

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT CONTRACTUAL POSITIONS AT THE FIELD OFFICE
POSTING PERIOD **18 DEC 2023** TO **02 JAN 2024**

No.	POSITION TITLE (with major tasks/functions)	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached)	QUALIFICATIONS STANDARDS			REMARKS
					EDUCATION	EXPERIENCE	TRAINING	
TOTAL			9					
1	Information Systems Analyst II <ul style="list-style-type: none"> - Supervises the implementation of CBMS and GIS-based applications in coordination with relevant government agencies and LGUs; - Oversees geotagging activities at the local level; - Serves as trainer/resource person in the capacity building programs for LGUs on GIS activities in line with the implementation of the CBMS; - Provides technical advice to LGUs on the ICT infrastructure and systems needed to store, archive and safely share data from local CBMS databases; 	16	1	RSSO CAR-BENQUET	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Preferably Career Service Professional/ Second Level Eligibility
2	<ul style="list-style-type: none"> - Assesses and configures functionalities of various ICT equipment, facilities, applications, and systems are updated based on the technical requirements of geospatial and statistical databases at the local level; - Maintains ICT Equipment and website; - Provides technical advice on setting up and maintaining local level CBMS databases; and - Performs other tasks that might be assigned by the Regional Director and Chief Statistical Specialist. 	16	1	RSSO 05-SORSOGON	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Preferably Career Service Professional/ Second Level Eligibility
3	Statistical Specialist II <ul style="list-style-type: none"> - Assists in the coordination with the city and municipal statisticians, LGUs and other stakeholders at the provincial level in the implementation of the CBMS; - Serves as trainer/resource person in the capacity building programs for LGUs and CBMS enumerators to ensure consistent understanding and use of concepts, definitions, classification systems, and procedures in the CBMS; - Supervises CBMS field operations (data submission, encoding, editing, validation, processing) of the LGUs; - Assists in the organization of advocacy activities at the provincial level to inform the public and encourage responses to the CBMS; - Provides technical advice to LGUs in the interpretation of CBMS results and enhanced use and harmonization of local level information systems; - Coordinates provincial level CBMS dissemination activities; and - Assists in the cascading of CBMS Council directives, policies, guidelines, and circulars to LGUs and other local CBMS stakeholders. 	16	2	RSSO 10-BUKIDNON RSSO 10-CAMIGUIN	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation)	Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field	Preferably Career Service Professional/ Second Level Eligibility
4	Information Systems Analyst I <ul style="list-style-type: none"> - Handles the installation, configuration and implementation, and troubleshooting of the System; - Ensures the compliance to privacy and security standards upheld by the PhilSys across region; and - Undertakes preparation of reports relating to the roll-out of the PhilSys-related systems/databases. 	12	1	RSSO CAR-BENQUET	Bachelor's degree relevant to the job	None required	None required	Preferably Career Service Professional/ Second Level Eligibility

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					EDUCATION	EXPERIENCE	TRAINING	
5	Information Officer I - Prepares general plan and program for the implementation and/or improvement of the PhilSys Operation of the Province; - Undertakes coordination with local project partners on localization of communication campaigns regarding the PhilSys; - Handles the documentation and resolution of feedback and grievances received at registration centers; - Undertakes information, education, and communication tasks for the roll-out of the PhilSys activities; and - Assists in making plans, develops and directs a program of activities for the information dissemination activities of the Provincial Office.	11	1	RSSO 02-NUEVA VIZCAYA	Bachelor's degree	None required	None required	Preferably Career Service Professional/ Second Level Eligibility
6	Information Officer I - Undertakes coordination with local project partners on localization of communication campaigns regarding the PhilSys; - Handles the documentation and resolution of feedback and grievances received at registration centers; and	11	2	RSSO 05-CATANDUANES RSSO 05-SORSOGON	Bachelor's degree	None required	None required	Preferably Career Service Professional/ Second Level Eligibility
7	- Undertakes information, education, and communication tasks for the roll-out of the PhilSys activities.	11	1	RSSO 10-CAMIGUIN	Bachelor's degree	None required	None required	Preferably Career Service Professional/ Second Level Eligibility