

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS - Contract of Service Worker
Posting Period: 08 to 13 September 2021

NO.	POSITION TITLE	COMPARABLE SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS				COMPENSATION		REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	SALARY PER MONTH	(PLUS UP TO 20% PREMIUM)	
TOTAL			2								
1	Senior Statistical Specialist <ul style="list-style-type: none"> • Acts as supervisor/lead person in the unit/team of the division; • Reviews, evaluates and analyzes data relative to the theories, techniques and methodologies for the improvement of the statistical system related to the division; • Leads the team in the formulation of survey instruments relative to the conduct of statistical activities of the division including joint research projects with local and foreign statistical and research agencies; • Leads the team in the generation, compilation, consolidation and updating of statistics/indicators on the assigned subject matter; • Leads the team in the preparation and implementation of the work and financial plan of the division; • Leads the team in the preparation of reports in statistical activities and outputs; • Leads the team in the preparation of specifications for data collection and processing, tabulations, and metadata; • Leads the team in the review and validation of results of data collection and compilation activities; • Leads the team in the coordination of activities and deliverables of relevant inter-agency committees and technical working groups under the divisions; and • Performs other official functions as may be directed by the immediate supervisor. 	19	1	SSO-SSSS-DHSD	Graduate of Bachelor of Science in Statistics, Mathematics, Economics, Engineering, or other related fields	Preferably with previous employment in the field of statistics, mathematics, or with relevant experience in undertakings related to the preparation or conduct of surveys Proficient in Microsoft Office programs (e.g. Windows, Word, Excel, Powerpoint, and Publisher)	Preferably with training in Statistics, Mathematics, Economics, Engineering, demography or other relevant fields Knowledge or background in any statistical softwares (e.g. CSPro, Stata, E-views, SPSS, R Programming) or Java software	Preferably with CS Professional/ Second Level Eligibility	Php42,099.00	Php8,419.80	High analytical skills Preferably with excellent written communication skills With good moral character and a team player Willing to work beyond office hours from Monday to Friday and/or Saturdays, and holidays, if needed

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2	Statistical Analyst • Assists in the preparation and processing of survey data including checking of completeness and consistency; • Collects and compiles statistical data; • Organizes the process documentation of projects/activities relative to survey and research conducted by the division; • Assists in gathering information as inputs for the preparation of survey instruments and output reports; • Assists in the preparation of draft statistical reports/articles, letters and other official documents related to the output of the team/division; • Assists in the organization and maintenance of statistical data files/databases of team/division; • Monitor the submission of field reports; and • Performs other official functions as may be directed by the immediate supervisor.	10	1	SSO-SSSS-DHSD	Graduate of Bachelor of Science in Statistics, Mathematics, Economics, Engineering, or other related fields	Preferably with previous employment in the field of statistics, mathematics, or with relevant experience in undertakings related to the conduct of surveys Proficient in Microsoft Office programs (e.g. Windows, Word, Excel, Powerpoint, and Publisher)	Knowledge or background in any statistical softwares (e.g. CSPRO, SPSS, R Programming, Stata, E-Views) or Java software	Preferably with CS Professional/ Second Level Eligibility	Php20,179.00	Php4,035.80	Preferably with high analytical and written communication skills With good moral character and a team player Willing to work beyond office hours from Monday to Friday and/or Saturdays, and holidays, if needed

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