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MEMORANDUM CIRCULAR NO. 2023-008

Processing of Copy Issuance of Civil Registry Documents and Certifications for Free as Pro Bono Transactions

24 May 2023



For CRD requests availed through online channels, an image or electronic copy of the issued document in SECPA and OR for evaluation and pro bono processing, clients may send at:

PSA Serbilis - info@psaserbilis.com.ph

PSA Helpline - help@psahelpline.ph

For further concerns on online requests:

PSA Serbilis **09289175394**

09610074156

09167928197

PSA Helpline **(02) 8737-1111**





MEMORANDUM CIRCULAR NO. 2023-11

Guidelines for the Registration of Death and Fetal Death

13 May 2023



Death - is defined as a permanent disappearance of all evidence of life at any time after live birth has taken place (postnatal cessation of vital functions without capability of resuscitation)

Fetal Death - is defined as the death prior to the complete expulsion of a product of conception, irrespective of the period of pregnancy.



MEMORANDUM CIRCULAR NO. 2023-11

Guidelines for the Registration of Death and Fetal Death

13 May 2023



The following guidelines must be strictly adhered to on the registration of deaths and fetal deaths:

- COD using Municipal Form No. 103 shall be prepared and to be registered in the Register of Deaths when the definition of death is satisfied and when the case are as follows:**
 - A fetus with an intra-uterine life of seven months or more and born alive at the time it was completely delivered from the maternal womb but died; and
 - A fetus with an intra-uterine life of less than seven months and lived for more than twenty-four hours after its complete delivery from the mother's womb but died.





MEMORANDUM CIRCULAR NO. 2023-11

Guidelines for the Registration of Death and Fetal Death

13 May 2023



2. COFD using Municipal Form No. 103A shall be prepared and to be registered in the Registered of Fetal Deaths when:

- a) Fetal Death occurred satisfying the stated definition.

If the fetus had an intra-uterine life of less than seven months, it is not deemed born if it dies within twenty-four hours after its complete delivery from the maternal womb, Therefore, a Certificate of Live Birth and Certificate of Death shall be prepared for statistical purposes only and should not be registered at the appropriate registry books.





2nd Philippine Identity Summit and 3rd National Convention on Civil Registration and Vital Statistics



Certificate of Death





2nd Philippine Identity Summit and 3rd National Convention on Civil Registration and Vital Statistics



Certificate of Fetal Death



MEMORANDUM CIRCULAR NO. 2023-11

Guidelines for the Registration of Death and Fetal Death

13 May 2023



3. Record organization

- Maintain separate registry books for both COD and COFD;
- Folio COD and COFD in separate folders; and
- Assign sequential registry numbers to each folio but for COFD, registry number will have a prefix of 6 e.g. Registry Number 2023-6000001, Registry Number 2023-6000002, and so on.

4. Accuracy and Completeness of data





MEMORANDUM CIRCULAR NO. 2023-14

Amendment of the Implementing Rules and Regulations of Republic Act No. 9255 Otherwise Known as An Act Allowing Illegitimate Children to Use the Surname of their Father, Amending for the Purpose Article 176 of Executive Order No. 209, Otherwise Known as the “Family Code of the Philippines”

13 May 2023



This amendment of the Implementing Rules and Regulations (IRR) of RA No. 9255 or AO No. 1 series of 2023 was published in the Official Gazette on June 5, 2023, a copy submitted to the UP Law Center on June 6, 2023.

AO No. 1 s. 2023 amended AO No. 1 s. 2016 to give retroactive effect for all births occurring within and outside the Philippines in accordance with Rule 1 of this Administrative Order.





MEMORANDUM CIRCULAR NO. 2023-14

Amendment of the Implementing Rules and Regulations of Republic Act No. 9255 Otherwise Known as An Act Allowing Illegitimate Children to Use the Surname of their Father, Amending for the Purpose Article 176 of Executive Order No. 209, Otherwise Known as the “Family Code of the Philippines”

13 May 2023



Section 1 Rule 1 of AO 1, s. 2023 is hereby amended as:

“Rule 1. Coverage: These rules shall apply to all non-marital children during the effectivity of Executive Order No. 209 of otherwise known as the “Family Code of the Philippines.” These includes:

1.1 Unregistered births; and

1.2 Registered births where the non-marital children use the surname of the mother





MEMORANDUM CIRCULAR NO. 2023-14

Amendment of the Implementing Rules and Regulations of Republic Act No. 9255 Otherwise Known as An Act Allowing Illegitimate Children to Use the Surname of their Father, Amending for the Purpose Article 176 of Executive Order No. 209, Otherwise Known as the “Family Code of the Philippines”

13 May 2023



Section 2.

The rules and other prevailing issuances pursuant to RA No. 9255 shall have retroactive effect for all births occurring within and outside the Philippines in accordance with Rule 1 of this PSA AO No. 1-2023





MEMORANDUM CIRCULAR NO. 2023-15

Revocation of the Philippine Statistics Authority Issuances Allowing Local or Philippine Notarization of Affidavits in lieu of Certificates of Legal Capacity to Contract Marriage

13 May 2023



PSA hereby revokes the aforementioned issuances allowing local notarization of Affidavits in Lieu of Certificates of Legal Capacity to Contract Marriage

It is hereby required that the said affidavits/certifications be in the format prescribed and notarized directly by the diplomatic or consular officials of the concerned embassy.

Local Civil Registrars are directed to accept locally notarized Affidavits until **31 July 2023**.





MEMORANDUM CIRCULAR NO. 2023-16

Extension for the Local Civil Registrars to Accept Locally Notarized Affidavits in lieu of Certificates of Legal Capacity to Contract Marriage

31 July 2023



Embassies of the United States of America, United Kingdom, Canada, and Australia in the Philippines requested for an extension of the acceptability of locally notarized Affidavits by the respective Local Civil Registrars.

Local Civil Registrars are directed to accept locally notarized Affidavits until **31 October 2023**.





ADVISORY 23CRS02-07-971

Advance Endorsement through Electronic Endorsement Processing of Registered Civil Registry Documents at the Nearest Civil Registry System Outlet

18 August 2023



Electronic endorsement requests should be coursed through the nearest PSA Civil Registry System Outlets in accordance with existing protocols and timeline.

Electronic Endorsement Process is **FREE OF CHARGE**.



Thank you!



<http://www.psa.gov.ph>



<http://openstat.psa.gov.ph>



<https://twitter.com/PSAgovph>



<https://www.facebook.com/PhilippineStatisticsAuthority>

