



**PHILIPPINE STATISTICS AUTHORITY  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**

**JOINT MEMORANDUM CIRCULAR NO. 2024 - 01  
Date SEP 20 2024**

**TO : ALL PROVINCIAL GOVERNORS, CITY/MUNICIPAL MAYORS, PROVINCIAL/CITY/MUNICIPAL PLANNING AND DEVELOPMENT COORDINATORS (P/C/MDCs), PSA AND DILG REGIONAL DIRECTORS AND FIELD OFFICERS, BARMM MINISTER OF LOCAL GOVERNMENT, AND ALL OTHERS CONCERNED**

**SUBJECT : PROVISION OF LOCAL-LEVEL DATA FOR THE COMPILATION OF PROVINCIAL PRODUCT ACCOUNTS**

**I. BACKGROUND**

The Philippine Statistics Authority (PSA), which is the central statistical authority of the Philippine government, is primarily responsible for all national censuses and surveys, sectoral statistics, consolidation of selected administrative recording systems, and compilation of national accounts. This mandate of the PSA is stipulated in Section 5 of the Republic Act (R.A.) No. 10625, otherwise known as the Philippine Statistical Act of 2013.

R.A. 10625 further states that the PSA shall promote and develop integrated social and economic statistics and coordinate plans for the integration of those statistics, including the national accounts; and shall develop and maintain appropriate frameworks and standards for the collection, processing, analysis, and dissemination of data. Section 25 of the same Act states that the PSA is authorized to gather data from other government agencies for statistical purposes.

The Macroeconomic Accounts Service (MAS) under the PSA is responsible for developing and maintaining national accounts, regional accounts, satellite accounts, input/output tables, and other related macroeconomic accounts. Presently, the PSA regularly releases quarterly and annual national accounts estimates, while annually for the regional accounts estimates. These economic accounts are widely used for policymaking, analyses, and research purposes. Evidently, the demand for subregional disaggregation of these economic accounts is increasing. This brings

forward the PSA to undertake another statistical milestone – the Provincial Product Accounts (PPA).

The PPA is a mechanism to compile the Gross Domestic Product (GDP) using a production approach at the subregional level. The GDP measures the value of all final goods and services produced within an economy in a given period of time. Through the PPA, the GDPs of the provinces and the highly urbanized cities (HUCs) will be compiled, which can be used by economic planners, policymakers, and other stakeholders in assessing the performance of local economies, policy formulation and monitoring, impact analyses, among others, for an evidence-based decision making.

The PPA is planned to be institutionalized in all provinces and HUCs in the country by 2025. It commenced in 2021 with three pilot regions (MIMAROPA Region, VII, X). Then another six pilot regions (Cordillera Administrative Region, IV-A, VI, VIII, XI, and XII) were onboarded in 2022. Seven pilot regions (I, II, III, V, IX, Caraga, and BARMM) were added in 2023, and the National Capital Region in 2024. By 2025, it is envisioned that all provinces and HUCs in the country are already compiling their PPAs. Realizing the importance of PPA, the PSA Board, the highest policy-making body on statistical matters, approved a resolution titled Enjoining Government Agencies, Local Government Units (LGUs), and Private Sectors to Provide Data Support in the Generation of Provincial Product Accounts (PSA Board Resolution No. 04 series of 2021).

Meanwhile, the Department of Interior and Local Government (DILG)'s mandate is to establish and prescribe rules, regulations and other issuances implementing laws on public order and safety, the general supervision over local governments and the promotion of local autonomy and community empowerment and monitor compliance thereof, among others. This mandate is seen to support the PSA's current developmental activities on PPA, especially in establishing an institutional arrangement that would assist the PSA in collecting disaggregated data from the LGUs.

Various data are fed in the compilation of the PPA, which include data from censuses, surveys, and administrative data. The LGUs' support in this initiative of the PSA is crucial, especially in providing raw data or information or in assisting the PSA to access the same that will be used as inputs in the provincial estimation. Consequently, economic statistics generated from PPA would serve as a basis for developing, crafting, and monitoring local-level specific projects and programs, as well as in monitoring the devolved functions of the LGUs with the implementation of the Supreme Court (SC) Ruling on the Mandanas-Garcia Petition starting the fiscal year of 2022.

Given this, during the 33<sup>rd</sup> General Assembly of the League of Provinces of the Philippines last 18 February 2023, the league expressed its support and appreciation to the PSA for initiating the conduct of activities that include local-level statistics that can contribute to the formulation of policies and programs, and decision-making at provincial levels, one of which includes the PPA (GA Resolution No. 2023-003).

