



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

Reference No: 20-PRO-RSMS04-01-003

FOR : **CLAIRE DENNIS S. MAPA, Ph.D.**
Undersecretary
National Statistician and Civil Registrar General

SUBJECT : Request for the Authority to Hire Contract of Service Workers (COSWs) and Posting of the Call for Applicants for PhilSys Pilot Registration

DATE : 21 January 2020

Approved
[Signature]

To ensure the efficient and effective implementation of the provisions of Republic Act No. 11055, the undersigned respectfully requests for the authority to hire and posting of **one thousand three hundred eight (1,308)** vacant positions for COSWs who will act as coordination and administrative staff and who will conduct pilot registration to be assigned at field offices in the National Capital Region (NCR), Region III and IV-A.

This number of staff is comprised of personnel who will be responsible for coordination tasks, procurement and administrative support to the mobile registration teams and for the operations of the mobile registration.

Position Type	Salary Grade	Position Title	Place of Assignment	No. of Vacancies
Contract of Service	SG 14	Registration Officer II (Operations Coordinator)	PSO Rizal/ PSO Bataan	2
Contract of Service	SG 9	Administrative Assistant III	PSO Rizal/ PSO Bataan	2
Contract of Service	SG 14	Registration Officer II	RSSO/PSOs NCR	55
Contract of Service	SG 14	Registration Officer II	RSSO/PSOs III	66
Contract of Service	SG 14	Registration Officer II	RSSO/PSOs IV-A	42
Contract of Service	SG 10	Registration Officer I (Encoder)	RSSO/PSOs NCR	275
Contract of Service	SG 10	Registration Officer I (Encoder)	RSSO/PSOs III	330
Contract of Service	SG 10	Registration Officer I (Encoder)	RSSO/PSOs IV-A	210
Contract of Service	SG 9	Administrative Assistant III (Screener)	RSSO/PSOs NCR	55
Contract of Service	SG 9	Administrative Assistant III (Screener)	RSSO/PSOs III	66
Contract of Service	SG 9	Administrative Assistant III (Screener)	RSSO/PSOs IV-A	42



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Contract of Service	SG 4	Administrative Aide IV (Marshall/Crowd Control)	RSSO/PSOs NCR	55
Contract of Service	SG 4	Administrative Aide IV (Marshall/Crowd Control)	RSSO/PSOs III	66
Contract of Service	SG 4	Administrative Aide IV (Marshall/Crowd Control)	RSSO/PSOs IV-A	42
-Nothing Follows-				

Attached are details and guidelines relative to the filling-up of **1,308** vacant positions needed for the operations of PhilSys.

Very truly yours,


ATTY. LOURDINES C. DELA CRUZ, CESE
Deputy National Statistician
PhilSys Registry Office


EMF/JFB/KLA/AGS