



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

PSA BOARD RESOLUTION NO. 07 Series of 2014

DESIGNATING THE PHILIPPINE STATISTICS AUTHORITY (PSA) BOARD AS THE NATIONAL CENSUS COORDINATING BOARD (NCCB) FOR THE 2015 CENSUS OF POPULATION, AND APPROVING ITS TERMS OF REFERENCE AND ASSISTANCE TO BE RENDERED TO THE PSA

WHEREAS, Republic Act (R.A.) No. 10625, also known as the Philippine Statistical Act of 2013, which was approved on 12 September 2013, states that the Philippine Statistics Authority (PSA) shall prepare and conduct periodic censuses on population, housing, agriculture, fisheries, business, industry, and other sectors of the economy;

WHEREAS, Executive Order No. 352 Designation of Statistical Activities that will Generate Critical Data for Decision-Making of the Government and the Private Sector stipulates the conduct of a mid-decade census primarily to update the population count in all barangays nationwide;

WHEREAS, the 2015 Census of Population (POPCEN 2015), which is scheduled to be conducted in August 2015 with 01 August as reference date is designed mainly to take an inventory of the population in the entire Philippines;

WHEREAS, to ensure the successful conduct of the census, the citizenry must be called upon to support and cooperate in the POPCEN 2015 by providing complete and correct information to census enumerators;

WHEREAS, recognizing the increasing importance of the census data in meeting data needs at the lowest geographic level, the assistance provided by government agencies, government owned and controlled corporations, as well as local government units (LGUs) to the PSA was instrumental to the success of previous census undertakings;

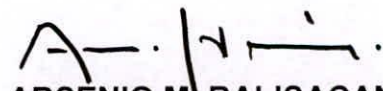
WHEREAS, one of the functions of the PSA Board as specified in Section 09 of R.A. No. 10625 is to prescribe appropriate frameworks for the improvement of statistical coordination and establish mechanisms for statistical coordination at the regional and LGU levels;

WHEREAS, with this mandated function and being the highest policy-making body on statistical matters, the PSA Board can be designated as the National Census Coordinating Board (NCCB) for the POPCEN 2015;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED that the PSA Board:

- shall be designated as the NCCB for the POPCEN 2015 and approves its Terms of Reference (Annex BR-07-20141121-01); and
- enjoins all agencies and instrumentalities of the national government, particularly the member-agencies of the NCCB to provide assistance to the PSA in connection with the POPCEN 2015 and that the assistance shall include, but not limited to those identified in "Annex BR-07-20141121-02".

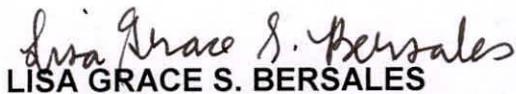
Approved this 21st day of November 2014, in the Pasig City.



ARSENIO M. BALISACAN

PSA Board Chairperson
Socioeconomic Planning Secretary
and Director General, NEDA

Attested by:



LISA GRACE S. BERSALES

National Statistician and Civil Registrar General
Chair, PSA Board Secretariat



COMPOSITION AND TERMS OF REFERENCE OF THE NATIONAL CENSUS COORDINATING BOARD

A. Composition

Chairperson: Secretary for Socioeconomic Planning and Director General of the National Economic and Development Authority

Vice Chairperson: Secretary of the Department of Budget and Management or his/her duly authorized Undersecretary

Members: National Statistician of the Philippine Statistics Authority

Executive Director of the Philippine Statistical Research and Training Institute

PSA Board Member representing:

- Department of Agrarian Reform
- Department of Agriculture
- Department of Education
- Department of Energy
- Department of Environment and Natural Resources
- Department of Finance
- Department of Foreign Affairs
- Department of Health
- Department of the Interior and Local Government
- Department of Justice
- Department of Labor and Employment
- Department of National Defense
- Department of Public Works and Highways
- Department of Science and Technology
- Department of Social Welfare and Development
- Department of Tourism
- Department of Trade and Industry
- Department of Transportation and Communications
- Bangko Sentral ng Pilipinas
- Commission on Higher Education
- Technical Education and Skills Development Authority
- Governance Commission for Government Owned and Controlled Corporations
- Philippine Statistical Association, Incorporated
- Union of Local Authorities of the Philippines
- Private sector

B. Terms of Reference

1. Address the needs of the Philippine Statistics Authority (PSA) for the 2015 Census of Population (POPCEN 2015) in terms of coordination; publicity and information campaign; training, transportation, and communication; security and health services; and other logistics.

2. Issue communications, directives, instructions, and/or memorandum circulars enjoining their respective bureaus, attached agencies, and instrumentalities, including local government units to cooperate, mobilize, and provide support/assistance to the POPCEN 2015, in areas covering but not limited to the conduct/provision of the following:
 - publicity and information campaign for the census.
 - facilities for training, transportation, and communication before, during, and after the census operations.
 - safe and secure room/space to serve as local headquarter for census personnel and storage area for census forms and materials, whenever necessary.
 - lodging of census personnel assigned in areas outside their official station.
 - security to census personnel and materials.
 - health services to census personnel.
3. Resolve issues and concerns raised by the Regional Census Coordinating Boards.
4. Facilitate the approval and timely release of funds/appropriations for the census.