## **II. PURPOSE**

This Joint Memorandum Circular (JMC) shall serve as a general reference for the DILG and all LGUs in the country on the data requirements for the compilation of the PPA, their roles in providing raw data, and in assisting the PSA in accessing the same, thereby ensuring a sustainable data support for the institutionalization of PPA.

Further, this JMC is being issued to ensure the needed institutional arrangement between the PSA and the DILG, including the LGUs, to wit:

- A. Strengthen the coordination between the DILG, LGUs and PSA including their regional, provincial and city counterparts on matters related to data collection, transmittal, and use of LGU data on PPA, through the PSA Board, and Regional and Provincial Statistics Committees;
- B. Establish a data reporting flow that would help the concerned in visualizing the specific and general processes and requirements;
- C. Provide disaggregated data to PSA as input in the estimation of the PPA;
- D. Design monitoring of compliance of the LGUs to ensure timeliness and completeness of submissions; and
- E. Involve the DILG and LGUs in briefings, workshops, trainings, and other fora conducted by the PSA for them to appreciate the importance of local-level data.

## **III. COVERAGE**

This JMC shall cover:

- A. All Provincial Governors, City/Municipal Mayors, Provincial/City/Municipal Development Councils;
- B. Provincial/City/Municipal Planning and Development Coordinators (P/C/MDCs);
- C. BARMM Minister of Local Government (MLG);
- D. DILG Regional/Provincial/City Directors;
- E. PSA Regional Directors (RDs) and Provincial Statistical Office (PSO) Chief Statistical Specialists (CSSs); and
- F. Others concerned.

## **IV. DEFINITION OF TERMS**

For purposes of this JMC, the following terms or words and phrases shall mean or be understood as follows:

- A. Philippine System of National Accounts (PSNA) – a statistical framework for compiling and presenting economic data in concepts and formats that are comprehensive, consistent, and integrated, which is designed for purposes of economic analysis, decision-making and policymaking. The framework is based on the 2008 System of National Accounts (SNA), which allows international comparability despite having some unique features to better



reflect the Philippine economy.<sup>1</sup> The PSNA generates macroeconomic indicator on GDP.

- B. Gross Domestic Product (GDP) – represents the monetary value of all final goods and services produced within the economy in a given period of time. It is an indicator that measures the size of the economy of the province/HUC.
- C. Gross Value Added (GVA) – the value of gross output less the value of intermediate consumption. GVA is composed of compensation, depreciation, indirect taxes paid net of subsidies received and the operating surplus, which is the payment to the producer as entrepreneur.<sup>2</sup>
- D. Provincial Product Accounts (PPA) – the mechanism of the PSA to compile the GDP of a province or a highly urbanized city.
- E. PSA Board – created by R.A. No. 10625, it is the highest policy-making body on statistical matters and one of its functions is to prescribe appropriate frameworks for the improvement of statistical coordination and establish mechanisms for statistical coordination at the regional and LGU levels.
- F. Regional Statistics Committee (RSC) – serves as the policymaking body on statistical matters and shall serve as the venue for discussion and resolution of statistical issues at the local level. The RSC is chaired by the Regional Director of the National Economic and Development Authority (NEDA)/Director General of the Bangsamoro Planning and Development Authority of the Bangsamoro Autonomous Region in Muslim Mindanao. The Regional Director of the PSA serves as the vice chair. The members are division chiefs from regional offices, and representatives from the Provincial Planning and Development Office (PPDO), academe, state universities and colleges (SUCs), and private sector.<sup>3</sup>
- G. Provincial/City Statistics Committees (P/CSC) – recognized by RSCs, the P/CSCs serve as the counterpart of the RSCs at the provincial/city level.
- H. Data Requirements – refer to the inventory of data and information (i.e., provincial, municipal and city) needed in the compilation of PPA, which scope of data shall cover the 16 industries measured in the production approach in the PSNA. This includes data on revenues/sales of establishments, construction projects, inventory of LGU personnel, and among others.
- I. PPA Data Collection Forms – these are forms used by the PSA in collecting data in the form of annexes attached to the data request letters addressed to the Local Chief Executives.

