

PHILIPPINE STATISTICS AUTHORITY  
LIST OF VACANT POSITIONS - Contract of Service Workers  
Posting Period: 12 APR 2023 to 22 APR 2023

NO.	POSITION TITLE (with major tasks/functions)	COMPARABLE SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS				COMPENSATION		REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	SALARY PER MONTH	(PLUS UP TO 20% PREMIUM)	
<b>TOTAL</b>			<b>5</b>								
1	<b>Information Systems Analyst III</b> <ul style="list-style-type: none"> <li>- Undertakes the overall development of CBMS Portal, which includes research, planning, analysis, design, integration, testing, and maintenance of the portal;</li> <li>- Conducts code review and systems integration of CBMS Portal and its microsites including CBMS e-Learning Portal;</li> <li>- Collaborates with the IT department on harmonization strategies, optimization, and integration of the portal to the existing PSA infrastructure setup;</li> <li>- Prepares documentation manual, system user guide, and FAQs for the CBMS Portal;</li> <li>- Provides technical support to the stakeholders related to the use of CBMS Portal;</li> <li>- Gathers user experience feedback from stakeholders and testers to further improve the portal;</li> <li>- Assists in overseeing the timeliness of the project; and</li> <li>- Assists in the development of design system and style guide for the portal.</li> </ul>	19	1	CTCO-CBSS-CBSD	Bachelor's degree relevant to the job (Computer Science, Information Systems, Computer Engineering, or related field)	With at least 2 years of relevant experience (systems developer)	With at least 8 hours of relevant training	Preferably with Career Service Professional/ Second Level Eligibility	Php49,835.00	Php9,967.00	<ul style="list-style-type: none"> <li>&gt; Preferably with at least 2 years of relevant experience as a software developer and with knowledge on systems integration, and code review;</li> <li>&gt; Preferably with experience and background in Agile software development principles, test-driven development (TDD), frontend and backend web development, RESTful API, database management using SQL and/or NoSQL, and Git workflow; and</li> <li>&gt; Knowledge in statistics and use of statistical programming language (R or Python) are also preferable.</li> </ul>
2	<b>Information Systems Analyst II</b> <ul style="list-style-type: none"> <li>- Primarily serve as backend developer of CBMS Portal;</li> <li>- Prepares a well-designed database structure, APIs, and middleware to ensure consistency, efficiency, and security of the system;</li> <li>- Manages CBMS microdata, CBMS databank, and CBMS Archive microsite;</li> <li>- Designs relevant dashboard templates;</li> <li>- Provides technical support to the stakeholders related to the use of CBMS Portal;</li> <li>- Assists in the preparation of documentation manual, system user guide, and FAQs for the CBMS Portal;</li> <li>- Provides technical support to users of the CBMS data portal; and</li> <li>- Assists in the preparation of materials for CBMS community data validation and data dissemination activities.</li> </ul>	16	1	CTCO-CBSS-CBSD	Bachelor's degree relevant to the job (Computer Science, Information Systems, Computer Engineering, or related field)	With at least 1 year of relevant experience (systems developer)	With at least 4 hours of relevant training	Preferably with Career Service Professional/ Second Level Eligibility	Php38,150.00	Php7,630.00	<ul style="list-style-type: none"> <li>&gt; Preferably with at least 1 years of relevant experience as a software developer;</li> <li>&gt; Preferably with knowledge and experience in backend web development using prominent programming languages such as PHP, JavaScript (using Node JS), or Python as well as database management using SQL and/or NoSQL;</li> <li>&gt; Preferably with background on RESTful API, frontend web development, and Git workflow; and</li> <li>&gt; Knowledge in statistics and use of statistical programming language (R or Python) are also preferable.</li> </ul>

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3	<b>Statistical Specialist II</b>  - Prepares CBMS reports, script for data story and statistical publications in the CBMS Portal;  - Prepares statistics and metadata to be included in the repository of poverty data;  - Reviews quality of presentations and materials for the conduct of capacity building programs for LGUs, to ensure the adoption of statistical standards in the conduct of the CBMS and the quality of CBMS data collected;  - Reviews procedural manuals and instructions in the CBMS Portal;  - Conducts innovation projects to promote better understanding and use of CBMS data in LGUs;  - Coordinates with relevant units of the PSA to ensure back-up and secure storage of CBMS microdata; and  - Performs other functions as may be directed by the immediate supervisor.	16	1	CTCO-CBSS-CBSD	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	With at least two (2) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	With at least Sixteen (16) hours of training preferably on statistical methods, tools, project management, processes and/or other related fields	Preferably with Career Service Professional/ Second Level Eligibility	Php38,150.00	Php7,630.00	> Preferably with at least two (2) years demonstrated ability in data management, analysis and data visualization as well as project management in relation to the conduct of research or statistical surveys; and  > Preferably with work experience and intermediate knowledge in any statistical software/programming language (e.g., R, Python, and SQL) and Office software (e.g., spreadsheet, word processing, presentation),
4	<b>Information Systems Analyst I</b>  - Primarily serve as frontend developer of CBMS Portal and its microsites;  - Creates data dashboards and appropriate data visualizations catered to the needs of the stakeholders;  - Prepares UI and UX design for the CBMS Portal and its microsites;  - Provides technical support to the stakeholders related to the use of CBMS Portal; and  - Assists in the preparation of documentation manual, system user guide, and FAQs for the CBMS Portal.	12	1	CTCO-CBSS-CBSD	Bachelor's degree relevant to the job	None required	None required	Preferably with Career Service Professional/ Second Level Eligibility	Php27,608.00	Php5,521.60	> Preferably Graduate of any of the following Bachelor's Degrees: Computer Science/Information Technology; Information Systems Management; Business Information Systems; BS Mathematics; Computer Engineering; or any other related course;  > Preferably with work experience or intermediate knowledge and skills in UI and UX design as well as frontend web development using JavaScript or any JavaScript frameworks like VueJS and ReactJS;  > Knowledge in backend development using PHP, NodeJS or Python, SQL, NoSQL or any database management tool are also preferable; and  > Preferably with at least four (4) hours of relevant training (statistics, web and application development and quality assurance, and database management).

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5	<b>Administrative Aide VI</b> - Serves as the liaison officer of the division; - Takes charge in the preparation of the meeting rooms and snacks/meals for the division; - Assists in the preparation/reproduction of materials for various division meetings and similar activities; - Assists the the division in the preparation of documents and coordination with other relevant divisions of the PSA with regard to procurement, schedule setting, among others; - Serves as the requisitioning officer for the division and takes charge of the supplies; - Keeps an inventory of all equipment coming in and out of the division and takes charge of the maintenance of all equipment and property; and - Performs other functions as may be directed by the immediate supervisor.	6	1	CTCO-CBSS-CBSD	Completion of two years studies in college	None required	None required	Preferably with Career Service Subprofessional/ First Level Eligibility	Php16,877.00	Php3,375.40	> Preferably at least two (2) years studies in college or has an associate degree in office administration, financial management, computer programming or other related courses.