

PHILIPPINE STATISTICS AUTHORITY  
LIST OF VACANT POSITIONS - Contract of Service Workers  
Posting Period: **15 FEB 2023** to **25 FEB 2023**

NO.	POSITION TITLE (with major tasks/functions)	COMPARABLE SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS				COMPENSATION		REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	SALARY PER MONTH	(PLUS UP TO 20% PREMIUM)	
<b>TOTAL</b>			<b>6</b>								
1	<b>Information Systems Analyst III</b>  - Serves as Assistant to the 2022 CAF IT Focal Person;  - Performs research, planning, analysis, designing, requirements definition, functional design, development, testing, and implementation of 2022 CAF CAWI, Data Entry and Processing Systems for Non-Household Questionnaires;  - Develops programs for evaluation, imputation, tabulation, and database/microdata generation for 2022 CAF data;  - Prepares System Process Flows, User's Manual, documentation reports, and PowerPoint Presentations; and  - Conducts coordination regularly with Agriculture and Fisheries Census Division (AFCD), Systems Development Division (SDD), and Systems Quality Assurance Division (SQAD) to determine user requirements/system needs, provide IT solutions, process improvement plans, and perform necessary actions.	19	2	CTCO-NCS-AFCD	Bachelor's degree relevant to the job (Computer Science, Information Systems, Computer Engineering, or related field)	With at least 2 years of relevant experience (systems developer)	With at least 8 hours of relevant training	Preferably with Career Service Professional/ Second Level Eligibility	Php49,835.00	Php9,967.00	- Knowledgeable in Systems Analysis and Design  - Extensive experience with different programming languages and relational database management systems, e.g., Java, Python, JavaScript, C#, API Coding, SQL, JSon, JQuery, CSPPro etc.  - Has a good understanding of advantages and limitations of programming languages and computing problems, and troubleshooting programming errors.  - With strong analytical and problem-solving skills
2	<b>Information Systems Analyst III (Project Manager)</b>  - Supervises, manages and coordinates the work of all IT and non-IT staffs assigned within the unit;  - Assists in reviewing and monitoring the project plans, project schedules, contracts, terms of reference and other supporting documents provided by the vendors;  - Monitors the timely submission of deliverables cited in the terms of reference provided by the vendors;  - Plans and prepares the development of IT and non-IT project strategies;  - Assists in ensuring projects adhere to frameworks and all documentation is maintained appropriately for each deliverables;  - Provides updates on issues participating in scheduled operational meetings as in routing with process owners and vendors;  - Coordinates priorities between multiple deliverables and cross-functional meetings with the process owners and vendors;  - Communicates with concerned process owners to identify and define project requirements, scope and objectives;  - Monitors staff's performance to established roles and commitments and provides feedback to the deputy program manager;  - Participates in project meetings and propose improvements if necessary; and  - Performs other work that may be assigned from time to time by the Assistant National Statistician.	19	1	PRO-SISS-DCRPID	Bachelor's degree relevant to the job	With at least 2 years of relevant experience	With at least 8 hours of relevant training	Preferably with Career Service Professional/ Second Level Eligibility	Php49,835.00	Php9,967.00	> Preferably with experience in IT project management and coordination  > Solid Organization skills, including multitasking and time-managemnt  > Strong client-facing and teamwork skills  > Familiarity with risk management and Software Quality

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3	<b>Information Systems Analyst II</b>  - Assists in the research, planning, analysis, designing, requirements definition, and functional design needed for the 2022 CAF Data Entry and Processing Systems for Non-Household Questionnaires;  - Develops and test for quality assurance the 2022 CAF CAWI, Data Entry, and Processing Systems;  - Assists in the implementation of systems for CAF;  - Performs system upgrades and maintenance;  - Prepares System Process Flows, User's Manual, documentation reports, and PowerPoint Presentations;  - Provides technical training and technical support; and  - Conducts coordination regularly with Agriculture and Fisheries Census Division (AFCD), Systems Development Division (SDD), and Systems Quality Assurance Division (SQAD) to determine user requirements/system needs, provide IT solutions, process improvement plans, and perform necessary actions.	16	1	CTCO-NCS-AFCD	Bachelor's degree relevant to the job (Computer Science, Information Systems, Computer Engineering, or related field)	With at least 1 year of relevant experience (systems developer)	With at least 4 hours of relevant training	Preferably with Career Service Professional/ Second Level Eligibility	Php38,150.00	Php7,630.00	- Knowledgeable in Systems Analysis and Design  - Experience with different programming languages and relational database management systems, e.g., Java, Python, JavaScript, C#, API Coding, SQL, JSon, JQuery, C#Pro, etc.  - Has a good understanding of computing problems and the difficulty of solving them
4	<b>Information Systems Analyst II</b>  - Collaborates with Use Cases Development and Management Service and other PhilSys counterparts as well as PhilSys relying parties in preparation and development of User Specification Documents, Manuals, Modules/Programs, and Systems Design and Specification that pertain to device certification and relying party integration;  - Provides technical support to Relying Party in the implementation of Authentication services;  - Maintains and administer servers and IT applications software to ensure efficiency, security, and integrity;  - Analyzes service requests and incident reports/tickets to be able to recommend internal process improvement and user education;  - Provides support to internal end-users by responding to user queries, answering questions, and resolving hardware and software problems; and  - Performs regular system monitoring to identify possible hardware/software failure and recommends possible enhancement and solution.	16	2	PRO-SISS-DCRPID	Bachelor's degree relevant to the job	With at least 1 year of relevant experience	With at least 4 hours of relevant training	Preferably with Career Service Professional/ Second Level Eligibility	Php38,150.00	Php7,630.00	> Preferably Bachelor's Degree in Computer Science, Information Technology, Computer Engineering courses or other IT-related courses;  >With knowledge in IT Project scoping, management, and deployment. Experience in writing manuals, guidelines, and policies is a plus;  > With experience in any of the following: Software analysis and design, business analysis, quality assurance, software development (preferably in Java, Javascript, Python, PostgreSQL, APIs, Linux).