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<sup>1</sup> <https://dsbb.imf.org/sdds/dqaf-base/country/PHL/category/NAG00>

<sup>2</sup> <https://psa.gov.ph/grdp/technical-notes>

<sup>3</sup> <https://psa.gov.ph/article/establishing-regional-statistics-committees-rscs>

- J. Philippine Standard Industrial Classification (PSIC) – is a detailed classification of industries prevailing in the country according to the kind of productive activities undertaken by establishments. This is patterned after the United Nations' International Standard Industrial Classification. To ensure uniformity and comparability of statistics generated from the subregional level, the latest version of PSIC available at the time of data collection will be adopted for LGU data collection and processing.
- K. Philippine Standard Geographic Code (PSGC) – The PSGC contains the latest updates on the official number of regions, provinces, cities, municipalities, and barangays in the Philippines. The latest PSGC available at the time of data collection will be adopted for LGU data collection and processing.

## V. DATA REQUIREMENTS

The compilation of PPA by the PSA rests on the support of various stakeholders, most importantly the data producers, which include the LGUs. Particularly, the LGUs collect and record administrative data of establishments from business applications, administration and monitoring of local government construction projects, and inventory of LGU personnel. Through this JMC, the PSA involves the DILG in setting the guidelines for the adoption and implementation of a data reporting flow between the PSA and the LGUs to ensure coordinated and smooth provision of local-level data for the PPA compilation.

Furthermore, this JMC shall adhere constantly to the confidentiality rules and regulations contained under the R.A. 10173 - Data Privacy Act of 2012, its Implementing Rules and Regulations, and other related rules, to ensure the protection of personal data contained in the LGU data.

Data and information needed from the LGUs are the following:

### A. Revenue of Establishments (Annex 1)

Data on the revenue of establishments provide information on the goods and services produced within the province or HUC during the reference period. The data is used to estimate the value of economic activities that contribute to GDP.

Data item	Description
Region	The name of the region where the LGU is geographically situated.
Province/HUC	The name of the province or HUC where the LGU is geographically situated.
Municipality/City	The name of the city or municipality where the LGU is geographically situated.
Section	Sections are represented by one-digit alphabetical codes in the 2019 Updates to the 2009 PSIC.

Data item	Description
	<p>The 2019 Updates to the 2009 PSIC covers all economic activities grouped according in the following 21 sections:</p> <p>Section A – Agriculture, Forestry and Fishing  Section B – Mining and Quarrying  Section C – Manufacturing  Section D – Electricity, Gas, Steam and Air Conditioning Supply  Section E – Water Supply; Sewerage, Waste Management and Remediation Activities  Section F – Construction  Section G – Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles  Section H – Transportation and Storage  Section I – Accommodation and Food Service Activities  Section J – Information and Communication  Section K – Financial and Insurance Activities  Section L – Real Estate Activities  Section M – Professional, Scientific and Technical Activities  Section N – Administrative and Support Service Activities  Section O – Public Administration and Defense; Compulsory Social Security  Section P – Education  Section Q – Human Health and Social Work Activities  Section R – Arts, Entertainment and Recreation  Section S – Other Service Activities  Section T – Activities of Households as Employers; Undifferentiated Goods-and Services-producing Activities of Households for Own Use  Section U – Activities of Extra-territorial Organizations and Bodies</p> <p>Pursuant to PSA Resolution No. 19 Series of 2019, all concerned government agencies and instrumentalities are to adopt the 2019 Updates to the 2009 PSIC.</p>
Business Identification Number	Refers to the unique identification number assigned by the LGU to each business permit application/renewal.
Business Name	Refers to the name as registered with the Department of Trade and Industry (DTI) and distinguishes one company's products and services from those of its competitors and helps to establish its identity in the marketplace.
Registered Name	Refers to the name of the enterprise as registered with the Securities and Exchange Commission (SEC) and DTI.



Data item	Description
Line of Business Activity	Refers to business activities carried out by the establishment.
PSIC Code (Section and 5-digit code)	Sections in the 2019 Updates to the 2009 PSIC are divided into more specific categories or Subclasses with five-digit code numbers (See Annex 5 – 2019 Updates to the 2009 PSIC for the list of 5-Digit PSIC codes).
Address	The address is where the establishment and operation of economic activity is located.
Revenue (in PhP)	Revenue in Philippine Peso (PhP) denomination. Revenue refers to cash received and receivables for products/by-products sold and services rendered.
Year	Refers to the reference year of the annual gross revenue data of the establishment.
Data Needed on	Due date of submission/transmittal of data of LGU to PSA PSO.
Contact Person from PSA	The name and contact details of the designated contact person from the PSA PSO whom the LGU can contact in case of inquiries and concerns on the data and other related matters on PPA.
Contact Person from LGU	The name and contact details of the designated contact person from the LGU whom the PSA PSO can coordinate with regarding the data request.

#### B. List of Government Construction Projects (Annex 2)

Construction project data include information about the number and type of construction projects undertaken in a specific period, their value, and their location.

