



Reference No. 20FAS02-POVP-06-01-B

**Revised Call for Intent/Application
 (THIRD LEVEL POSITIONS)**

Posting Date: 05 June 2020 to 31 July 2020

A. Three (3) Assistant National Statisticians

Station	1. Office of the Assistant National Statistician - Information Technology and Dissemination Service (ITDS), Census and Technical Coordination Office (CTCO)	2. Office of the Assistant National Statistician - Standards Service (SS), Census and Technical Coordination Office (CTCO)	3. Office of the Assistant National Statistician - Policy Coordination and Monitoring Service (PCMS), PhilSys Registry Office (PRO)
Position Title	Director IV		
Nature of Appointment	Presidential Appointee		
Salary Grade	SG-28		
Salary per month	PhP139,939.00 (First Step)		
Qualification Standards			
Education	Master's Degree (strong preference is given to masters in the field of information technology, computer science, statistics, mathematics, economics, or demography)	Master's Degree (strong preference is given to masters in the field of statistics, mathematics, economics, sociology, or demography)	Master's Degree (strong preference is given to masters in the field of finance, management, or accounting)
Training	Management Training: Training on Information Technology or Information Systems (at least 40 hours taken in the last five (5) years)	Management Training: Statistical Standards and Coordination: Training on Censuses and Survey Methods (at least 40 hours taken in the last five (5) years)	Management Training: Policy formulation and analysis: and Coordination and Management (at least 40 hours taken in the last five (5) years)
Experience	Five (5) years of supervisory/management experience		
Eligibility	Preferably with Career Executive Service Eligibility (CESE)/Career Executive Service Officer (CESO)		



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PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
 Telephone: (632) 938-5267
 www.psa.gov.ph

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B. One (1) Director III

Station	Office of the National Statistician - Legal Service (LS)
Position Title	Director III
Nature of Appointment	Presidential Appointee
Salary Grade	SG-27
Salary per month	PhP 123,839.00 (First Step)
Qualification Standards	
Education	Bachelor of Laws
Training	Management and legal-related trainings (at least 40 hours taken in the last five (5) years)
Experience	Three (3) years of supervisory/management experience
Eligibility	RA 1080 (Bar), preferably with Career Executive Service Eligibility (CESE)/Career Executive Service Officer (CESO)

C. One (1) Director II

Station	Regional Statistical Services Office (RSSO) BARMM
Position Title	Director II
Nature of Appointment	Presidential Appointee
Salary Grade	SG-26
Salary per month	PhP 109,593.00 (First Step)
Qualification Standards	
Education	Master's Degree (strong preference is given to degrees in the fields of statistics, mathematics, economics, sociology, or demography)
Training	Management and legal-related trainings (at least 40 hours attained in the last five (5) years)
Experience	With at least three (3) years of management/field operations supervision in Census/Survey Operations and Civil Registration
Eligibility	Preferably with Career Executive Service Eligibility (CESE)/Career Executive Service Officer (CESO)

Applicants are required to submit the following:

1. Application letter/s stating the specific position title/s with salary grade (SG) level and specific office/service/unit or station of assignment as posted;
2. Two original copies of duly accomplished **Personal Data Sheet (PDS)** with recent ID picture taken within three months prior to submission of application (**CSC Form No. 212, Revised 2017**) duly subscribed and sworn to before an authorized administering officer with **Work Experience Sheet (CSC Form No. 212 - as Attachment)**;
3. Photocopy of authenticated Eligibility (SC, CSC, CESB, RA 1080, PRC, PD 907, etc.);
4. Photocopy of Transcript of Records;
5. Photocopy of Certificate/s of Training/s participated in the last five years (by CESB or CSC accredited institution/s) relevant to the position applied for;
6. Certified true copy of Office Performance Commitment Review (OPCR) or its equivalent for the last rating period; and
7. **Affidavit of Informed Consent, Waiver and Undertaking of Compliance to the Minimum Qualification Standards and Requirements.**

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Additional instructions for strict compliance:

1. All applicants are required to submit their application addressed to:

DENNIS S. MAPA, PH.D.
Undersecretary
National Statistician and Civil Registrar General

Thru: The Chief, Human Resources Division
Philippine Statistics Authority
11th Floor Cyberpod One Bldg.
Eton Centris Complex,
EDSA corner Quezon Ave. Diliman
Quezon City, 1101

2. Applicants may submit their requirements online thru nhrmpsb@psa.gov.ph or through courier to the address above. Email submissions are preferred due to the Coronavirus disease 2019 (COVID-19) situation. Applications sent through email should use the email subject below:

[Applicant Submission] Call for Intent/Application Third Level Position

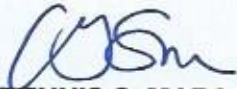
3. Applicants who sent documents through courier must submit to nhrmpsb@psa.gov.ph the return slip or tracking number receipt within three calendar days from sending thereof.
4. Application letters WITHOUT specified salary grade and station of assignment applied for as posted will automatically be rejected.
5. For inquiries regarding application, you may contact the PSA Human Resources Division (HRD) through email address nhrmpsb@psa.gov.ph, using email subject below:

[Inquiry] Call for Intent/Application Third Level Position

6. The PSA reserves the right to suspend or terminate the hiring process for whatever reason or disqualify any and/or all applicants for failure to comply any of the forgoing requirements and instructions without incurring liabilities against any of the applicant/s.
7. Applicants must present the original copy of the required documents/attachments in their application letter to the Secretariat before the interview. Inability to present any of these documents will lead to automatic disqualification.
8. Applications and documents submitted after the deadline, 31 July 2020 at 5:00 PM, will not be accepted.
9. Applications with incomplete attachments and/or incomplete information within a particular attachment will not be accepted.

10. Interviews for pre-qualified applicants will be conducted on such schedule as agreed upon by the members of Third Level Selection Board.

Approved:



DENNIS S. MAPA, Ph.D.
Undersecretary
National Statistician and Civil Registrar General

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