



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

**CALL FOR INTENT/APPLICATION FOR CONTRACT OF SERVICE PERSONNEL AT THE
PHILIPPINE STATISTICS AUTHORITY (AS OF 18 JULY 2019)**

ATTACHMENT A - Vacant Positions

ATTACHMENT B - Duties and Responsibilities

Applicants are required to submit the following:

1. Application letter stating the specific position title with salary grade (SG) level. An applicant may apply to any of the positions as applicable;
2. Three (3) original copies of duly accomplished Personal Data Sheet (PDS) with recent ID picture taken within three (3) months prior to submission of application (CSC Form No. 212, Revised 2017) duly subscribed and sworn to by an authorized administering officer;
3. Transcript of Records and Diploma;
4. Proof of CSC/PRC Eligibility, if any;
5. Certificate of Training; and
6. Certificate of Experience relevant to the position

Additional instructions for strict compliance:

1. All applicants are required to submit their application addressed to:

Dr. Claire Dennis S. Mapa
Undersecretary
National Statistician and Civil Registrar General

Thru: Human Resources Division
Philippine Statistics Authority
11th Floor, Cyberpod One Building
Eton, Centris Complex
Edsa corner Quezon Avenue, Diliman
Quezon City, 1101

2. Applicants may submit personally or through courier.
3. Electronic filing of applications will not be accepted.
4. Applicants who sent application and documents through courier must submit, within three (3) calendar days from sending thereof, the return slip or tracking number receipt through email at NHRMPSB@psa.gov.ph.
5. Application and documents submitted after the deadline on July 30, 2019 at 5:00 PM will not be accepted.
6. Application with incomplete required document/s including the required information or data therein will be returned to the applicant and must be completed before the deadline

Approved:

CLAIRE DENNIS S. MAPA, Ph.D.
Undersecretary
National Statistician and Civil Registrar General



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PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS - Contract of Service
AS OF 18 JULY 2019

POSITION TITLE	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS STANDARDS				COMPENSATION	
				EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	Salary per Month	(Plus Up to 20% premium)
TOTAL		3							
Engineer III <ul style="list-style-type: none"> • Performs duties requiring the application of extensive professional engineering knowledge • Makes some original contributions or apply new professional engineering approaches and techniques to the design or development of equipment or special aspects of products, facilities and buildings • Makes responsible decisions on matters assigned, including the establishment of professional engineering standards and procedures, consults, recommends and advises in specialty engineering areas • Outlines and assigns work, reviews it for technical accuracy and adequacy, plan, direct, coordinate and supervise the work of other professional and technical staff • Perform supervision on the construction of high rise building; and • Perform other tasks as assigned by supervisor/s 	19	1	General Services Division - PSA Central Office	Civil Engineering graduate	Minimum of Two (2) years relevant experience as a licensed Civil Engineer	Trainings relevant to the job Trainings on Pollution Control/ Occupational Health and Safety	RA 1080 Accredited Pollution Control Officer (PCO)/ Occupational Health and Safety Officer (OSHO)	45,269	9054
Engineer II <ul style="list-style-type: none"> • Plans and conducts professional engineering work • Engaged on more responsible engineering assignments requiring substantial professional experience • Undertakes activities requiring application of technical knowledge, skills, and experience • Reviews, evaluates, and monitors projects and activities • Provides administrative and technical assistance; and • Perform tasks as may be assigned by supervisor/s 	16	2	General Services Division - PSA Central Office	Civil/ Mechanical/ Electrical Engineering graduate	Minimum of One (1) year relevant experience as a licensed Engineer	Trainings relevant to the job Trainings on Pollution Control/ Occupational Health and Safety	RA 1080 Preferably Accredited Pollution Control Officer (PCO)/ Occupational Health and Safety Officer (OSHO)	33,584	6717




DUTIES AND RESPONSIBILITIES

POSITION	Salary Grade	DUTIES AND RESPONSIBILITIES
Engineer III	19	<ul style="list-style-type: none"> • Performs duties requiring the application of extensive professional engineering knowledge • Makes some original contributions or apply new professional engineering approaches and techniques to the design or development of equipment or special aspects of products, facilities and buildings • Makes responsible decisions on matters assigned, including the establishment of professional engineering standards and procedures, consults, recommends and advises in specialty engineering areas • Outlines and assigns work, reviews it for technical accuracy and adequacy, plan, direct, coordinate and supervise the work of other professional and technical staff • Perform supervision on the construction of high rise building; and • Perform other tasks as assigned by supervisor/s
Engineer II	16	<ul style="list-style-type: none"> • Plans and conducts professional engineering work • Engaged on more responsible engineering assignments requiring substantial professional experience • Undertakes activities requiring application of technical knowledge, skills, and experience • Reviews, evaluates, and monitors projects and activities • Provides administrative and technical assistance; and • Perform tasks as may be assigned by supervisor/s

A handwritten signature in blue ink, consisting of a stylized 'h' shape, is located below the table. To its right are the initials 'L'.