Data item	Description
Region	The name of the region where the LGU is geographically situated.
Province/HUC	The name of the province or HUC where the LGU is geographically situated.
Municipality/City	The name of the city or municipality where the LGU is geographically situated.
Line No.	The number row of each entry.
Project Name	The name of the construction projects in the city/municipality funded by the local and/or national government. This includes but not limited to bridges, housing projects, and others.
Total Project Cost/Amount (in PhP)	The total amount or cost of the construction project.
Fund Source	The budgetary resources of the construction project.
Year Started	The year when the construction project started.
Target Year of Completion	The estimated year of completion of the construction project.

Data item	Description
Physical Accomplishment (in PhP), Fiscal Year	The total amount/cost of the construction project completed for the year (in PhP).
Estimated Physical Accomplishment (in Percent), Fiscal year	The estimated accomplishment of the construction project completed as of the fiscal year (in percent).
Remarks	LGUs to provide more information that could add more specific information not explicitly asked.
Data Needed on	Due date of submission/transmittal of data of LGU to PSA PSO.
Contact Person from PSA	The name and contact details of the designated contact person from the PSA PSO whom the LGU can contact in case of inquiries and concerns on the data and other related matters on PPA.
Contact Person from LGU	The name and contact details of the designated contact person from the LGU whom the PSA PSO can coordinate regarding the data request.

### C. Inventory of Government Human Resource in LGUs (Annex 3)

The number of personnel or manpower in the different units of the local government provides information on the services provided by the local government when complemented with the information on personnel services and maintenance and other operating expense. The information on the number of LGU personnel shall refer to the actual number of personnel assigned in each unit regardless of plantilla assignment.

Data item	Description
Region	The name of the region where the LGU is geographically situated.
Province/HUC	The name of the province or HUC where the LGU is geographically situated.
Municipality/City	The name of the city or municipality where the LGU is geographically situated.
Status of Employment	Refers to personnel of LGUs with the following status of employment: a) permanent, b) Contract of Service Worker (COSW), and c) Co-terminus to the Official
Total LGU Personnel (All units)	The total number of LGU personnel across all units, including permanent/elected officials, Co-terminus, COSWs, Casual, and Contractual, among others.
Number of Personnel	The total number of personnel engaged in the following units/programs: a) Education, b) Health, Nutrition and Population Control, c) Social Services and Social Welfare, and d) other LGU units.
Data Needed on	Due date of submission/transmittal of data of LGU to PSA PSO.
Contact Person from PSA	The name and contact details of the designated contact person from the PSA PSO whom the LGU can contact



Data item	Description
	in case of inquiries and concerns on the data and other related matters on PPA.
Contact Person from LGU	The name and contact details of the designated contact person from the LGU whom the PSA PSO can coordinate regarding the data request.

#### D. Other Data Requirements from LGUs

Other needed data for the compilation of PPA include the generation of the following establishment-level data items and reports from the Master List of Establishments from Integrated Business Permit and Licensing System (iBPLS) of the Business Permits and Licensing Department, and sectoral data from other units of the LGUs.

1. List of establishments from the iBPLS with the following information:
  - a. Legal Ownership/Organization (i.e., sole proprietorship, one person corporation, partnership, corporation, and cooperative);
  - b. Economic Organization (i.e., Main Office, Branch Office, Admin Office only, Warehouse, other specify);
  - c. Compensation;
  - d. Total Employment by Sex;
  - e. Capital or Assets for newly registered establishment;
  - f. Date and year of business registration;
  - g. Main Office Address;
  - h. Business ID Number, DTI/SEC/Cooperative Development Authority Registration Number, Tax Identification Number;
  - i. Information on tax incentives from any government entity; and
  - j. For corporations registered, Ownership of Corporation (Filipino or foreign-owned)
2. Data on agriculture and fisheries
  - a. Data on land conversion from agriculture to non-agriculture, and/or vice-versa
3. Volume and Value of Stone Quarrying

#### E. Confirmation of Designated Contact Person for PPA (Annex 4)

The LGUs shall assign their designated contact person for PPA whom the PSA can coordinate regarding the provision of data. The confirmation shall be signed by the Local Chief Executive or by the head of agency. Likewise, the PSA shall also identify their designated focal person on all PPA-related matters.

