

Call for Applicants

for the Community Based Monitoring System-Planning and Coordination Division
(CBMS-PCD) and
Community Based Statistics Division (CBSD)
at the Community Based Statistics Service (CBSS)

Note: All positions to be hired are Contract of Service Workers (COSWs).

Posting Date: **19 June 2020**

A. Filing Period:

8:00 AM to 5:00 PM
(except Saturdays, Sundays and Holidays)

B. Deadline of Submission of Application for the following positions:

Applications will be accepted until **03 July 2020, Friday at 5:00 p.m;**

C. Where to File Applications and for inquiries:

- The application letter must be addressed to:

Claire Dennis S. Mapa, Ph.D.
Undersecretary
National Statistician and Civil Registrar General
Philippine Statistics Authority

- Applicants can submit by courier or through the email addresses below:

Human Resources Division
Philippine Statistics Authority
11th Floor, Cyberpod One Bldg.
Eton Centris Complex
EDSA cor. Quezon Ave., Diliman, Quezon City, 1101
Telephone no. (02) 83748260
E-mail: NHRMPSB@psa.gov.ph and cbss.oans@gmail.com

D. Applicants are required to submit the following requirements:

1. Application letter stating the specific position title and place of assignment;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (Civil Service Form 212, Revised 2017) with Work Experience Sheet (refer to Guide on filling out Personal Data Sheet);
3. Transcript of Records and Diploma (photocopy);
4. Proof of CSC/PRC Eligibility (photocopy) if available;
5. Certificate of Training (photocopy); and
6. Certificate of Experience relevant to the position (photocopy).

In the event that the afore-stated documents will be submitted through email, they must be in PDF file. The copies of the original of these documents will be presented upon interview.