



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**CALL FOR INTENT/APPLICATION**

**Posting Date: 28 August to 18 September 2019**

**A. One (1) Deputy National Statistician**

Station	Office of the Deputy National Statistician – Census and Technical Coordination Office (CTCO)
Position Title	Deputy National Statistician – Assistant Secretary
Nature of Appointment	Presidential Appointee
Salary Grade	SG-29
Salary per month	P 155,030.00 (First Step)
<b>Qualification Standards</b>	
Education	Master's Degree (strong preference is given to masters in the field of statistics, mathematics, economics, sociology and demography)
Training	Management and Leadership Training; Training on Survey and Census Management/Operations
Experience	Five (5) years of supervisory experience
Eligibility	Preferably with Career Executive Service Eligibility



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**B. Two (4) Assistant National Statisticians**

Station	1. Office of the Assistant National Statistician - Information Technology and Dissemination Service (ITDS), Census and Technical Coordination Office (CTCO)	2. Office of the Assistant National Statistician - Finance and Administrative Service (FAS), Civil Registration and Central Support Office (CRCSO)	3. Office of the Assistant National Statistician - Registration and Systems Management Service (RSMS), PhilSys Registry Office (PRO)	4. Office of the Assistant National Statistician – Policy Coordination and Monitoring Service (PCMS), PhilSys Registry Office (PRO)
Position Title	Director IV			
Nature of Appointment	Presidential Appointee			
Salary Grade	SG-28			
Salary per month	P 137,195.00 (First Step)			
<b>Qualification Standards</b>				
Education	Master's Degree (strong preference is given to masters in the field of information technology, computer science statistics, mathematics, economics, and demography)	Master's Degree (strong preference is given to masters in the field of finance, management and accounting)	Master's Degree (strong preference is given to masters in the field of information technology, information systems statistics, mathematics, economics, sociology and demography)	Master's Degree (strong preference is given to masters in the field of finance, management and accounting)
Training	Management Training; Training on Information Technology or Information Systems (at least 40 hours taken in the last five (5) years)	Management Training; Financial Management or Administrative (at least 40 hours taken in the last five (5) years)	Management Training; Training on Information Technology or Information Systems (at least 40 hours taken in the last five (5) years)	Management Training; Policy and Coordination and Management (at least 40 hours taken in the last five (5) years)
Experience	Five (5) years of supervisory experience			
Eligibility	Preferably with Career Executive Service Eligibility			



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**C. Two (2) Directors III**

Station	Office of the National Statistician – Legal Service (LS)	Office of the National Statistician – Statistical Methodology Unit (SMU)
Position Title	Director III	
Nature of Appointment	Presidential Appointee	
Salary Grade	SG-27	
Salary per month	P 121,411.00 (First Step)	
<b>Qualification Standards</b>		
Education	Bachelor of Laws	Master's Degree in the field of statistics, mathematics, economics and sociology
Training	Training on management and legal related (at least 40 hours taken in the last five (5) years)	Management Training; Training on Survey and Census Management (at least 40 hours taken in the last five (5) years)
Experience	Three (3) years of supervisory experience	
Eligibility	RA 1080 (Bar) preferably with Career Executive Service Eligibility	Preferably with Career Executive Service Eligibility



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**D. Two (2) Directors II**

Station	Regional Statistical Services Office (RSSO) NCR	Regional Statistical Services Office (RSSO) BARMM
Position Title	Director II	
Nature of Appointment	Presidential Appointee	
Salary Grade	SG-26	
Salary per month	P 107,444.00 (First Step)	
<b>Qualification Standards</b>		
Education	Master's Degree (strong preference is given to degrees in the fields of statistics, mathematics, economics, sociology and demography)	
Training	Training on management and legal related (at least 40 hours taken in the last five (5) years)	
Experience	With at least three (3) years of management/field operations supervision in Census/Survey Operations and Civil Registration	
Eligibility	Preferably with Career Executive Service Eligibility	



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**Applicants are required to submit the following:**

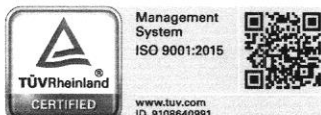
1. Application letter stating the specific position title with salary grade (SG) level and specific office/service/unit or station of assignment as posted;
2. Two (2) original copies of duly accomplished Personal Data Sheet (PDS) with recent ID picture taken within three (3) months prior to submission of application (CSC Form No. 212, Revised 2017) duly subscribed and sworn to before an authorized administering officer; Work Experience Sheet (CSC Form No. 212 – as Attachment);
3. Photocopy of authenticated Eligibility (CSC, CESB, RA 1080, PRC, PD 907, etc.);
4. Photocopy of Transcript of Records;
5. Photocopy of Certificate/s of Training duly accredited by the CESB or CSC relevant to the position applied and participated within the last five (5) years;
6. Certified copy of Office Performance Commitment Review (OPCR) or its equivalent for the last rating period; and
7. Affidavit of Informed Consent, Waiver and Undertaking of Compliance to the Minimum Qualification Standards and Requirements.

**Additional instructions for strict compliance:**

1. All applicants are required to submit their application addressed to:  
Dr. Claire Dennis S. Mapa  
Undersecretary  
National Statistician and Civil Registrar General

Thru: The Chief, Human Resources Division  
Philippine Statistics Authority  
11<sup>th</sup> Floor Cyberpod One Bldg.  
Eton Centris Complex,  
EDSA corner Quezon Ave. Diliman  
Quezon City, 1101

2. Applicants may submit personally or through courier.
3. Applicants who sent application and documents through courier must submit, within three (3) calendar days from sending thereof, the return slip or tracking number receipt through email at [NHRMPSB@psa.gov.ph](mailto:NHRMPSB@psa.gov.ph)
4. Application letter stating NO salary grade and specific station of assignment as posted will automatically be rejected.
5. The PSA reserves the right to suspend or terminate the hiring process for whatever reason or disqualify any and/or all of the applicants for failure to comply any of the forgoing requirements and instructions without incurring liabilities against any of the applicant/s.
6. Applicants must present the original copy of the documents/attachments in the application letter to the Secretariat before the interview. None presentation of any of these documents will automatically disqualify the applicant.



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7. Application and documents submitted after the deadline on 18 September 2019 at 5:00 PM will not be accepted.
8. Application with incomplete required document/s including the required information or data therein will not be accepted.
9. Interview of pre-qualified applicants will be conducted on such schedule as agreed upon by the members of Third Level Selection Board.

Approved:

**CLAIRE DENNIS S. MAPA, Ph.D.**  
Undersecretary *ow*  
National Statistician and Civil Registrar General



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