### VI. MAJOR PPA ACTIVITIES

#### A. Meetings

1. The PSA officials and personnel under the MAS are to conduct meetings with the RDs and PSO CSSs on the implementation or roadmap of PPA, the activities to be done, coordination mechanisms, and institutional arrangements.
2. The PSA officials and personnel under MAS and their designated counterpart in the field are to engage with LGUs through meetings, fora, trainings, among others, to ensure that issues and concerns on PPA are discussed in proper venues.
3. The RSCs and PSCs/CSCs are to help in strengthening the coordination mechanisms between PSA and LGUs on data support for the generation of PPA estimates, and in advocating the use and relevance of PPA in economic planning and decision-making at the subregional level.

#### B. Training

1. Selected PSA personnel and staff are to participate in capacity-building activities conducted by the PSA, focused on various topics including concepts of national accounts, data collection, and processing, methodology, estimation, and data dissemination.
2. Invited DILG personnel and staff and their counterparts on the field to participate in the PSA-conducted briefings with stakeholders, fora, and other PPA-related training workshops. This is to keep them informed and updated on the status of PPA implementation in the field and for them to suggest, recommend, and perform necessary actions that are within their mandate for the improvement of PPA implementation.
3. LGUs are enjoined to participate in meetings, fora, trainings, briefings, and other capacity-building activities on PPA, whether LGU and/or PSA sponsored.

#### C. Data Collection

1. The PSA PSOs are to prepare and send an annual data request letter to the LGUs addressed to the Local Chief Executives, with the subject "Data Requirements for the Compilation of PPA". Attached to the letter are the data



collection forms (Annexes 1-4) which will be accomplished by the LGUs. The MPDO/CPDO will transmit the accomplished annexes to PSA PSO.

2. The PSA PSO shall prepare and ensure that the annexes in fillable PDF and Excel formats are available and transmitted to the LGUs. The PSA recommends, as much as possible, electronic transmittal of annexes in Excel format for easy consolidation and processing. The processed data will be shared with the PSA-MAS as input in the estimation of the GDPs of the provinces and HUCs.
3. The PSA revises the GDP estimates based on an approved revision policy (PSA Board Resolution No. 1, Series of 2017-053) which is consistent with international standard practices on national accounts revisions. The same with the quarterly and annual national accounts and GRDP, the PPA follows the same revision policy to revise the past two years' estimates due to revisions in the data input, and additional data, among others. The revised estimates are to coincide with the release of the preliminary estimates for the current reference year.

#### D. Estimation

1. In coordination with the Regional Statistical Service Offices (RSSOs) and PSOs, estimation, deliberation, and finalization of the GDPs of all provinces and HUCs in the country shall be done by the PSA-MAS.
2. The PSA-MAS is to conduct data validation activities with the RSSOs and PSOs, and stakeholders. It shall also prepare technical notes for data users and other stakeholders of PPA.

#### E. Data Dissemination

1. The PSA PSOs are to conduct annually a News Press Conference for the dissemination of the results of PPA in their respective provinces. An announcement of the estimates is to be delivered by the PSA CSS of the province, or the CSS of the region in the case of the HUC. The CSS will be assisted by another resource person, who is designated personnel and/or technical staff from PSA Central Office (CO).
2. During the Press Conference, the C/PPDC shall also deliver a statement on the economic performance of the province or HUC.

#### F. Data Presentation, Analysis, and Access

1. Statistical tables tabulated and disseminated by the PSA-MAS include the GDP levels and growth rates by province/HUC, and GVA levels and growth rates by industry by province/HUC, covering the annual data for three years. Derived indicators such as the GDP per capita and implicit price indices, by province/HUC are also published. On the same date of the Press Conference, statistical tables and press releases are to be uploaded by PSA-MAS to the PSA website ([psa.gov.ph](http://psa.gov.ph)) and can be accessed in the PPA



landing page, and by the PSO on their respective PSA websites. Further, the PSA CO shall provide the DILG CO with the latest PPA statistics on the same day.

2. The PSA is mandated to release official statistics, including the PPA. This does not include statements on policy analysis, impact analysis, or attributions on the data published that can be performed independently by data users.