**SPECIFIC KINDS OF ASSISTANCE REQUESTED FROM MEMBER-AGENCIES
OF THE NATIONAL CENSUS COORDINATING BOARD
FOR THE 2015 CENSUS OF POPULATION**

Agency/Office	Kind of Assistance
National Economic and Development Authority	<p>Issuance of directives enjoining all its attached agencies and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of publicity and information drive • announcement and inclusion in the agenda matters pertaining to the census during meetings of the Regional/Provincial/City/Municipal Development Councils • use of facilities for the training of census enumerators and supervisors • use of facilities for lodging of census personnel assigned in areas outside their official station
Department of Agrarian Reform	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Agriculture	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Budget and Management	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • timely release of funds/appropriations for the census • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors
Department of Education	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of publicity and information drive through announcement of census undertaking in school activities, Parents-Teachers Association (PTA) meetings, and others • use of available classrooms and other school facilities for the training of census enumerators and supervisors • use of transport facilities in transporting census personnel and materials • use of facilities for the lodging of census personnel

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Agency/Office	Kind of Assistance
Department of Education - <i>continued</i>	assigned in areas outside their official station
Department of Energy	Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Environment and Natural Resources	Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Finance	Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Foreign Affairs	Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive among Filipinos overseas • conduct of enumeration of Filipinos residing in Philippine embassies, consulates, and missions abroad • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Health	Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following: <ul style="list-style-type: none"> • use of health facilities for the treatment of animal bites, accidents, and other emergency health cases of census personnel • provision of first-aid medicines for training and enumeration • conduct of enumeration in hospitals and other health facilities/institutions • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials

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Agency/Office	Kind of Assistance
Department of Health – <i>continued</i>	<ul style="list-style-type: none"> • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of the Interior and Local Government	<p>Issuance of directives enjoining all its attached agencies, bureaus, local offices, and all governors and mayors, Association of Barangay Chairmen (ABC), League of Governors, and League of City/Municipal Mayors, and other local organizations for the following:</p> <ul style="list-style-type: none"> • conduct of enumeration in all barangays, including areas with boundary disputes • conduct of publicity and information drive • enjoining the support and cooperation of local government units to provide assistance for the census • facilitate the creation/convening of the Provincial/ City/Municipal Census Coordinating Boards (P/C/M CCBs) through the respective local chief executives, who shall be designated as Chairpersons of these local CCBs • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Justice	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • provision of legal assistance to census enumerators and supervisors in the enforcement of laws pertaining to the census • conduct of enumeration in prisons, jails, and other penal institutions • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Labor and Employment	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station

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Agency/Office	Kind of Assistance
Department of National Defense	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • enumeration in military camps/installations • provision of security escorts for census enumerators and supervisors, whenever necessary • give advice on peace and order conditions • conduct of publicity and information drive • use of transport facilities in transporting census materials
Department of Public Works and Highways	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of publicity and information drive • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Science and Technology	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Social Welfare and Development	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of enumeration in calamity affected areas, resettlement/evacuation centers, and areas where there are numerous homeless population • conduct of enumeration in Homes for the Aged, orphanages, and other welfare institutions • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Tourism	<p>Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following:</p> <ul style="list-style-type: none"> • conduct of enumeration in hotels, resorts, and other tourism facilities • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station

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Agency/Office	Kind of Assistance
Department of Trade and Industry	Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Department of Transportation and Communications	Issuance of directives enjoining all its attached agencies, bureaus, and local offices for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive • use of communication facilities for monitoring and reporting of census activities • use of transport facilities in transporting census personnel and materials • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Bangko Sentral ng Pilipinas	Issuance of directives enjoining all its local for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors
Philippine Statistical Research and Training Institute	Issuance of directive enjoining its officers/staff to: <ul style="list-style-type: none"> • conduct publicity and information drive with focus on the importance and uses of census data
Commission on Higher Education	Issuance of directives enjoining all its local offices for the following: <ul style="list-style-type: none"> • conduct of enumeration in educational institutions, including dormitories and housing facilities for faculty and staff inside school/university campuses • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Technical Education and Skills Development Authority	Issuance of directives enjoining all its local offices for the following: <ul style="list-style-type: none"> • conduct of publicity and information drive • use of facilities for the training of census enumerators and supervisors • use of facilities for the lodging of census personnel assigned in areas outside their official station
Governance Commission for Government Owned and Controlled Corporations	Issuance of directive enjoining its officers/staff to: <ul style="list-style-type: none"> • conduct publicity and information drive

Agency/Office	Kind of Assistance
Philippine Statistical Association, Incorporated	Issuance of directive enjoining its officers/staff and affiliate organizations to: <ul style="list-style-type: none"> • conduct publicity and information drive with focus on the importance and uses of census data
Union of Local Authorities of the Philippines	Issuance of directive enjoining its officers/staff and umbrella organizations for the following: <ul style="list-style-type: none"> • enjoining the support and cooperation of local government units to provide assistance for the census • facilitate the creation/convening of the Provincial/ City/Municipal Census Coordinating Boards (P/C/M CCBs) through the respective local chief executives, who shall be designated as Chairpersons of these local CCBs • conduct of publicity and information drive
Private sector	<ul style="list-style-type: none"> • assist in the conduct of publicity and information drive