PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT CONTRACTUAL POSITIONS AT THE FIELD OFFICE
POSTING PERIOD 2 9 MAR 2023 TO 1 3 APR 2023

No.	POSITION TITLE (with major tasks/functions)	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached	QUALIFICATIONS STANDARDS				REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
	TOTAL		**16**						
1	**Registration Officer III** - Oversees and manages the operations of registration centers within the province and continuously provide recommendation to improve efficiency of operations; - Leads and oversees the overall management of feedback and grievances in the province and establishment of the Provincial Grievance Committee; - Ensures the proper escalation, timely resolution, and monitoring of process and project grievances received in channels available in registration centers; - Coordinates closely with local project partners to discuss and resolve process compliance; - Provides recommendations to the PRO and the Provincial Statistical Offices on grievances received relating to PhilSys; and - Performs other tasks that might be assigned by the higher officials.	18	1	RSSO 07-CRASD	Bachelor's degree	2 years of relevant experience	8 hours of relevant training	Preferably Career Service Professional/ Second Level Eligibility	
2	**Information Systems Analyst II** - Supervises the implementation of CBMS and GIS-based applications in coordination with relevant government agencies and LGUs; - Oversees geotagging activities at the local level; - Serves as trainer/resource person in the capacity building programs for LGUs on GIS activities in line with the implementation of the CBMS; - Provides technical advice to LGUs on the ICT infrastructure and systems needed to store, archive and safely share data from local CBMS databases; - Assesses and configures functionalities of various ICT equipment, facilities, applications, and systems are updated based on the technical requirements of geospatial and statistical databases at the local level; - Maintenance of ICT Equipment and website; - Provides technical advice on setting up and maintaining local level CBMS databases; and - Performs other tasks that might be assigned by the Regional Director and Chief Statistical Specialist.	16	1	RSSO 07-BOHOL	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Preferably Career Service Professional/ Second Level Eligibility	

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3	**Statistical Specialist II** - Assists in the coordination with the city and municipal statisticians, LGUs and other stakeholders at the provincial level in the implementation of the CBMS; - Serves as trainer/resource person in the capacity building programs for LGUs and CBMS enumerators to ensure consistent understanding and use of concepts, definitions, classification systems, and procedures in the CBMS;	16	3	RSSO NCR-NCR I RSSO NCR-NCR III RSSO NCR-NCR IV	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field	Preferably Career Service Professional/ Second Level Eligibility	
4	- Supervises CBMS field operations (data submission, encoding, editing, validation, processing) of the LGUs; - Assists in the organization of advocacy activities at the provincial level to inform the public and encourage responses to the CBMS; - Provides technical advice to LGUs in the interpretation of CBMS results and enhanced use and harmonization of local level information systems;	16	1	RSSO CAR-IFUGAO	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field	Preferably Career Service Professional/ Second Level Eligibility	
5	- Coordinates provincial level CBMS dissemination activities; - Assists in the cascading of CBMS Council directives, policies, guidelines, and circulars to LGUs and other local CBMS stakeholders; and - Performs other tasks that might be assigned by the Regional Director and Chief Statistical Specialist.	16	1	RSSO 01-ILOCOS SUR	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field	Preferably Career Service Professional/ Second Level Eligibility	
6		16	3	RSSO 04A-LAGUNA RSSO 04A-QUEZON RSSO 04A-RIZAL	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field	Preferably Career Service Professional/ Second Level Eligibility	
7		16	2	RSSO 07-CEBU RSSO 07-SIQUIJOR	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field	Preferably Career Service Professional/ Second Level Eligibility	
8		16	1	RSSO 08-BILIRAN	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field	Preferably Career Service Professional/ Second Level Eligibility	

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					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
9	**Information Systems Analyst I** - Handles the installation, configuration and implementation, and troubleshooting of the System; - Ensures the compliance to privacy and security standards upheld by the PhilSys across region; - Undertakes preparation of reports relating to the roll-out of the PhilSys-related systems/databases; and - Performs other tasks that might be assigned by the higher officials.	12	1	RSSO 04A-RIZAL	Bachelor's degree relevant to the job	None required	None required	Preferably Career Service Professional/ Second Level Eligibility	
10	**Information Officer I** - Undertakes coordination with local project partners on localization of communication campaigns regarding the PhilSys; - Handles the documentation and resolution of feedback and grievances received at registration centers; - Undertakes information, education, and communication tasks for the roll-out of the PhilSys activities; and - Performs other tasks that might be assigned by the higher officials.	11	1	RSSO CAR-IFUGAO	Bachelor's degree	None required	None required	Preferably Career Service Professional/ Second Level Eligibility	
11	**Information Officer I** - Undertakes coordination with local project partners on localization of communication campaigns regarding the PhilSys; - Handles the documentation and resolution of feedback and grievances received at registration centers; - Undertakes information, education, and communication tasks for the roll-out of the PhilSys activities; and - Performs other tasks that might be assigned by the higher officials.	11	1	RSSO 08-BILIRAN	Bachelor's degree	None required	None required	Preferably Career Service Professional/ Second Level Eligibility	