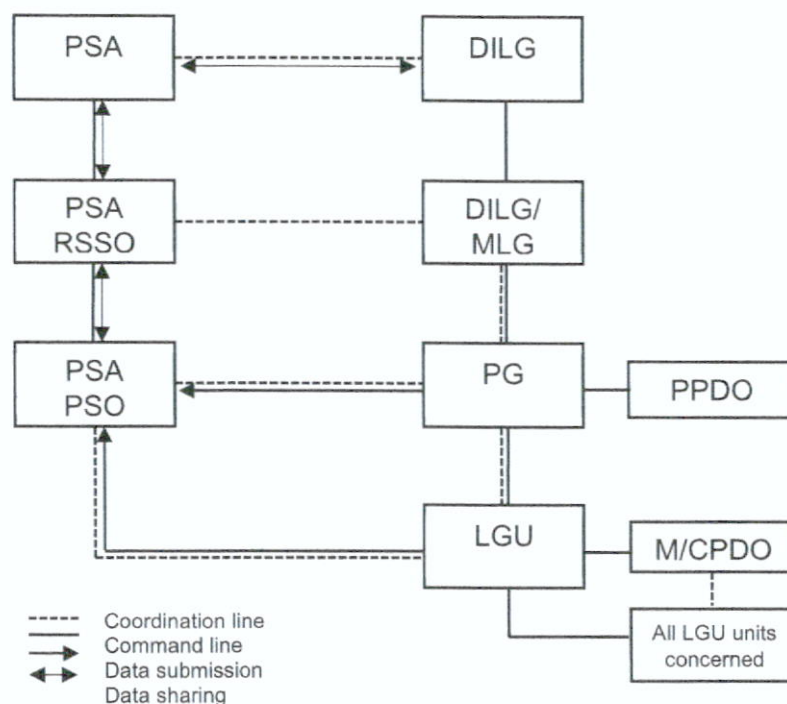
## VII. TIMELINESS

1. Accomplished annexes containing the three-year data from the LGUs shall be submitted to PSA PSO on or before the 31<sup>st</sup> day of March after the reference year. This is an initial submission of the LGUs which will be used in the estimation of the GRDP. The second and last submission or transmittal should be done on or before the 30<sup>th</sup> day of June, after the reference year in time for the PPA estimation.
2. The most recent reference year shall be used in the estimation of preliminary estimates, while the two previous years shall contain additional data input, if any, that were not transmitted before the cut-off date of the previous year. This means that any updates in the data shall be reflected in the submission for the following year.

## VIII. ROLES AND RESPONSIBILITIES OF THE PSA, DILG, AND LGUs

The matrix of roles and responsibilities of the PSA, DILG, and LGU units in the PPA compilation and the data reporting flow in Figure 1 will guide the concerned offices on the general processes and coordination mechanisms for PPA.

Figure 1. PPA Data reporting flow



CONCERNED OFFICE	ROLES AND RESPONSIBILITIES
PSA CO	<ul style="list-style-type: none"> <li>• Together with DILG CO, issue a JMC to the LGUs to provide data to PSA for the compilation of PPA.</li> <li>• Assign a designated PPA Coordinator that will lead the coordination of PPA activities at the national level, both with stakeholders and other government agencies.</li> <li>• Conduct and/or participate in meetings, fora, trainings, workshops about PPA.</li> <li>• Oversee and lead the overall implementation of PPA activities in the country through the MAS, and in coordination with the PSA RSSO and PSOs.</li> <li>• Designate resource persons during the conduct of News Conferences on the Performance of the Economy in the provinces.</li> </ul>
PSA RSSO	<ul style="list-style-type: none"> <li>• Lead and monitors the implementation of PPA activities at the regional level.</li> <li>• The Regional Director will assign a regional focal person for PPA that will coordinate with different stakeholders and various channels.</li> <li>• Ensure submission of PSOs to PSA CO of raw and processed annexes.</li> <li>• Assist the PSA PSO with the verification of data submitted by LGUs, if necessary.</li> <li>• Assist the PSA PSO in data processing of LGU data, including data cleaning, consistency checking, classification checking, and others.</li> <li>• Serve as a channel in the discussion of PPA matters in the RSC.</li> <li>• Conduct and/or participate in meetings, fora, trainings, workshops about PPA.</li> <li>• Participate in the conduct of News Conferences on the Performance of the Economy in the provinces.</li> </ul>

<b>CONCERNED OFFICE</b>	<b>ROLES AND RESPONSIBILITIES</b>
PSA PSO	<ul style="list-style-type: none"> <li>• Lead and monitor the implementation of PPA activities at the provincial level.</li> <li>• The CSS will assign a provincial focal person for PPA that will coordinate with different stakeholders, and various channels.</li> <li>• Prepare and transmit the data request letters to LGUs.</li> <li>• Compiles the submitted accomplished annexes by the LGUs.</li> <li>• Perform data processing of LGU data, including data cleaning, consistency checking, classification checking, and others.</li> <li>• Assist the PSA PSO with the verification of data submitted by LGUs, if any.</li> <li>• Serve as a channel for the discussion of PPA matters in the RSC.</li> <li>• Conduct and/or participate in meetings, fora, trainings, workshops about PPA.</li> <li>• Participate in the conduct of news conferences on the Performance of the Economy in the provinces. The CSS to serve as the main resource person.</li> </ul>
DILG CO	<ul style="list-style-type: none"> <li>• Ensure the compliance of the LGUs in the JMC, in coordination with PSA and DILG national, regional, and provincial counterparts.</li> <li>• Coordinate with PSA CO and their counterparts in the field on PPA-related matters.</li> <li>• Participate in meetings, fora, trainings, and workshops about PPA.</li> </ul>
DILG Regional/Field Offices/ MLG	<ul style="list-style-type: none"> <li>• Ensure the compliance of the LGUs in the JMC.</li> <li>• Coordinate with PSA RSSO/PSO on PPA-related concerns.</li> <li>• Participate in PPA activities conducted by PSA in the region and provinces.</li> </ul>
Provincial Government (PG)	<ul style="list-style-type: none"> <li>• The Provincial Governor to appoint a designated PG focal person on matters related to PPA, preferably the PPDC.</li> <li>• Receipt of the data request letter from the PSA PSO and endorses the same to the concerned unit in the PG that prepares the data.</li> <li>• Participate in meetings, fora, trainings, and workshops about PPA.</li> </ul>
Provincial Planning and Development Office (PPDO)	<ul style="list-style-type: none"> <li>• The Provincial Statistician to coordinate with the concerned units in the PG that prepares the data requested and transmits the same to PSA PSO,</li> <li>• Coordinate with PSA PSO and LGUs on matters related to PPA, especially those that need to be discussed and resolved through the PSC.</li> <li>• Identify a resource person during the PPA Press Conference, preferably the PPDC.</li> <li>• Participate in meetings, fora, trainings, and workshops about PPA.</li> </ul>



CONCERNED OFFICE	ROLES AND RESPONSIBILITIES
LGU	<ul style="list-style-type: none"> <li>• The City/Municipal Mayors to appoint a designated LGU focal person on matters related to PPA, preferably the MPDC, to ensure coordination between the LGU and the PSA PSO.</li> <li>• Endorse the data request letter from PSA PSO to different LGU units concerned (i.e., Municipal Planning Development Office (MPDO), Business Permits and Licensing Office, Treasury, Engineering Office, Human Resource Unit, etc.)</li> <li>• Participate in PPA activities conducted by PSA.</li> <li>• Ensure strong coordination with the PSA PSO on PPA matters.</li> </ul>
C/MPDO	<ul style="list-style-type: none"> <li>• Ensures submission of the accomplished annexes to the PSA PSO through their assigned focal person.</li> <li>• Compiles the accomplished annexes submitted by different units in the LGU.</li> <li>• Assist the PSA PSO with the verification of data submitted, if any.</li> <li>• Coordinate with the PSA PSO on PPA matters.</li> <li>• Ensure that the Local Chief Executive is updated on the status of submission of data.</li> </ul>

## IX. MONITORING

The PSA shall prepare a PPA Google site for the monitoring of the annual submission of accomplished annexes from the LGUs. The PSA-MAS will update and manage this based on the reports submitted by the PSA RSSOs and PSOs.

## X. ANNEXES

Annex 1	Revenue of Establishments
Annex 2	Local Government Construction Projects
Annex 3	Inventory of Local Government Human Resource
Annex 4	Confirmation of Designated Focal Person for PPA

## XI. REFERENCES

Reference 1	2019 Updates to the 2009 Philippine Standard Industrial Classification (PSIC)  <a href="https://psa.gov.ph/classification/psic">https://psa.gov.ph/classification/psic</a>
Reference 2	Philippine Standard Geographic Code (PSGC) as of December 31 (most recent year published)  <a href="https://psa.gov.ph/classification/psgc">https://psa.gov.ph/classification/psgc</a>
Reference 3	PSA Board Resolution No. 04 series of 2021 re: Enjoining Government Agencies, Local Government Units, and Private Sectors to Provide Data Support in the Generation of Provincial Product Accounts

Reference 4	League of Provinces of the Philippines GA Resolution No. 2023-003 re: Expressing the League's Support and Appreciation to the Philippine Statistics Authority (PSA), Led by Its National Statistician and Civil Registrar General, Undersecretary Claire Dennis S. Mapa, for Initiating the Conduct of Local-level Statistics and Other Related Activities
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## XII. INQUIRIES/APPEALS AND ESCALATION

Inquiries, clarifications, and appeals concerning this JMC should be directed/addressed to the Office of the National Statistician through the Macroeconomic Accounts Service (PSA-MAS) with telephone number (02) 8376-2024, and through email address [sead.staff@psa.gov.ph](mailto:sead.staff@psa.gov.ph) copy furnished the Bureau of Local Government Development, DILG (DILG-BLGD) through email addresses [odblgd@gmail.com](mailto:odblgd@gmail.com) and [ldpd@yahoo.com](mailto:ldpd@yahoo.com).


## XIII. EFFECTIVITY

This JMC shall take effect immediately.

## XIV. APPROVING AUTHORITY

**ATTY. BENJAMIN C. ABALOS, JR.**  
Secretary, DILG



  
**CLAIRE DENNIS S. MAPA, PhD**  
Undersecretary  
National Statistician and Civil Registrar  
General, PSA

## PROVINCIAL PRODUCT ACCOUNTS

## Annex 1 - Revenue of Establishments

Region:	Central Luzon	03
Province/HUC:	Bulacan	014
Municipality/City:	Calumpit	07

PSGC Codes (For PSA use)

[illegible]

Data needed on \_\_\_\_\_

CONTACT PERSON FROM PSA:

CONTACT PERSON FROM LGU

Name:  
Designation:  
Dept./Office:  
Tel. no.:  
Email address:

Name:  
Designation:  
Dept./Office:  
Tel. no.:  
Email address:





# PROVINCIAL PRODUCT ACCOUNTS

## Annex 2 - Local Government Construction Projects

Region: Central Luzon    
Province/HUC: Bulacan     
Municipality/City: Calumpit

PSGC Codes [For PSA use]

Line No.	Project Name	Total Project Cost/Amount (in PhP)	Fund Source	Year Started	Target Year of Completion	FY 2021		FY 2022		FY 2023		Remarks
						Physical Accomplishment (in PhP)	Estimated Physical Accomplishment (In Percent)	Physical Accomplishment (in PhP)	Estimated Physical Accomplishment (In Percent)	Physical Accomplishment (in PhP)	Estimated Physical Accomplishment (In Percent)	
	Construction of Brgy. Balite bridge	5,000,000.00	GAA/Locally Funded Project	2021	2022	2,000,000.00	20%	5,000,000.00	100%	-	-	Completed in 2022 (Example only)
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												

Data needed on \_\_\_\_\_

CONTACT PERSON FROM PSA:

Name:  
Designation:  
Dept./Office:  
Tel. no.:  
Email address:

CONTACT PERSON FROM

Name:  
Designation:  
Dept./Office:  
Tel. no.:  
Email address:



## PROVINCIAL PRODUCT ACCOUNTS

### Annex 3 - Inventory of Government Human Resource Number of Personnel in the LGU and Selected Sectors

Region: Central Luzon 03  
Province/HUC: Bulacan 0114  
Municipality/City: Calumpit 07  
PSGC Codes [For PSA use]

Note: Data inputted below are for illustration purposes only.

Year: 2023

Status of Employment	Number of Personnel				
	Total	Education	Health, Nutrition and Population Control	Social Services and Social Welfare	Other LGU Units
Permanent	150	15	10	15	110
Co-Terminus to the Official	5	2	1	1	1
Others	50	11	13	21	3
Total	203	28	24	37	114

Year: 2022

Status of Employment	Number of Personnel				
	Total	Education	Health, Nutrition and Population Control	Social Services and Social Welfare	Other LGU Units
Permanent					
Co-Terminus to the Official					
Others					
Total					

Year: 2021

Status of Employment	Number of Personnel				
	Total	Education	Health, Nutrition and Population Control	Social Services and Social Welfare	Other LGU Units
Permanent					
Co-Terminus to the Official					
Others					
Total					

Data needed on \_\_\_\_\_

CONTACT PERSON FROM PSA:

Name:  
Designation:  
Dept/Office:  
Tel. no.:  
Email address:

CONTACT PERSON FROM LGU:

Name:  
Designation:  
Dept/Office:  
Tel. no.:  
Email address:



## PROVINCIAL PRODUCT ACCOUNTS

### Annex 4 - Designated Focal Person for Provincial Product Accounts

#### CONFIRMATION

I am designating the person whose name appears below as contact person and coordinator on matters related to Provincial product Accounts:

\_\_\_\_\_  
(Name) (Designation) (Office/Unit)

#### Contact information of permanent member:

Mailing address \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Email address \_\_\_\_\_

I am designating the person whose name appears below as alternate coordinator:

\_\_\_\_\_  
(Name) (Designation) (Office/Unit)

#### Contact information of alternate member:

Mailing address \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Email address \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name