

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS WITH TWO MAJOR TASKS IN THE FIELD OFFICES
AS OF 09 DECEMBER 2020 TO 08 JANUARY 2021

POSITION TITLE	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached meaning of acronyms)	PLANTILLA ITEM NO.	QUALIFICATIONS STANDARDS				REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
GRAND TOTAL		7							
Chief Statistical Specialist - Serves as the administrative and technical head of the provincial statistics office, responsible for directing, conducting and supervising the operations within his/her area of assignment; - Plans, pursuant to guidelines set and in coordination with other provincial agencies or local officials, statistical programs as may be needed to support projects of national and local application, and recommends their integration to the overall regional and national scheme.	24	1	RSSO NCR III	PSA-CSTATS-136-2015	Master's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	Five (5) years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	Forty (40) hours training preferably on statistical methods, tools, project management, processes and supervision and forty (40) hours of training in management and supervision	Career Service Professional/ Second Level Eligibility	Preferably with at least Sixteen (16) hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Chief Statistical Specialist - Serves as the administrative and technical head of the provincial statistics office, responsible for directing, conducting and supervising the operations within his/her area of assignment; - Plans, pursuant to guidelines set and in coordination with other provincial agencies or local officials, statistical programs as may be needed to support projects of national and local application, and recommends their integration to the overall regional and national scheme.	24	1	RSSO CAR-Ifugao	PSA-CSTATS-160-2015	Master's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	Five (5) years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	Forty (40) hours training preferably on statistical methods, tools, project management, processes and supervision and forty (40) hours of training in management and supervision	Career Service Professional/ Second Level Eligibility	Preferably with at least sixteen (16) hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Chief Statistical Specialist - Serves as the administrative and technical head of the provincial statistics office, responsible for directing, conducting and supervising the operations within his/her area of assignment; - Plans, pursuant to guidelines set and in coordination with other provincial agencies or local officials, statistical programs as may be needed to support projects of national and local application, and recommends their integration to the overall regional and national scheme.	24	1	RSSO 03-Bataan	PSA-CSTATS-164-2015	Master's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	Five (5) years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	Forty (40) hours training preferably on statistical methods, tools, project management, processes and supervision and forty (40) hours of training in management and supervision	Career Service Professional/ Second Level Eligibility	Preferably with at least sixteen (16) hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat

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AS OF 09 DECEMBER 2020 TO 06 JANUARY 2021

POSITION TITLE	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached meaning of acronyms)	PLANTILLA ITEM NO.	QUALIFICATIONS STANDARDS				REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
<p>Chief Statistical Specialist</p> <ul style="list-style-type: none"> - Coordinates and exercises control and direction over all aspects and phases of census and survey operations including preliminary processing and tabulation of data for immediate local need; -Coordinates all statistical and developmental activities in the region; Supervises and reviews the work of subordinate employees in compiling, classifying, consolidating, computing of statistical data gathered; and in the preparation of narrative reports of each statistical activity; Reviews, recommends for approval of the Regional Director and finalizes reports and materials like bulletins, fact sheets, articles, presentation materials and the like, for submission, presentation of publication. 	24	1	RSSO 12-SOCD	PSA-CSTATS-103-2015	Master's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	Five (5) years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	Forty (40) hours training preferably on statistical methods, tools, project management, processes and supervision and forty (40) hours of training in management and supervision	Career Service Professional/ Second Level Eligibility	Preferably with at least sixteen (16) hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
<p>Supervising Statistical Specialist</p> <ul style="list-style-type: none"> - Assists in planning, directing and coordinating all aspects and phases of census/survey operations including civil registration activities in the province; - Periodically assesses all phases of operations in the province, ensures that established field techniques and procedures in data/document collection, compilation, and submission of questionnaires/documents are strictly implemented within the prescribed timetable. 	22	1	RSSO 04B-Romblon	PSA-SVSTATS-182-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses	Four (4) years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word, processing and presentation)	Thirty-two (32) hours of training preferably on statistical methods, tools project management, processes and/or other related field	Career Service Professional/ Second Level Eligibility	Preferably with at least twelve (12) hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
<p>Statistical Analyst</p> <ul style="list-style-type: none"> - Collects, compiles, process, tabulates and checks completeness of survey data; and - Assists in the preparation of statistical reports. 	11	1	RSSO NCR IV	PSA-SA-478-2015	Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	None required	None required	Career Service Professional/ Second Level Eligibility	Preferably with at least (4) hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
<p>Registration Officer I</p> <ul style="list-style-type: none"> - Processes civil registry documents submitted by the LCRs, field verify application/renewal of the Authority to Solemnize Marriage, prepares news updates/releases/publications of produced vital statistics data; - Conducts seminar on civil Registration and prepares and provides materials for information dissemination concerning vital statistics. 	10	1	RSSO NCR II	PSA-REGO1-213-2015	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/ Second Level Eligibility	Preferably with at least four (4) hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat